

# **MINUTES OF THE ENVIRONMENTAL STEWARDSHIP ADVISORY COMMISSION**

**September 2, 2014**

**5:00 P.M.**

**City Hall Annex, 1300 Main St, Conference Room I**

Michael Buelow called the meeting to order at 5:02 PM.

**MEMBERS PRESENT:** Chad Oberdoerster, David Koch, Michael Buelow, Aditi Sinha

**MEMBERS ABSENT:** Kyle Leytem, Jacob Bergum

**STAFF PRESENT:** Mary Rose Corrigan, Jonathan Brown and Don Vogt

Mary Rose Corrigan completed the Certification of Compliance with the Iowa Open Meetings Law.

## **APPROVAL OF MINUTES:**

It was moved by David Koch to approve the August 5, 2014 Minutes. Aditi Sinha seconded the motion. Aditi Sinha was "absent", at the August 5, 2014 meeting. The minutes were approved by a 4-0 roll call vote with that correction.

## **TEST AGENDA:**

Chad Oberdoerster moved to approve the agenda, with adding a discussion about an air quality expert speaker. David Koch seconded motion. The agenda was approved as amended with a 4-0 roll call vote.

## **ITEMS FROM COMMISSION:**

### **OLD BUSINESS:**

#### **1. Plastic Bag Update.**

Chad Oberdoerster distributed a draft letter to the City Council regarding plastic bag reduction progress. David Koch recommended adding concrete suggestions about what the City could do to implement the plastic bag reduction plan and see results. The Commission also discussed voluntary reporting of the increase or decrease plastic bag usage by the retailers. Chad will incorporate these suggestions and resend the letter to the Commission before submission to the City Council.

### **NEW BUSINESS:**

Chad met an air quality expert in Iowa who has offered to do a presentation or education to the Commission and/or public. Chad will contact her and invite her to a meeting and to see what kind of presentation she can do.

## **ITEMS FROM STAFF:**

### **OLD BUSINESS:**

#### **1. Air Quality Update.**

Mary Rose Corrigan gave an update on the PM2.5 Advance program, which the City enrolled in recently. The first step is to create a path forward, which is a plan on what the City will do to reduce PM2.5 levels. Staff currently has a draft which consists of

activities that are currently happening and needs to expand it to actions that will happen in the next few years. As the plan develops, Mary Rose will have the Commission review.

**NEW BUSINESS:**

Jon Brown reported they will be hiring two college intern positions to work 20 hours per week through May, and possibly, through next August. Jon will provide the information to Mary Rose to distribute to Commission members.

Don Vogt reported they are interviewing for a Resource Manager. This is the second round of recruitment for this position. The Landfill Agency is undergoing strategic planning.

**ITEMS FROM THE PUBLIC:**

No items from the public.

**CLARIFICATION OF TASKS:**

Mary Rose Corrigan will distribute the plastic bag reduction plan approved by City Council. Chad Oberdoerster will redraft the plastic bag letter to the City Council. Chad Oberdoerster will contact the air quality expert. Jon Brown will send job description for the intern positions.

**FUTURE AGENDA ITEMS:**

City Council plastic bag letter. Officer elections.

**NEXT MEETING DATE:**

The next meeting date will be October 7, 2014 at 5:00 PM. City Hall Annex, 1300 Main St.

**ADJOURNMENT:**

Michael Buelow adjourned the meeting at 5:50 PM.