

PARK AND RECREATION COMMISSION MEETING

Tuesday, January 13, 2009

4:30 p.m., in the snack bar, Bunker Hill Golf Course

PRESENT: Tom Blocklinger, Paul Hoffmann, Karen Lyness, Evelyn Nadeau and Mark Noble

ABSENT: Chuck Duggan and Gary Harjehausen

Staff present: Gil Spence, Pat Prevenas, Bob Fritsch and Eileen Trimble

MINUTES APPROVED; VOTE: It was moved by Nadeau, seconded by Blocklinger, to approve the minutes of the December 9, 2008, meeting. The motion passed unanimously.

AWARD 3-YEAR CONTRACT FOR CONCESSION OPERATION AT POOLS; VOTE: Recreation Division Manager informed commissioners that two bids were received for the pool concession operation; Mr. Soccer and Choo Choo Charlie's Concessions. Mr. Soccer offered a base fee of \$6,500 or 20% of gross sales at Flora and a base fee of \$3,500 or 20% of gross sales at Sutton, whichever amount is greater annually. Choo Choo Charlie's offered a base fee of \$6,550 or 20.55% of gross sales at Flora and a base fee of \$3,350 or 20.55% of gross sales at Sutton, whichever amount is greater annually. The last four seasons, the gross sale percentage has surpassed the base fee. Since Choo Choo Charlie's proposes a higher percentage, staff recommends that this bid be accepted.

It was moved by Hoffmann, seconded by Noble, to approve awarding the 2009 – 2011 three-year pool concession contract to Choo Choo Charlie's Concessions. The motion passed unanimously.

PARK DIVISION REPORT:

Park Division Manager Bob Fritsch informed commissioners:

- ◆ Ice rinks are open, flooding three nights a week.
- ◆ Crews are backed up on snow removal since we have had so much snow.
- ◆ Some of the trail areas like behind Dubuque Greyhound Park have icy spots but other areas are a higher priority. We have put down some rock salt on some of those areas now.
- ◆ Some picnic tables are getting repaired in between snow storms.
- ◆ Mike has started seeding in the greenhouse.
- ◆ New park patrol officer Tyson Brown will be starting at the law enforcement academy Monday for thirteen weeks, and will start actual patrol work in April. He has three years experience as DNR seasonal officer and a degree in environmental science and criminology.

RECREATION DIVISION REPORT:

Recreation Division Manager Pat Prevenas informed commissioners:

- ◆ Winter-spring brochures have been out since January 2nd;
- ◆ Just For Kids program has been changed to concentrate more on three year-olds and shortened number of weeks for each session;
- ◆ Program Supervisor Janna Beau is very involved with Live Healthy Iowa Program and promoting wellness;
- ◆ fliers for Alumni basketball tournament, summer jobs and summer softball and

continued

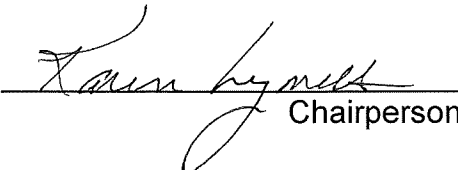
volleyball are out; ♦ after school basketball starts in early February; ♦ Bunker Hill Golf Course has its own web page now – golfbunkerhill.com; in March we will add Internet tee time reservations; approximately \$3,500 in revenue was generated from private party rentals in the snack bar since the course closed for the season; 23 golf passes were sold in December at the discounted rate, which is normal number.

OTHER
BUSINESS:

- **Budget hearing** with City Council is scheduled for February 17th.
- Leisure Services Manager Gil Spence informed commissioners about health situation of former Department Manager **Terry Trueblood**, for those that worked with him. Mr. Trueblood had surgery for pancreatic cancer and is starting his sixth week in the hospital in Rochester. Commissioners asked Mr. Spence to tell Terry hello for them.
- Seasonal playground supervisor **Gary Reid** has worked for our department each summer for the last forty-five years and he will be retiring June 30, 2009. He is also retiring from teaching with the Dubuque Community School District effective June 30th.
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ADJOURN;
VOTE:

It was moved by Hoffmann, seconded by Blocklinger, that the meeting be adjourned at 5:00 p.m. The motion passed unanimously.



Chairperson



Attest