

# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, October 15, 2013 at 4:30 p.m. at the Housing and Community Development Department, 350 W. 6<sup>th</sup> Street, Suite 312, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: August 20, 2013
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

4. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

Sherrilyn Marshall, agent for 532 Rhomberg Avenue #5, is requesting an extension of time to 12/1/13  
Property Investment Group – owner of 2565 Central #7 and #8 is requesting an extension of time to 10/30/13  
Genesis Two Management, Inc, owner of 1337 Main street #5, is requesting an extension of time to 10/31/13  
Jeff Sheets, owner of 1505 Montrose Terrace, is requesting an extension of time to 11/1/13  
Stephen Jacobs, agent for 2671 Owen Court, is requesting an extension of time to 12/31/13  
Angela Ciavattone, agent for 2045 Pasadena Drive, is requesting an extension of time to 5/13/14

5. New Business.

### Case #1

Genesis Two Management, Inc., owner of 1411-1413 Lincoln Avenue, is requesting an extension of time to make repairs. They are asking for an extension of time until 10/31/13 to repair the outside stairs and an extension of time until 6/30/14 to complete outside work.

This is a General Housing Inspection.

### Case #2

Francis A Murray, owner of 86 Collins Street, is requesting a variance on a lower level bathroom which is lacking required ventilation.

This is a General Housing Inspection.

### Case #3

Jason Germaine, owner of 1697 Rockdale Road, is requesting a variance on windows that do not have required light and ventilation.

This is a General Housing Inspection.

### Case #4

Larry and Brenda Husemann, owner of 1358 Locust Street is requesting a variance on replacing an interior door broken glass window with plywood.

This is a General Housing Inspection.

6. Old Business.
7. Information Sharing.
8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 OR TDD 589-4230 AT LEAST 48 HOURS PRIOR TO THE MEETING



ALVIN NASH  
DEPARTMENT DIRECTOR  
AN/te