

COMMUNITY DEVELOPMENT ADVISORY COMMISSION MEETING UNAPPROVED MINUTES

DATE: Wednesday, April 15, 2015
TIME: 5:30 p.m.
PLACE: Housing and Community Development Department
350 W. 6th Street, Suite 312, Dubuque IA 52001

Commissioner Theresa Caldwell called the meeting to order at approximately 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Janice Craddieth Tom Wainwright
 Theresa Caldwell Michelle Hinke
 Sister Paula Maloy

Commissioners Absent: Rob Blok, Ricardo Woods

Staff Present: Brenda Henry Erica Haugen Alvin Nash
 Kris Neyen Kim Glaser Jerelyn O'Connor
 Randy Gehl

Public Present: **Chuck Harris – North End Neighborhood Association**
 Doris Hingtgen – LL/Retired Realtor

Certification of Minutes:

Commissioner Maloy moved to approve the March 18, 2015 Commission meeting minutes. Commissioner Wainwright seconded. Roll call. All present in favor. Motion passed.

Correspondence / Public Input

None

Old Business

1. Community Development Week – April 6-11 – Commissioner Caldwell received a copy of the Declaration at the April 6, 2015 City Council meeting.
2. FY2014 Amendment 2 has been received by City Council for submission to HUD.

New Business

1. Public Hearing for Consolidated Plan and Analysis of Impediments
Commissioner Hinke motioned for the hearing to be opened to the public. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed and the meeting was opened to the public.

Erica Haugen presented a summary of important information in the Consolidated Plan for 2016-2020. The City will receive public comment until the Plan is submitted to HUD. Presented results from Community Survey. HUD provides CHAS data on a regular basis to communities focusing on housing data.

Housing is considered “Affordable” when cost’s do not exceed 30% of household’s income.

The City will conduct public outreach, streamline and increase ease of access to housing programs, reduce finance costs, effective land use strategies and opportunities for improved transportation options. Commissioner Craddieth motioned for the public hearing to be closed. Commissioner Hinke seconded. Roll call. All present in favor. Motion passed and the public hearing was closed. Commissioner Maloy motioned to support the Consolidated Plan and Analysis of Impediments and forward it to City Council. Commissioner Wainwright seconded. Roll call. All present in favor. Motion passed.

2. Purchases of Service Grant – April 29, 2015, at 5:30 pm is the date that was selected for the sub-committee meeting date.
3. Public Information Office Staff Presentation by Public Information Officer Randy Gehl – Randy explained what his office does for the City. He shared he supervises five employees in his office. The Public Information Office provides information on City services and programs and tries to maintain transparency. The City website is really the central repository for information for the City. Kristin Hill is the Bee Branch representative that focuses on multiple things that keeps the public informed on the progress of this project.

Reports

Housing Commission Report – The minutes of the Housing Commission were included in the packet.

Neighborhood Development – Jerelyn O’Connor reported on the updates from the Neighborhood Development. NICC is creating a new position called an Outreach Success Coach to get information out to people about educational opportunities available through NICC, supported by GDDC, Project Hope, City of Dubuque, and DubuqueWorks. The program will connect participants to education and training activities. Community Days of Caring is next week (April 24-25).

Housing & Community Development Reports –Kris Neyen updated the Commission and shared that the property on Stafford Street has an interested person in possibly being purchased by a rental assistance participant. 1421 Elm Street is listed for sale. 2300 Jackson was bought with the remaining NSP funds. Two hours after it closed the City was notified that it flooded due to vandalism. An offer to purchase was received for 1840 Washington. Commissioner Caldwell requested that when the property on 16th and Elm is torn down the neighborhood be notified because it is infested with vermin. Alvin confirmed that there would be some preparations prior to the deconstruction process. The Housing Department is assisting a project for the Community Days reside a house that was a referral from General Housing.

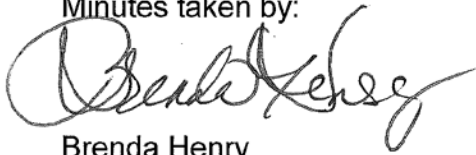
Information Sharing - There was discussion as to whether any developments had been made in the Ann Michalski tribute. Alvin Nash reported he has four options he will

put together and report to the Commission at the May meeting.

Adjournment

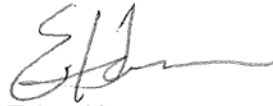
There being no further business to come before the Commission, Commissioner Craddieth moved to adjourn. Commissioner Hinke seconded. Meeting was adjourned at approximately 6:56 p.m.

Minutes taken by:



Brenda Henry
Rehabilitation Programs Secretary

Respectfully submitted by:



Erica Haugen
Community Development Specialist