

**MINUTES OF THE ENVIRONMENTAL STEWARDSHIP ADVISORY COMMISSION**

**OCTOBER 1, 2013**

**5:00 P.M.**

**CITY HALL ANNEX, CONFERENCE ROOM 1, 1<sup>ST</sup> FLOOR, 1300 MAIN ST**

Chad Oberdoerster called the meeting to order at 5:00 PM

**MEMBERS PRESENT:** Chad Oberdoerster, Michael Buelow, David Koch, Aditi Sinha

**MEMBERS ABSENT:** Julie Beck

**STAFF PRESENT:** Mary Rose Corrigan, Don Vogt, Jon Brown

Mary Rose Corrigan completed the Certification of Compliance with the Iowa Open Meetings Law.

**APPROVAL OF MINUTES:**

It was moved by Mike Buelow to approve the September 4, 2013 Minutes. Aditi Sinha seconded the motion with no changes; the minutes were approved by a roll-call vote as distributed.

**TEST AGENDA:**

Chad Oberdoerster added discussion regarding purpose and goal setting of ESAC.

**ITEMS FROM COMMISSION:**

**NEW BUSINESS:**

No New Business items.

**OLD BUSINESS:**

**Economic Development Incentives for Sustainability Initiatives**

Aditi has drafted a letter for City Council regarding the City TIF/Economic Development Incentives for Sustainability Initiatives. She will circulate and David Koch will also edit.

**ITEMS FROM STAFF:**

**OLD BUSINESS:**

Mary Rose Corrigan circulated a document that explained the last ESAC goal setting session (2006) and what the Commission would be working on. After review, the Commission agreed that the goals and activities of the Commission in this document needed updating since many had been completed or were no longer relevant. Also discussed were the by-laws and duties of the ESAC. When new Commissioners are sworn in at the November meeting, these items will be reviewed and updated.

Jon Brown reported that the ribbon cutting is this Thursday for the Water Resource and Recovery Center. Don Vogt announced that there is one position open at the landfill,

Landfill Supervisor and the Resource Manager Position, held by Paul Schultz will also be open in mid-October.

**NEW BUSINESS:**

No new business.

**ITEMS FROM THE PUBLIC:**

No items from the public.

**CLARIFICATION OF TASKS:**

Aditi Sinha will circulate the draft City Council TIF letter. David Koch will edit. Mary Rose Corrigan will send out a draft update of the ESAC By-Laws. Mary Rose Corrigan will send out the process used by Collaborative Dubuque and request an update.

**FUTURE AGENDA ITEMS:**

Update from Cori Burbach, Sustainability Coordinator, on Sustainable Dubuque Collaborative Initiatives

Update Goals and Activities of ESAC

Election of Officers

**NEXT MEETING DATE:**

November 5, 2013 at 5:00 PM.

**ADJOURNMENT:**

The meeting adjourned at 5:52 PM.