

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: Wednesday, May 21, 2014
TIME: 5:30 p.m.
PLACE: Housing and Community Development Department
350 W. 6th Street, Suite 312, Dubuque IA 52001

At Large Member and fill-in Chairperson, Commissioner Sr. Paula Maloy SVM called the meeting to order at approximately 5:31 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Janice Craddieth Paula Maloy, SVM Ann Michalski
Tom Wainwright Mary Bridget Corken

Commissioners Absent: Robert Blok, Angela Kelley, Theresa Caldwell, Ricardo Woods

Staff Present: Brenda Henry Erica Haugen Alvin Nash

Public Present: Caradco Representative:
Kim McDermott

Gronen Restoration Representative:
Nancy Kann

Valley View Neighborhood Association Representatives:
Tony Droessler Sam Birch

North End Neighborhood Association Representatives:
Sarah Peterson

Certification of Minutes: April 23, 2014

Commissioner Wainwright moved to approve the March 19, 2014 Commission meeting minutes. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

None

New Business

FY 2015 Annual Action Plan Narrative

Reprogram FY 2013 Community Development Block Grant (CDBG) funds into the FY 2014 Annual Plan – Amendment 2

Erica presented the FY2015 Annual Action Plan Narrative. Budget was approved with the City's Budget on March 5, 2014. Narrative describes proposed FY15 activities to be funded with CDBG and addresses findings from the 2011 Civil Rights Audit in the HUD Voluntary Compliance Agreement. One of the major changes is to make an intentional effort to ensure reaching participants on the Section 8 program and recording how CDBG funds benefit Section 8 participants.

Economic Development Loan Application

Erica introduced an Application for Financial Assistance from Economic Development for a loan for the start of a business, Harvest Kitchen & Bar. The application meets the national objective for low and moderate income job creation. The applicant proposes to create 18 Full-time job equivalents. Loan would be used as working capital to purchase inventory to start the business.

Nancy Kann, Gronen Restoration, spoke about the development of the Millwork District. Caradco Project is now called the Schmidt Innovation Center. Mission is to keep young people in Dubuque and give them something to help them grow their ideas with. Millwork Collective is housed in the lower level which consists of seven non-profit organizations, sharing space and ideas.

Kim McDermott, Caradco and joint owner of Harvest Kitchen & Bar, serving Modern American cuisine. Familiar food with upscale twist. They plan on using all local, fresh ingredients. They plan on using Dubuque Food Coop and local farmers with a farm to table approach. Three partners in this business, Kim McDermott, John Nelson and Kevin Scharpf.

Any recommendations or feedback from Commission: Commissioner Maloy: In favor of stimulating the economic development in the area. No further action needed on this at this time.

Neighborhood Grant Requests

Valley View Neighborhood Association – Cleanup

North End Neighborhood Association – Multi-Cultural Family Center Summer Camp Program

Tony Droessler and Sam Birch from the Valley View Neighborhood Association present. Tony Droessler explained they applied for the grant for neighborhood cleanup, which has been ongoing for several years. Usually the cleanup provides dirt and grass seed for the neighborhood. Areas being served are from 17th Street to McCann's, Ellis Street, Almond Street, Dorgan Place, Foye Street and Gold Street. Grant request is \$1,088.

Sarah Peterson, Assistant Director of the Multi-Cultural Family Center, speaking for the North End Neighborhood Neighborhood Association. Applying for the grant to fund four summer camps for youth. This is the fifth year of offering the camps. Spanish language

camp, photography camp, film camp and cheerleading camp. Cheerleading camp is new this year. Grant request is \$1,950.

After discussion Commissioner Michalski moved to approve the Valley View and North End Neighborhood Association funding. Seconded by Commissioner Wainwright. Roll call. All present in favor. Motion passed.

Reports

Voluntary Compliance Agreement (VCA)

Erica updated the VCA status. Compliance Agreement is in effect. Number of things needed to be completed within 45 days and some items needed to be completed within 90 days. Commencing and update to the Analysis of Impediments. Fair Housing/Civil Rights training has been set up and has been contracted with John Marshall Law School to provide the training. HUD has approved them to provide the training and several dates have been selected for the training.

Housing Commission Update

Housing Commission did not have a quorum at April 22nd meeting. David Wall joined the Housing Commission as a new member. Commission had previously voted on eliminating the preference points, but that action is going to be delayed to comply with the Voluntary Compliance Agreement.

Adjournment

There being no further business to come before the Commission, Commissioner Michalski moved to adjourn. Commissioner Craddieth seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:20 p.m.

Minutes taken by:

Brenda Henry
Rehabilitation Programs Secretary

Respectfully submitted by:



Erica Haugen
Community Development Specialist

