

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:30 p.m. on February 2, 2015 in the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Buol; Council Members, Braig Connors, Jones, Lynch, Resnick, Sutton; City Manager Van Milligen, City Attorney Lindahl

Mayor Buol read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on the Dubuque Area Convention and Visitor Bureau.

**WORK SESSION
Dubuque Area Convention and Visitors Bureau**

President and CEO Keith Rahe introduced staff and provided a slide presentation on the activities and budget of the Dubuque Area Convention and Visitors Bureau. Topics included:

- Mission Statement
- CVB Organizational Chart
- Board of Directors Membership
- Advisory Committee Membership
- Community Branding
 - Marketing Co-op
 - Website traffic and key markets data
 - Sales – meetings and groups
 - Showcasing Dubuque
 - Sports & Events
 - Special Projects
 - Going Forward – FY2016 Media Buy, inbound/outbound marketing
- Economic Impact
 - Data by event and state comparison
 - Hotel/Motel tax records/occupancy
 - Sales
 - Group tours, conventions, reunions, and meetings
 - Sports and events
 - Going forward – Upcoming convention, meetings, group tours, and sports & events
- Quality of Life
 - Arts and Culture - CVB Involvement
 - Inclusivity
 - Advocacy – Travel Federation of Iowa, Legislative priorities, tourism infrastructure

- Proposed budget – income, expenses and marketing

There being no further business, upon motion the City Council adjourned at 6:18 p.m.

/s/Kevin S. Firnstahl, CMC
City Clerk

1t 2/11

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:30 p.m. on February 2, 2015 in the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Buol; Council Members Braig Connors, Jones, Lynch, Resnick, Sutton; City Manager Van Milligen, City Attorney Lindahl

Mayor Buol read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

CONSENT ITEMS

Motion by Lynch to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Connors. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council proceedings of 1/20; Civil Service Commission of 1/15; Community Development Advisory Commission of 1/22; Historic Preservation Commission of 1/15; Library Board of Trustees Update for 12/18/14 and 1/22; Park and Recreation Commission of 1/13; Sister City Relationships Advisory Commission of 1/21; Zoning Board of Adjustment of 1/22; Proof of publication for City Council Proceedings of 1/5; Proof of publication for List of Claims and Summary of Revenues for Month Ended 12/31/14. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Rose Johanningmeier for property damage, Brittany Merz for vehicle damage, Telegraph Herald newspaper for property damage. Upon motion the documents were received, filed and referred to the City Attorney.

3. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: A1 Taxi for vehicle damage, Lloyd Droessler/Rural Mutual Insurance Co. for personal injury/vehicle damage; Rose Johanningmeier for property damage; Brittany Merz for vehicle damage; and the Telegraph Herald for property damage. Upon motion the documents were received, filed and concurred.

4. Consolidated Local Government (CLG) Annual Report: City Manager transmitting the 2014 Certified Local Government (CLG) Annual Report and recommending City Council authorization for the Mayor to sign the report. Upon motion the documents were received, filed and approved.

5. St. Mary's Church NRHP Historic District: Historic Preservation Commission recommending that the nomination of the St. Mary's Catholic Church Historic District be submitted for consideration by the National Register of Historic Places. Upon motion the documents were received, filed and approved.

6. Dubuque Community School District - SRO Agreement: City Manager recommending approval of the School Year 2014/2015 School Resource Officer Agreement between the City of Dubuque Police Department and the Dubuque Community School District. Upon motion the documents were received, filed and approved.

7. Dubuque Community School District - DARE Agreement: City Manager recommending approval of the School Year 2014/2015 DARE Agreement between the City of Dubuque Police Department and the Dubuque Community School District. Upon motion the documents were received, filed and approved.

8. Traffic Safety Improvement Agreement: City Manager recommending authorization for the Mayor to execute an agreement with the Iowa Department of Transportation for Traffic Safety Improvement Program Funding in the City of Dubuque for the Grandview Avenue at Loras Boulevard and Grandview Avenue at University Avenue Intersection Improvements. Upon motion the documents were received and filed and Resolution No. 28-15 Approving the Iowa Department of Transportation Agreement for Traffic Safety Improvement Program Funding for the City of Dubuque Grandview Avenue at Loras Boulevard and Grandview Avenue at University Avenue Intersection Improvements was adopted.

9. Acceptance of Deed - 2056 Washington Street: City Manager recommending authorization to accept the Quit Claim Deed to property located at 2056 Washington Street. Upon motion the documents were received and filed and Resolution No. 29-15 Approving the acceptance of a Deed to real estate in the City of Dubuque owned by Jesseca L. Zaruba was adopted.

10. North Cascade Road SW Arterial Project Acceptance: City Manager recommending acceptance of the public improvement construction contract for the North Cascade Road Bridge Construction Project (Southwest Arterial), as completed by Minnowa Construction, Inc. Upon motion the documents were received and filed and Resolution No. 30-15 Accepting the North Cascade Road Bridge Construction Project (Southwest Arterial) Iowa DOT Project No. HDP-2100 (661)--71-31 and authorizing the payment of the contract amount to the contractor was adopted.

11. White Street HMA Resurfacing with Milling Project from 11th to 21st Streets - Project Acceptance: City Manager recommending acceptance of the public improvement construction contract for the White Street HMA Resurfacing with Milling Project from 11th to 21st Streets, as completed by River City Paving, a Division of Mathy Construction Company. Upon motion the documents were received and filed and

Resolution No. 31-15 Accepting the White Street HMA Resurfacing with Milling Project, from 11th to 21st Streets, Iowa DOT Project No. NHSN-52-2(132)--2R-31 and authorizing the payment of the contract amount to the contractor was adopted.

12. 2014 Pavement Marking Project Acceptance: City Manager recommending that the 2014 Pavement Marking Project costs be accepted by the City Council and that the award of the project be officially recorded in the minutes of the City Council. Upon motion the documents were received and filed and Resolution No. 32-15 Accepting the 2014 Pavement Marking Project and authorizing payment of the contract to the contractor was adopted.

13. Bee Branch Creek 22nd Street Parking Lot Project Endorsement: City Manager recommending approval of a resolution to establish the City of Dubuque's support for the Upper Bee Branch MRT Route Trailhead parking lot at 22nd and Prince Streets Project. Upon motion the documents were received and filed and Resolution No. 33-15 Providing the City's support for the Upper Bee Branch MRT Route trailhead parking lot at 22nd and Prince Streets project and assurance that the improvements will be maintained following completion of the project was adopted.

14. Smarter Cities Challenge Application: City Manager approval of the Smarter Cities Challenge Application to address Community Health, Air Quality and Asthma and authorize the Mayor to sign on behalf of the City of Dubuque. Upon motion the documents were received, filed and approved.

15. Iowa Department of Transportation: Communications from the Iowa Department of Transportation (IDOT) notifying the City that IDOT proposes to let an HMA resurfacing project on U.S. 61 from Lake Eleanor Road to U.S. 52 and a RCB culvert project on Iowa 32 at the south U.S. 61/U.S. 151 Interchange on April 21, 2015. Both projects are proposed for the 2015 construction season. Upon motion the documents were received and filed.

16. Civil Service Commission: Civil Service Commission submitted the certified list for the position of cashier. Upon motion the document was received, filed and made a Matter of Record.

17. International City/County Management Association (ICMA) International Fellows Program 2015 Host Community Application: City Manager recommending approval of an application to the International City/County Management Association (ICMA) to serve as a host community for the 2015 International Fellowship exchange. Upon motion the documents were received, filed and approved.

18. Alcohol Compliance Civil Penalty for Alcohol License Holder – MoonDog Music: City Manager recommending approval of the Acknowledgment/Settlement Agreement for an alcohol compliance violation for MoonDog Music, 806 Wacker Drive. Upon motion the documents were received, filed and approved.

19. Alcohol and Tobacco License Applications: City Manager recommending approval of annual liquor, beer, wine and tobacco license applications as submitted. Upon motion the documents were received and filed and Resolution No. 34-15 Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits; and Resolution No. 35-15 Approving applications for retail cigarette/tobacco sales permits, as required by Iowa Code 453A.47A were adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Lynch to receive and file the documents, adopt the resolutions, set the public hearings as indicated, and direct the City Clerk to publish notice as prescribed by law. Seconded by Connors. Motion carried 7-0.

1. Asbury Road Pavement Rehabilitation Project: City Manager recommending initiation of the public bidding process for the 2015 Asbury Road Pavement Rehabilitation Project and further recommends that a public hearing be set for February 16, 2015. Upon motion the documents were received and filed and Resolution No. 36-15 Preliminary approval of plans, specifications, form of contract, and estimated cost; setting date of public hearing on plans, specifications, form of contract, and estimated cost; and ordering the advertisement for bids was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on February 16, 2015 in the Historic Federal Building.

BOARDS/COMMISSIONS

Applications to the following Boards/Commissions were reviewed. Applicants were invited to address the City Council on their respective appointment.

Community Development Advisory Commission: One, 3 year term through February 15, 2018 (Expired term of Wainwright). Applicant: Thomas Wainwright, 1788 Lori St. Mr. Wainwright acknowledged his presence from the gallery.

Sister City Relationship Advisory Commission: Three, 3 Year terms through February 1, 2018 (Expired terms of Jochum, Lee and McNamara) Applicants: Jeffrey Jochum, 3750 Aerostar Dr.; Phyllis Lee, 520 South Grandview Ave.; Patrick McNamara, 381 Moore Hgts. Ms. Lee and Mr. Jochum addressed the Council on their respective appointments.

Appointment was made to the following Commission.

Mediacom Charitable Foundation: One, 1 year term through December 31, 2015 (Expired term of Twining). Applicant: Connie Twining, 421 N. Booth St. Motion by Braig to appoint Ms. Twining to a 1-year term through December 31, 2015. Seconded by Resnick. Motion carried 7-0.

ACTION ITEMS

1. Code of Ordinances Amendment Title 10 - Allowing Pets in Most City Parks: Parks and Recreation Commission recommending an amendment to the City of Dubuque Code of Ordinances 10-5B-4 to allow dogs and cats in most park areas, all trails and other department areas. Motion by Jones to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Braig. Leisure Services Manager Marie Ware, Police Chief Mark Dalsing, and Public Health Specialist Mary Rose Corrigan responded to questions from the City Council regarding waste stations, enforcement and citations, and outreach. Motion failed 5-2 with Braig and Jones voting yay.

Motion by Jones for consideration of the first reading of a proposed ordinance allowing Dogs, Cats and Other Domestic Animals in Parks, Trails, Open Spaces, and Areas. Seconded by Braig. Motion failed 5-2 with Braig and Jones voting yay.

2. Code of Ordinances Amendment Title 10 - Sledding in Parks: City Manager recommending approval of an ordinance amendment to add designated areas in six additional parks to allow sledding. The six parks include Comiskey, Flat Iron, Grant, Orange, Pinard and Washington Parks. Motion by Jones to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Connors. City Manager responded to questions from the City Council regarding this choice of parks and signage and stated that sledding was suspended in parks before someone was injured allowing for evaluation of each park before approving them for snow-related activities. Motion carried 7-0.

Motion by Jones for final consideration and passage of Ordinance No. 8-15 Amending Title 10 Public Ways and Property, Chapter 5 Parks and Recreation, Article B Use Regulations 10-5B-23 Prohibiting Sledding, Downhill Skiing, Snowboarding or Tobogganing Except in Certain Designated Areas in Certain City Parks Adding Additional Parks Where Sledding and Other Snow Activities are Permitted. Seconded by Connors. Motion carried 7-0.

3. Iowa Economic Development Authority (IEDA) Application - Hirschbach Motor Lines, Inc.: City Manager recommending approval of the submission of an Iowa Economic Development Assistance Contract by Hirschbach Motor Lines, Inc. to the Iowa Economic Development Authority. Motion by Braig to receive and file the documents and adopt Resolution No. 37-15 Authorizing the filing of an application for state business financial assistance on behalf of Hirschbach Motors Lines, Inc. Seconded by Connors. Motion carried 7-0.

4. Iowa Economic Development Authority (IEDA) Application - Cottingham & Butler: City Manager recommending approval of a resolution authorizing the submission of an Iowa Economic Development Assistance Application on behalf of Cottingham & Butler, Inc. for the expansion of its operations in Dubuque. Motion by Lynch to receive and file the documents and adopt Resolution No. 38-15 Authorizing the filing of an application for State Business Financial Assistance on behalf of Cottingham & Butler. Seconded by Resnick. Motion carried 7-0.

5. Fiscal Year 2016 Recommended Budget Transmittal: City Manager submitting the Fiscal Year 2016 Recommended Budget Transmittal Message. The City Manager will make a presentation. Motion by Connors to receive and file the documents and listen to the presentation. Seconded by Jones. The City Manager provided a slide presentation on the Fiscal Year 2016 Recommended Budget. During discussion, the City Council expressed concern over the Library possibly losing its accreditation due to reduced hours and the effect of increases on low-income or poverty-level residents. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Council Member Jones encouraged citizens to have their children immunized in light of the recent nationwide Measles outbreak.

Mayor Buol and Council Member Resnick thanked the snow removal crews for their great job following the recent snow event.

There being no further business, upon motion the City Council adjourned at 8:27 p.m.

/s/Kevin S. Firnstahl, CMC
City Clerk

1t 2/11