

## MINUTES OF HOUSING CODE APPEALS BOARD

**DATE:** 18 November, 2014  
**TIME:** 4:30 p.m.  
**PLACE:** Housing and Community Development Department

Chairperson Robert Schaub called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present: Fred Miller                      Robert Schaub                      David Young  
Mary Gotz

Staff Present: Tami Ernster                      Roger Benz                      Joe Kirk  
Ben Pothoff

Public Present: Brenda Husemann                      Sheila Frank

### **Review and Certification of Minutes of 17 June 2014 Housing Code Appeals Board Meeting**

David Young motioned to approve the minutes. Mary Gotz seconded. Motion passed 4-0.

### **Correspondence/Public Input**

There was no correspondence or public input.

### **Consent Agenda**

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Margie White, owner of 1411 Lincoln Avenue, is requesting an extension of time to 11/30/14  
Kayci Schumacher, owner of 2131 Jackson Street, is requesting an extension of time to Spring 2015  
Scott Duehr, agent for 2441 Broadway Street, is requesting an extension of time to December 3, 2014.

David Young motioned to approve the Consent Agenda. Mary Gotz seconded. Motion passed 4-0.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

### **New Business**

#### **CASE #1**

Steve MacDonald, owner of 1709-1711 White Street, is requesting an extension of time to Summer 2015, to tuckpoint exterior of building. Owner is also asking for a variance to not install a vent fan in the bathroom as it would have to be run through the plaster ceiling and the brick exterior.

This is a General Housing Inspection.

The Board expressed that in order to allow a variance on a bathroom vent the property owner would need to provide a cost estimate and extent of work involved in order to allow a variance. David Young motioned to table a decision on the variance until property owner provides requested information. Mary Gotz seconded. Motion passed 4-0. David Young motioned to allow the exterior to be completed after the winter moratorium. Mary Gotz seconded. Motion passed 4-0.

CASE #2

Brenda Husemann, owner of 576½ W Locust Street, is requesting a variance on ventilation of the bathroom.

This is a General Housing Inspection.

The Board again expressed that the property owner would need to provide a cost estimate and extent of work involved in order to allow the variance. David Young motioned to table a decision on the variance until property owner provides requested information. Fred Miller seconded. Motion passed 4-0.

CASE #3

Brenda Husemann, owner of 1585 White Street #1, is requesting an extension of time for three months to finish interior repairs.

This is a General Housing Inspection.

There is a court order that that repairs were to be made by October 31, 2014. It is irrelevant to the Board and the Board has no jurisdiction in this matter. David Young motioned to table this matter. Fred Miller seconded. Motion passed 4-0.

CASE #4

Brenda Husemann, owner of 815 Wilson Street, is requesting an extension of time for six months to complete interior and exterior repairs.

This is a General Housing Inspection.

David Young moved to grant a three month extension for interior repairs and allow the exterior repairs to be completed under the winter moratorium. Mary Gotz seconded. Motion passed 4-0.

CASE #5

Jeff Sheets, owner of 1505 Montrose Terrace, is requesting an extension of time to July 2015, to paint sashes as he wants to replace windows rather than paint them.

This is a General Housing Inspection.

David Young motioned to allow an extension of time past the winter moratorium to July 1, 2015. Mary Gotz seconded. Motion passed 4-0.

CASE #6

James and Leona Grant, owner of 431 Alpine Street, is requesting a variance on installing a ventilation system for rear half interior bath as it would require extensive duct work and wall repair.

This is a General Housing Inspection.

Fred Miller motioned to grant the variance. Mary Gotz seconded. Motion passed 4-0.

**Old Business**

There was no business to discuss.

**Information Sharing**

There was no additional information to share.

**Adjournment**

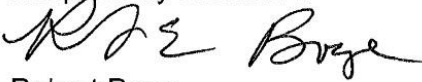
David Young motioned to adjourn the meeting. Mary Gotz seconded. Motion passed 4-0.  
The meeting was adjourned at 4:55 p.m.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:



Robert Boge  
Housing Inspection Supervisor