

MINUTES OF CABLE TV COMMISSION MEETING
October 2, 2013
CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1

MEMBERS PRESENT: Alan Vincent (chair), Ron Tigges, Sr. Carol Hoverman, Jennifer Tigges.

MEMBERS ABSENT: Pauline Maloney, Kevin Stevens, Kathy McMullen.

OTHERS PRESENT: Craig Nowack, City of Dubuque
Jim Barefoot, Mediacom
Mike Willis, University of Dubuque
Nathan Ripperger, University of Dubuque

Vincent called the meeting to order at 4:17 p.m.

Acceptance of the Agenda

Upon a motion by Hoverman, seconded by RTigges, the Agenda was accepted 4 - 0.

Approval of the Minutes of September 4, 2013

Upon a motion by JTigges, seconded by RTigges, the Minutes were approved 4 - 0.

Public Input

There was no public input.

Access Equipment & Expenditures

Mr. Willis and Mr. Ripperger presented a request for funding from the University of Dubuque. UD is interested in putting together a mobile production studio and obtained a quote for that. They are requesting funding for the Tricaster switcher portion of that quote. The University will fund the rest of the studio. RTigges asked about use of the play controller that comes with the switcher and Mr. Ripperger noted that its primary use will be for sporting events. JTigges said she found the same price for the Tricaster on another website. Hoverman moved to approve up to \$38,000 for the request. The motion was seconded by RTigges and approved 4 – 0.

PEG Fund Letters

Nowack presented a draft of the letter to be mailed to grant recipients requesting a list of the programs produced with the funded equipment that have aired on the local access channels in the past year. Vincent suggested the letter contain a strong suggestion that recipients come before the Commission to discuss their programming in addition to providing a written list. JTigges made recommendations to re-work the wording. RTigges moved to approve the letter with changes. The motion was seconded by JTigges and approved 4 – 0.

Mediacom Cable Report

Mr. Barefoot recalled longtime local PEG producer Robert Roethig who passed away recently. He informed the Commission that his assistant, Chrissy Hogue, has resigned and the wheels are in motion to replace her. He provided an update on production at the Mediacom studio. He was contacted by Jeff Dyer at Sageville School who has permission to convert a temporary classroom trailer into a production studio.

Cable TV Report

Nowack discussed the many programs in production and recently completed, including keynotes from the recent sustainability conference, a burn demonstration from the Fire and Building Services Departments, and some civic events. He is also working on the FY2015 Cable TV budget.

Adjournment

Upon a motion by JTigges, seconded by Hoverman, the meeting was adjourned at 4:52 p.m.