

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: Wednesday, January 15, 2014
TIME: 5:30 p.m.
PLACE: Housing and Community Development Department
 350 W. 6th Street, Suite 312, Dubuque IA 52001

Vice Chairperson Theresa Caldwell called the meeting to order at approximately 5:35 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Mary Bridget Corken Janice Craddieth
 Angela Kelley Paula Maloy, SVM
 Ann Michalski (via phone) Tom Wainwright Ricardo Woods

Commissioners Absent: David Shaw

Staff Present: Jane Glennon Erica Haugen Alvin Nash
 Kris Neyen Jerelyn O'Connor

Public Present: None

Certification of Minutes: December 18, 2013

Commissioner Wainwright moved to approve the December 18, 2013 Commission meeting minutes. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

Confirmed Upcoming Council Meeting Dates

Location: Federal Building, 350 W. 6th Street, City Council Chambers, Dubuque, Iowa.

Meeting	Date	Time
CDAC funding recommendation for Purchase of Service Grant Applications Council Review	Tuesday, January 21	6:30 p.m.
Housing Council Work Session	Monday, February 3	5:00 p.m.
FY2015 Annual Action Plan Public Hearing Housing Budget Hearing*	Thursday, February 13	6:30 p.m.
Purchase of Service Grant Application Public Hearing	Thursday, February 20	6:30 p.m.

*Light meal provided prior to budget hearing beginning at 6:00 p.m. in room 250, Federal Building.

Purchase of Service Grant Applications

Erica Haugen sent a letter to all Purchase of Service grant applicants with the CDAC's recommended program funding and the upcoming public hearing at the City Council on Thursday, February 20 at 6:30 p.m.

FY 2015 Annual Action Plan

The proposed FY 2015 Annual Action Plan is available for public comment up until the public hearing scheduled for Thursday, February 13. Erica shared comment received from a Purchase of Service applicant Opening Doors regarding recidivism, the increase in women returning to shelter to meet their housing needs.

New Business

Neighborhood Revitalization Programs Presentation

Kris Neyen, Rehabilitation Programs Supervisor presented information on the Neighborhood Revitalization Programs.

Information Sharing

Erica Haugen distributed resource binders for Commissioners.

Commission Attendance

Erica pointed out the CDAC By-Laws were included with the agenda packet and reminded Commission members of their required two-thirds attendance requirement.

Expiring Terms

Three Commissioners Janice Craddieth, Ann Michalski and David Shaw's terms expire on February 15, 2014. Erica thanked them for their service and encouraged them to reapply.

Adjournment

There being no further business to come before the Commission, Commissioner Kelley moved to adjourn. Commissioner Michalski seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:25 p.m.

Minutes taken by:



Jane Glennon
Rehabilitation Programs Secretary

Respectfully submitted by:



Erica Haugen
Community Development Specialist