

Minutes
The Dubuque Transit Advisory Board Meeting
Thursday, October 9, 2014
4:15 p.m. to 6:00 p.m.

Federal Building
Second Floor, Room 223

Transit Advisory Board Members:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Don Stedman | <input checked="" type="checkbox"/> Matt Esser | <input checked="" type="checkbox"/> George Enderson |
| <input checked="" type="checkbox"/> Rhonda Knight | <input checked="" type="checkbox"/> R.R.S. Stewart | |

Others Present

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Candace Eudaley
<i>The Jule Transit Director</i> | <input type="checkbox"/> Jodi Johnson
<i>Jule Operations Supervisor</i> | |
| <input checked="" type="checkbox"/> Gail Kuhle
<i>ECIA</i> | <input checked="" type="checkbox"/> Maurice Jones
<i>City of Dubuque</i> | <input type="checkbox"/> Kelley Deutmeyer
<i>ECIA Executive Director</i> |

Public Present

Joel Lightcap, Amy Eudaley, Paul Koster

Call to Order

The Dubuque Transit Advisory Board meeting was called to order by Board member, Matt Esser at 4:18 p.m.

Review/approve the agenda for the Thursday, October 9, 2014 Dubuque Transit Advisory Board meeting

Motion by Stedman, second by Knight to approve the revised agenda for the Thursday, October 9, 2014 Dubuque Transit Advisory Board meeting.. The motion passed unanimously.

Review/approve the minutes of the Thursday September 11 2014 Dubuque Transit Advisory Board meeting

Motion by Stedman, second by Knight to approve the minutes of the Thursday, September 11, 2014 Dubuque Transit Advisory Board meeting. The motion passed with an abstention from Stedman.

Oath of Office for George Enderson

Eudaley presented the Oath of Office for George Enderson. It was noted that Enderson's commission began on July 30, 2014 to July 30, 2017.

Election of Officers

According to City Code, Section 1. Title 5, Chapter 1 Transit Advisory Board, 5-1-9 Officers/Organizations, the board must choose annually a chairperson and vice-chairperson, each to serve a term of one (1) year. The chairperson must appoint a secretary.

It was noted that at the September 11, 2014 meeting, Don Stedman nominated George Enderson for Chair and Stewart volunteer for the Chair position. Enderson declined the nomination and then Stedman stated that he would also like to volunteer for Chair. Ballots were distributed and counted, with Stedman receiving the majority of the votes for the chair position.

The vice-chair elections continued with a nomination for Esser by Stedman, second by Enderson. Stewart also volunteered for the vice-chair position. Ballots were distributed and counted, with Esser receiving the majority of the votes for the vice-chair position.

Motion by Stewart, second by Stedman to appoint ECIA staff as Secretary of the Transit Advisory Board. The motion passed unanimously.

Manager's Report

Review and recommend approval of the statistical data

C. Eudaley reviewed the Jule Transit Statistical Route data for the year-to-date period of July-September 2014. She indicated that total ridership was up approximately 16,970 rides for FY2015. She reported that the majority of the

increase in ridership is from the fixed route system. C. Eudaley pointed out that DuRide is up in ridership, while there has been a decrease Trolley and Business Shuttle Ridership.

C. Eudaley continued with reviewing the Ridership by Route from January 2014 until September 30, 2014. She noted that the Express Nonstop route has provided 38,916, with the Orange and Purple route closely behind.

Discussion followed.

Motion by Esser, second by Stedman to approve the statistical data. The motion passed unanimously.

Updates

No Show Policy and Major Service Reduction

C. Eudaley stated the revised No-Show Policy and the Major Service Reduction policy were approved by the Federal Transit Administration (FTA) and City Council.

She noted that the Jule still has a maintenance finding, in which staff will need to report to the FTA on for the next few months.

Roof/Sprinkler Project

Construction has started on the Roof and Sprinkler service.

Intermodal Facility

Construction is under the way with a completion date of summer of 2015.

Update on School Transportation

C. Eudaley indicated that there have been no significant issues with the transportation of the school children.

Stewart requested a copy of the updated Transit ordinance at the November meeting.

Knight left the meeting at 4:41 p.m.

Other Business

November meeting

The November meeting will be held on Thursday, November 13, 2014 at 4:15 p. m. in Room 223 of the Federal Building.

Board Member comments

Stewart reported that at the Human Rights Commission will be holding a public forum on October 16, 2014 to discuss whether a source of income should be added to the Anti-Discrimination Policy as part of the Fair Housing Ordinance. She noted the meeting will be held at the Library in the old City Council Chambers at 6:30 p.m.

Esser asked if there was any report the noted the number of rides for elderly and ADA and are elderly and ADA riders denied rides. Eudaley noted that the Jule is required to reports ADA rides quarterly to the FTA. Eudaley explained that ADA clients receive priority over elderly clients and if the routes are full, the elderly are referred to DuRide to provide service or offer a different timeframe.

Stewart left the meeting at 5:50 p.m.

Public Comments

Koster explained that he found it difficult to find trolley information about the service, cost and days of service. Eudaley stated the schedules are located at the Jule, Library and City Hall, however riders can call the Jule office for more information as well.

A. Eudaley said the only map available on the bus is the large map and don't have map holders for other routes.

A. Eudaley asked for an explanation regarding college student riding the buses with elementary and middle school students. C. Eudaley explained that two college students are riding the buses to help deter misbehavior on the buses when students are riding the buses. C. Eudaley noted that the students have done a wonderful job of keeping the students under control, thus lessening the issues of misbehavior.

A. Eudaley stated that she has received several requests that TAB Board members look at making the meeting more accessible to the general public and look into the possibility of moving the public comments to the beginning of the agenda.

Koster stated the route maps on the website were hard to navigate or understand the routes. C. Eudaley noted the several changes are going to be made to the map easier to understand.

Adjournment

Motion by Esser, second by Stedman to adjourn the Thursday, October 9, 2014 Dubuque Transit Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 6:05 p.m.

Respectfully submitted,

These minutes passed, approved and adopted on this 9th of October, 2014.

Chairperson
Dubuque Transit Advisory Board