

PARK AND RECREATION COMMISSION MEETING

Tuesday, February 10, 2009

4:30 p.m., in the snack bar, Bunker Hill Golf Course

PRESENT: Tom Blocklinger, Chuck Duggan, Paul Hoffmann, Karen Lyness and Evelyn Nadeau

ABSENT: Gary Harjehausen and Mark Noble

Staff present: Pat Prevenas, Bob Fritsch and Eileen Trimble

MINUTES
APPROVED;
VOTE

It was moved by Blocklinger, seconded by Duggan, to approve the minutes of the January 13, 2009, meeting. The motion passed unanimously.

APPROVE
MANAGEMENT
AGREEMENT
FOR BUNKER
HILL GOLF
COURSE WITH
GMS, INC.; VOTE:

Recreation Division Manager Pat Prevenas reviewed the management agreement for Bunker Hill Golf Course with GMS, Inc. It is pretty much the same as last year with a 3% raise for a total of \$63,400. As in last year's contract, bonuses will be awarded based upon staff hours not exceeding the following for each category during the 2009 season:

Assistant Golf Professional, 1,300 hours, \$500 bonus
Pro Shop Attendant, 2,900 hours, \$500 bonus
Concession Worker, 2,800 hours, \$500 bonus
Total Seasonal Hours, 7,000 hours, \$500 bonus

Bonuses will also be awarded based upon exceeding the following increased revenue in golf operations: Snack Bar Revenue, exceed \$184,100 goal, \$900 bonus; Golf Cart Revenue, exceed \$157,700 goal, \$900 bonus

It was moved by Duggan, seconded by Lyness, to approve the management agreement for Bunker Hill Golf Course with GMS, Inc. The motion passed unanimously.

APPROVE
MANAGEMENT
AGREEMENT
FOR MILLER
RIVERVIEW
PARK WITH KEN
CLAYTON; VOTE:

Park Division Manager Bob Fritsch told commissioners the agreement is the same as last year with the exception of adding #9 which states that Clayton shall pay the city ten percent of gross sales for concession items (shirts, wood, et cetera). Mr. Clayton is a retired John Deere worker and he and his wife have lots of camping experience and good ideas to promote the campground. We feel they did a very good job last year, especially considering the shortened season due to flooding.

It was moved by Nadeau, seconded by Blocklinger, to approve the management agreement for Miller Riverview Park with Ken Clayton. The motion passed unanimously.

continued

DISCUSS 100TH
ANNIVERSARY
OF OPENING OF
EAGLE POINT
PARK:

Manager Fritsch told commissioners that the 100th anniversary of the opening of Eagle Point Park is this year. Some were already aware of that fact and had citizen contact asking if anything special was being planned. There will be a special display at our booth during the City Expo in April.

Mr. Fritsch told commissioners that Leisure Services Manager Gil Spence wanted to get their feelings on whether anything special should be planned and whether any commissioners would like to serve on a planning committee? In general, the commissioners felt there should be a celebration or special event; maybe free admission to the park the day of the anniversary; promote the event with press releases; get citizens involved on the committee if one is formed; put a request in the paper for information or old pictures that would be of historical value. Commissioners Lyness and Nadeau agreed to serve on a planning committee.

PARK
DIVISION
REPORT:

Park Division Manager Bob Fritsch updated commissioners:

- ◆ lost the ice rinks this week and those night shift employees are now back on days;
- ◆ flower baskets have been ordered for the Port;
- ◆ will request in FY 2011 a second assistant gardener to help with workload and all the new natural areas the department will have to maintain;
- ◆ staff is working on picnic tables; behind schedule right now.

RECREATION
DIVISION
REPORT:

Recreation Division Manager Pat Prevenas shared the following information:

- ◆ Uptown open gym at Lincoln, Prescott and Audubon is 35% ahead of last year and Prescott is 45% above last year. With the higher numbers we have had some problems at Prescott so one of the neighborhood police officers visits the school for the program.
- ◆ Valentine dance is Thursday;
- ◆ after school sports basketball started last week;
- ◆ Live Healthy Iowa classes are being held at Prescott on Monday evenings;
- ◆ deadline for post season basketball tournament registration was today;
- ◆ currently getting summer brochure information ready; will be available at City Expo in April;
- ◆ golf superintendent walked the course and he said the greens look good except four that still have ice and snow on them;
- ◆ new city website: Bunker Hill has its own site and will have Internet tee time signup by the time the course opens; job postings are listed and you can apply online; there is a "notify me" feature that places people on a list to receive e-mail notices about chosen subjects.

OTHER
BUSINESS:

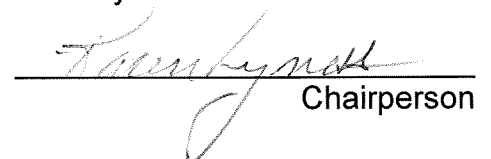
- ◆ Mr. Prevenas reminded commissioners that the budget hearing with City Council is Tuesday, February 17th, 6:30 p.m. at the Historic Federal Building.

ADJOURN;
VOTE:

It was moved by Blocklinger, seconded by Duggan, that the meeting be adjourned at 4:58 p.m. The motion passed unanimously.



Attest



Chairperson