

**CITY OF DUBUQUE  
HUMAN RIGHTS COMMISSION  
MEETING MINUTES OF  
July 8, 2013**

Commissioner Allen called the meeting of the Dubuque Human Rights Commission to order at 4:39 p.m. on Monday, July 8, 2013, at the City Hall Annex, 1300 Main Street, Conference Room II Dubuque, Iowa.

**Roll Call:**

Present:	Anthony Allen, Chair Andrea Beacham Mike Elliott	Miquel Jackson Howard Lee RRS Stewart, Vice-Chair
Absent:	Andrea Helgager	Jeff Lenhart
Staff:	Carol Spinoso Manisha Paudel	Kelly Larson

**Approval of Minutes**

Commissioner Stewart moved to approve the meeting minutes of June 10, 2013. Commissioner Howard seconded. All in favor.

**Reports**

Caseload Report

The written report for June 2013 was received and filed.

Chairperson's Report

Commissioner Allen reported that the Safe Community Advisory Committee will be meeting July 10<sup>th</sup>, and that a subcommittee of the Dubuque Community Advisory Panel is reviewing the Memorandum of Understanding between the NAACP and the City of Dubuque to propose guidelines to make the process more user friendly and less intimidating. They are considering changing the name, and restructuring the way intakes are performed.

The Washington Neighborhood Association will be featuring a speaker on tenant rights at 6:00 p.m. at the Multicultural Family Center on July 18.

Director's Report:

Kelly reported that Department staff has set aside three days to work on strategic planning. She stated that with the recent incidents in Dubuque, the Department of Justice has made contact with some of the residents, and a representative from the Community Relations Service came in and met with community members. DOJ is planning on coming back to Dubuque to hold some type of community dialogue event.

**Old Business**

Review and Discuss Goals

Goal #1: Increase opportunities for citizen dialogue and education on human and civil rights: Howard, Miquel, Anthony, Jeff, RRS, Andrea H.

Commissioner Stewart distributed a copy of the proposed ordinance amendment to Section 8-3A-2: Defenses, Exemptions and Exclusions that the City Council approved on July 1.

Goal #2: Commission business/improve HRC quality: Miquel, Howard, Anthony, Andrea B., Mike, Jeff

Rule of the Month: Commissioners reviewed Title 8, Chapter 4 Enforcement of Civil Rights. For next month's meeting Commissioners will report on the following: Lenhart – 8-4-6 (B) & (C); Allen – 8-4-7(A); Elliott – 8-4-7(B); Beacham – 8-4-7 (C) through (F); Helgager – 8-4-8; Jackson - 8-4-9(A)(B); Lee – 8-4-9(C)(D) and Stewart – 8-4-9(E) through (J).

Goal #3: Community dialogue and education on bullying and violence: Miquel, Howard, Andrea B., Jeff, RRS

Commissioner Stewart reported that she will be writing a grant for the I Am Love campaign that will bring the Corpus Christy Play in September. She distributed handouts related to the Day of Peace/DBQ BBQ events and proclamations acknowledging the Day of Peace and the 50<sup>th</sup> Anniversary of the March on Washington. Commissioner Beacham suggested adding that the Dubuque Community BBQ is a "community building" event to the proclamation, and submit to the City Council at their September 9<sup>th</sup> meeting.

Goal #4: Increase collaborations/partnerships to further the mission of the DHRC: Howard, Miquel, Andrea H., RRS, Mike

Follow-up on Title VI Compliance

Crenna had conveyed that she has had meetings with various department managers and that she is still reviewing and researching plans from other communities.

**New Business**

Communication Procedures:

Commissioner Allen asked that commissioners be sure that all documents are approved by the whole Commission prior to being sent.

**Adjournment**

Motion to adjourn by Commissioner Beacham. Second by Commissioner Elliott. All in favor. The meeting of the Human Rights Commission adjourned at 6:00 p.m.

The next regular meeting is scheduled for Monday, August 12, 2013.

Minutes approved as submitted: \_\_\_\_\_

Minutes approved as corrected: \_\_\_\_\_