

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING MINUTES

DATE: Wednesday, December 18, 2013
TIME: 5:30 p.m.
PLACE: Housing and Community Development Department
350 W. 6th Street, Suite 312, Dubuque IA 52001

Chairperson David Shaw called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Janice Craddieth Paula Maloy, SVM
Ann Michalski (via phone) David Shaw Tom Wainwright
Angela Wolfe-Kelley Ricardo Woods

Commissioners Absent: Mary Bridget Corken

Staff Present: Jane Glennon Erica Haugen Kris Neyen
Jerelyn O'Connor

Public Present: None

Certification of Minutes: November 13, 2013

Commissioner Maloy moved to approve the November 13, 2013 Commission meeting minutes. Commissioner Wainwright seconded. Roll call. Woods abstained. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

Definition of Affordable Housing

Commissioner Michalski suggested linking affordability with sustainability which fits with Alvin Nash, Housing Directors definition of housing being well designed, responsibly owned, professionally managed and connected to services and amenities.

Commissioner Shaw suggested eliminating the word affordability.

New Business

Public Hearing FY 2015 Annual Action Plan

Commissioner Wainwright motioned to open the public hearing. Commissioner Caldwell seconded. All present in favor. Motion passed.

Staff Erica Haugen reviewed a summary of the proposed FY2015 Annual Action Plan and also provided the FY2014 information for comparison. Projection is based on the entitlement amount. The actual budget amount has not been allocated. The Annual Action Plan was made available for public viewing for 30 days at the public Library, City Clerk's office, Housing and Community Development Department, and the City website.

No comment was received. Erica requested the Commission set a public hearing for February 13, 2014 for citizen input following a required thirty day comment period.

The Commission endorsed Erica's request that the Commission broaden efforts to create greater involvement and outreach to recipients of our programs.

Following discussion, Commissioner Maloy motioned to close the public hearing. Commissioner Caldwell seconded. Roll call. All present in favor. Motion passed.

Commissioner Michalski motioned to set a public hearing on the FY2015 CDBG Annual Action Plan for Thursday, February 13, 2014, 6:30 p.m. in the City Council Chambers, 350 West 6th Street, Historic Federal Building. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed.

Information Sharing

Bee Branch Watershed Flood Mitigation Project

Erica provided the Bee Branch Watershed Flood Mitigation Project information supplied by the City Manager. Jerelyn O'Connor stated that Mike Van Milligen, City Manager and Deron Muehring are actively reaching out to neighborhood groups to provide more detailed information.

Erica also distributed an invitation to CDAC members for the budget presentation and meal prior to the Thursday, February 13, 2014 City Council proceedings.

Kris Neyen shared that the City will close on the sale of 317-319 E. 22nd Street leaving one remaining Bee Branch property for sale at 2250 Washington.

Adjournment

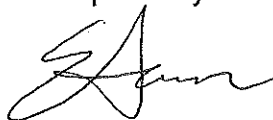
There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Wainwright seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:15 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Erica Haugen
Community Development Specialist