

# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, November 19, 2013 at 4:30 p.m. at the Housing and Community Development Department, 350 W. 6<sup>th</sup> Street, Suite 312, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: August 20, 2013
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

4. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

Sherrilyn Marshall, agent for 532 Rhomberg Avenue #5, is requesting an extension of time to 12/1/13  
Stephen Jacobs, agent for 2671 Owen Court, is requesting an extension of time to 12/31/13  
Home Dream LLC/Jake Willey, is requesting an extension of time to 1/15/14  
Jeff Sheets, owner of 1505 Montrose Terrace, is requesting an extension of time to 5/31/14  
Angela Ciavallone, agent for 2045 Pasadena Drive, is requesting an extension of time to 5/13/14  
Stephen D and Shirley M Graham, owners of 2520 Elm Street, is requesting an extension of time to 5/13/14

5. New Business.

### Case #1

Genesis Two Management, Inc., owner of 1411-1413 Lincoln Avenue, is requesting an extension of time to make repairs. They are asking for an extension of time until 6/30/14 to complete outside work.

This is a General Housing Inspection.

### Case #2

Francis A Murray, owner of 86 Collins Street, is requesting a variance on a lower level bathroom which is lacking required ventilation.

This is a General Housing Inspection.

### Case #3

Jason Germaine, owner of 1697 Rockdale Road, is requesting a variance on windows that do not have required light and ventilation.

This is a General Housing Inspection.

### Case #4

Larry and Brenda Husemann, owner of 1358 Locust Street is requesting a variance on replacing an interior door broken glass window with plywood.

This is a General Housing Inspection.

Case #5

Jeffrey J Jaeger, owner of 1055½ White Street is requesting a variance for no window in a Bedroom.

This is a General Housing Inspection.

6. Old Business.
7. Information Sharing.
8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 OR TDD 589-4230 AT LEAST 48 HOURS PRIOR TO THE MEETING.

A handwritten signature in cursive script that reads "Alvin Nash by Rose Boye".

ALVIN NASH  
DEPARTMENT DIRECTOR  
AN/te