

**Minutes**  
**The Dubuque Transit Advisory Board Meeting**  
**Thursday, December 12, 2013**  
**4:15 p.m. to 6:00 p.m.**

**Federal Building**  
**Second Floor, Room 223**

**Transit Advisory Board Members:**

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|---|--|--|
| <input checked="" type="checkbox"/> Joel Lightcap<br><i>Chair</i> | <input checked="" type="checkbox"/> Matt Esser     | <input type="checkbox"/> George Enderson |
| <input checked="" type="checkbox"/> Rhonda Knight                 | <input checked="" type="checkbox"/> R.R.S. Stewart |  |

**Others Present**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Candace Eudaley<br><i>The Jule Transit Director</i> | <input checked="" type="checkbox"/> Jodi Johnson<br><i>Jule Operations Supervisor</i> | <input checked="" type="checkbox"/> Michelle Huseman<br><i>Jule Mobility Coordinator</i> |
| <input checked="" type="checkbox"/> Gail Kuhle<br><i>ECIA</i>                |   |  |

**Public Present**

Amy Eudaley

## **Call to Order**

The Dubuque Transit Advisory Board meeting was called to order by the board member, Matt Esser at 4:24 p.m.

## **Review/approve the agenda for the Thursday, December 12, 2013 Dubuque Transit Advisory Board meeting**

Kuhle requested that agenda item 5A, "Review/Approve a letter of support for the new transit routes" be placed on the agenda.

Motion by Stewart, second by Lightcap to approve the revised agenda for the Thursday, December 12, 2013 Dubuque Transit Advisory Board meeting. The motion passed unanimously.

## **Review/approve the minutes of the Thursday, November 21, 2013 Dubuque Transit Advisory Board meeting**

Motion by Knight, second by Lightcap to approve the minutes of the Thursday, November 21, 2013 Dubuque Transit Advisory Board meeting. The motion passed unanimously.

## **Manager's Report**

### **Review and recommend approval of the statistical data**

Eudaley stated that she had no statistical data to present at this meeting due to changes in the data collection and new routes. She indicated that there would be statistical data at the January meeting.

### **Updates on Grants**

#### **Intercity Bus Grant**

Eudaley reported The Jule had received the Intercity Bus grant for approximately \$200,000 and the funds will be used for the Intermodal Facility.

#### **Repair of the Bus Garage Roof**

Eudaley indicated the repair of the bus garage roof will go before City Council on Monday for approval to work with an architect. She noted The Jule had previously received funds for the repair.

#### **Intermodal Facility**

Eudaley stated the first phase of design for the Intermodal Facility has been completed and any funds left over from the design phase will go towards the Bus Storage/Maintenance facility.

#### **Bus Storage and Maintenance Facility**

At the City Council meeting on Monday, December 16, 2013, staff will presenting cost saving options for the Bus Storage /Maintenance Facility for approval. Staff will also be presenting the DMATS STP application for approval.

### **Review/Approved a Letter of Support for DMATS STP application**

Eudaley presented the Letter of Support for the DMATS STP application. She stated that The Jule was applying for funds through the DMATS STP application for the Bus Maintenance and Storage Facility. The application would be for approximately \$1.8 million.

Motion by Lightcap, second by Stewart to approve the Letter of Support for the DMATS STP application. The motion passed unanimously.

### **Nightrider Service**

Eudaley reported that in January The Jule should hear if they have received the Iowa Clear Air Attainment Program (ICAAP) funding to support the Nightrider's third year of service. The third year of service would be for October 2014-2015.

### **Response Letter from the Governor's Office**

Eudaley presented the response letter from the Governor's office to the Transit Advisory Board regarding the funding concepts set forth by Paul Trombino, IA DOT for trails and transit. Lynn McRoberts from the Governor's office thanked the Board for their comments.

### **Review/Approve the Letter of Support for the new Transit Routes**

Kuhle presented the Letter of Support to the Dubuque City Council regarding the changes to The Jule Routes. Kuhle asked if there was any revision or changes. Esser suggested that "will allow" be changed to "encourage". Stewart suggested that the bullet points from the minutes be added to the letter.

Motion by Stewart, second by Knight to approve the Letter of Support to City Council regarding the changes to the Transit Routes. The motion passed unanimously.

### **Route Updates**

Eudaley presented the updated maps with the new routes and changes. Eudaley stated that the routes and maps have been placed on line and the new service will go live on Monday, January 6, 2014.

Esser suggested that The Jule provide free service for at least the first day, if not for the week. Eudaley noted that she would need to get permission from the City and ECIA to provide free service.

Eudaley noted that staff is looking into a one day pass for the future.

Discussion followed.

## **Other Business**

### **January meeting**

Kuhle indicated that the next meeting will be held on Thursday, January 9 at 4:15 p. m. in Room 223 of the Federal Building.

### **Discussion of TAB goals for FY'14**

Stewart suggested that we use the statement "A long time goal of the Jule Transit Advisory Board is to provide efficient, time saving and cost effective routes that encourage all citizens of Dubuque to utilize the Jule.

Eudaley stated the Transit Action Group (TAG) is composed of health service providers within the City of Dubuque and the Counties of Jackson, Dubuque and Delaware who work together improve transit service for their clients and other transit dependent riders. At a recent meeting the committee met to discuss their goals for transit.

Eudaley gave the following list of goals recently discussed by the Transit Action Group (TAG).

- Consistent and robust service
- Expanding service inside and outside the City Limit
- Professionalism and Customer Service

Kuhle noted the Transit Advisory Board members would be welcome to attend any or all TAG meeting. Kuhle indicated that she would send a 2014 TAG meeting schedule to the Board

Motion by Lightcap, second by Knight to table the Discussion of TAB Goals for FY'14 until the January meeting. The motion passed unanimously.

### **Board member comments**

Stewart presented the survey results from the Day of Peace/BBQ in DDB event. She stated that there were 150 responses and the results indicated that transportation overall ranked 3 to 3.5 on a scale from 1 to 5. Stewart reported that next year Committee will provided a survey to see if any changes have occurred.

Motion by Stewart, second by Lightcap to file and receive the survey results. The motion passed unanimously.

### **Public Comments**

Ami Eudaley asked if a rider from Clark St could get to Jefferson. Eudaley stated that you could but that route doesn't run every hour to Jefferson.

Stewart questioned the arrival time for buses that take riders to Roosevelt and Carver. Eudaley explained the school opening times were taken into consideration when developing the new routes. The school and students have received information regarding the times and routes.

Stewart suggested the police officers that work for the school and city be placed on the buses to monitor and prevent the bad behavior which takes place.

**Adjournment**

Motion by Stewart, second by Knight to adjourn the Thursday, December 12, 2013 Dubuque Transit Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 5:39 p.m.

Respectfully submitted,

These minutes passed, approved and adopted on this \_\_\_\_\_ day of January, 2014.

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Joel Lightcap, Chairperson  
Dubuque Transit Advisory Board