

**MINUTES OF CABLE TV COMMISSION MEETING**  
**April 2, 2014**  
**CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1**

**MEMBERS PRESENT:** Ron Tigges (Chair), Kevin Stevens (Vice-Chair), Pauline Maloney, Jennifer Tigges, Alan Vincent, Kathy McMullen.

**MEMBERS ABSENT:** Sr. Carol Hoverman

**OTHERS PRESENT:** Craig Nowack, City of Dubuque  
Jim Barefoot, Mediacom

RTigges called the meeting to order at 4 p.m.

**Acceptance of the Agenda**

Upon a motion by Vincent, seconded by Stevens, the Agenda was accepted 6 - 0.

**Approval of the Minutes of March 5, 2014**

Upon a motion by Maloney, seconded by JTigges, the Minutes were approved 6 - 0.

**Public Input**

There was no public input.

**Access Equipment & Expenditures**

Nowack presented a request for funding for \$2,200 to provide Hardware Assurance for the Cablecast server at The Forum. He noted that the planned implementation of last year's server project was modified because of repairs needed on the Loras server. The Assurance being requested will ensure that all servers are covered which will minimum any down time should a server go down. Stevens moved to recommend \$2,200 for the Hardware Assurance. The motion was seconded by Vincent and approved 6 – 0.

**Mediacom Cable Report**

Barefoot reported that he is about ready to hire a production assistant and noted that the Dubuque Area Substance Abuse Coalition has been learning how to produce programming to cover an upcoming event.

**Cable TV Report**

Nowack informed the Commission that he is working on a proposal for the PEG community which he hopes to be able to present next month. He has also modified the Cable portion of the City website in anticipation of a coming redesign. Finally, he updated the Commission on programs in production.

**Adjournment**

Upon a motion by Vincent, seconded by McMullen, the meeting was adjourned at 4:32 p.m.