

UNAPPROVED MINUTES OF THE HOUSING TRUST FUND ADVISORY COMMITTEE

DATE: Friday, April 11, 2014
TIME: 7:30 a.m.
PLACE: Housing and Community Development Department
350 W. 6th Street, Suite 312, Dubuque IA 52001

Chairperson Jim Holz called the meeting to order at approximately 7:35 a.m. following staff assurance of compliance with Iowa Open Meeting Law.

Committee Members Present: Amy Eudaley (via phone) Jim Holz
Sr. Dorothy Schwendinger

Committee Members Absent: Doris Hingtgen John Walsh

Staff Present: Jane Glennon Alvin Nash Kris Neyen

Public Present: none

Certification of Minutes: September 6, 2013 Housing Trust Fund Advisory Committee Meeting

Sr. Dorothy Schwendinger moved to approve the September 6, 2013 Housing Trust Fund Advisory Committee meeting minutes. Jim Holz seconded. Amy Eudaley abstained. All others present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

Update on Trust Fund Activities

Kris Neyen provided information on the Iowa Finance Authority (IFA) projects from inception of the Washington Neighborhood Program to date totaling \$4.2M. Discussion centered on structure of the Washington Neighborhood loan program and the FY 2015 IFA application.

New Business

FY2015 Housing Trust Fund Application

Kris Neyen reported she will begin working on the Iowa Finance Authority (IFA) application for continued support of homeownership and property rehabilitation activities in the Washington Neighborhood.

Housing Code of Appeals Board

Alvin tabled his request for the Housing Trust Fund Advisory Committee to consider appointing a member of the Trust Fund to the Housing Code of Appeals Board.

Information Sharing

Expiring Committee Member Terms

Kris reviewed expiration dates for all committee members' terms on the Housing Trust Fund Advisory Committee.

City of Dubuque CIP

Alvin Nash announced the upcoming City of Dubuque FY15 & FY16 \$4.5M CIP to improve marginal properties. He requested the Housing Trust Fund Advisory Committee oversee the administration of the program requiring quarterly or monthly meetings. Brainstorming followed. The Committee agreed to meet to further discuss options.

HOME Workshop Class

Kris provided information on the continued growth of the HOME Workshop class which is hosted five times per year. Approximately 20 participants attend each session.

Homes for Sale

Two City owned properties remain for sale at 1318 Jackson and 2521 Stafford.

Community Housing Initiative (CHI)

As mentioned at the previous Housing Trust Fund Advisory Committee meeting, the City, in partnership with the Community Housing Initiative (CHI) and Dubuque Bank and Trust (DB&T) is working to improve properties in the Washington Neighborhood and promote homeownership.

IFA Fund Balance

Kris reported that there is a balance of \$21,000 for FY13 IFA allocation. The entire unspent FY14 balance of \$190,000 remains. Recipients are eligible for up to \$40,000 to improve their owner-occupied home in the Washington Neighborhood.

Adjournment

There being no further business to come before the Committee, Sr. Dorothy Schwendinger motioned to adjourn. Amy Eudaley seconded. Meeting was adjourned at approximately 8:10 a.m.

Minutes taken by:



Jane Glennon
Housing & Community Development
Rehabilitation Programs Secretary

Respectfully submitted by:



Kris Neyen
Housing & Community Development
Rehabilitation Programs Supervisor