

MINUTES
City of Dubuque

ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION

June 2, 2015

Lacy Board Room, Carnegie Stout Public Library

The meeting was called to order by Chair Sue Riedel at 4:35 p.m. following staff assurance of compliance with the Iowa Open Meeting Law.

Commissioners present: Ellen Henkels, Katherine Kluseman, Marina O'Rourke, Sue Riedel, Gina Siegert, Julie Steffen, Jessica Teckemeyer

Staff present: Debra Alleyne, Jill Connors

APPROVAL OF MINUTES of April 28, 2015:

Minutes were reviewed. Motion by O'Rourke, second by Siegert, to approve. Motion carried unanimously (7-0).

NEW BUSINESS

Vote on Operational Grant funding recommendations for City Council

Staff had reviewed scores from commissioners on the 16 applications and after several iterations, proposed the following funding scenario, as it kept the awards within the allocated budget of \$210,000 while granting fair and substantive amounts to the grantees.

In descending order of average score they were put into groups of 3:

- 1st tier capped at \$35,000 or received 5% of operating budget
- 2nd tier capped at \$32,000 or received 4.3% of operating budget
- 3rd tier capped at \$30,000 or received 4% of operating budget
- 4th tier capped at \$25,000 or received 3.5% of operating budget
- 5th tier capped at \$20,000 or received 3.4% of operating budget

1. Dubuque County Historical Society - \$35,000.00. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
2. Bell Tower Productions - \$14,931.20. Motion by Henkels, second by Teckemeyer, to approve this allocation. Riedel recused. Motion carried unanimously (6-0).
3. Northeast Iowa School of Music - \$12,623.01. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
4. Dubuque Museum of Art - \$22,682.16. Motion by Henkels, second by Teckemeyer, to approve this allocation. Steffen recused. Motion carried unanimously (6-0).

5. Dubuque Symphony Orchestra - \$32,000.00. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
6. Dubuque Arboretum Association - \$12,709.15. Motion by Henkels, second by Teckemeyer, to approve this allocation. Kluseman recused. Motion carried unanimously (6-0).
7. Dubuque Arts Council - \$3,186.78. Motion by Henkels, second by Teckemeyer, to approve this allocation. Siegert recused. Motion carried unanimously (6-0).
8. Colts Drum & Bugle Corps - \$30,000.00. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
9. Julien Dubuque International Film Festival - \$15,119.72. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
10. Rising Star Theatre Company - \$3,025.34. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
11. Grand Opera House - \$23,210.56. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
12. Dubuque Chorale - \$2,355.66. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
13. Fly-By-Night Productions - \$390.96. Motion by Henkels, second by Teckemeyer, to approve this allocation. Kluseman recused. Motion carried unanimously (6-0).
14. Music Men - \$448.28. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).
15. Dubuque County Fine Arts Society - \$2,317.24. Motion by Henkels, second by Teckemeyer, to approve this allocation. Motion carried unanimously (7-0).

The Commission determined that it was regrettably unable to fund the Downtown Dubuque Cultural Corridor, as the application was missing information allowing the Commission to accurately determine the organization's operational budget.

The Commission requested that staff forward the above allocations totaling \$210,000.07 to the City Council for approval at its next regular meeting.

Score and Discuss Special Projects Grants

General discussion about the application form and need for improvements in the next grant cycle. Commissioners agreed that discussion of all grant programs and application process should be a future agenda item.

Commissioners discussed each of the 10 applications alphabetically and their scores. The following scores were agreed upon out of a total of 115 points:

1. Clarke University – *Theatre on Tour: Elephant and Piggie's We Are in a Play* – **101.57** – Motion by O'Rourke, second by Siegert, to agree on this scoring average. Motion carried unanimously (7-0).
2. Dubuque Area Arts Collective – *EARTH: a DAAC Sustainable and Art Initiative* – **94.86** – Motion by Teckemeyer, second by Kluseman, to agree on this scoring average. Motion carried unanimously (7-0).

3. Dubuque Chorale – *Agriculture Program* – **83.14** – Motion by Kluseman, second by Siegert, to agree on this scoring average. Motion carried unanimously (7-0).
4. Dubuque County Historical Society – *Sherlock Homes and the Clocktower Mystery* – **98.71** – Motion by Henkels, second by Kluseman, to agree on this scoring average. Motion carried unanimously (7-0).
5. Dubuque Symphony Orchestra – *Giselle* – **104.83** – Motion by Henkels, second by Teckemeyer, to agree on this scoring average. O'Rourke recused. Motion carried unanimously (6-0).
6. Great Midwestern Educational Theatre Co. – *Frogwarts School of Wizardry* – **69.43** – Motion by Teckemeyer, second by Siegert, to agree on this scoring average. Motion carried unanimously (7-0).
7. Julien Dubuque International Film Festival – *Stars and Smiles* – **91.57** – Motion by Teckemeyer, second by O'Rourke, to agree on this scoring average. Motion carried unanimously (7-0).
8. Music Men of Dubuque Barbershop Chorus – *2015 Annual Show* – **73.00** – Motion by Siegert, second by Kluseman, to agree on this scoring average. Motion carried unanimously (7-0).
9. Rising Star Theatre Company – *2016 Youth Production* – Commissioners agreed that the application was ineligible due to the project taking place outside of the eligible dates.
10. Steeple Square – *St. Mary's Church Stained Glass Restoration Workshop/Program* – **96.14** – Motion by Teckemeyer, second by Siegert, to agree on this scoring average. Motion carried unanimously (7-0).

General discussion on how to fund the top-ranked projects. Motion by Kluseman, second by Henkels, to fully-fund the top five projects, with the remaining balance of the \$35,000 budget being allocated to the sixth project, with the requirement that those funds be returned to the City if the project is unable to proceed with this partial funding.

The Commission requested that staff forward the following allocations totaling \$35,000.00 to the City Council for approval at its next regular meeting.

1. Dubuque Symphony Orchestra - \$6,000.00. Motion by Henkels, second by Teckemeyer to approve. O'Rourke recused. Motion carries unanimously (6-0).
2. Clarke University - \$4,350.00. Motion by Henkels, second by Teckemeyer to approve. Motion carries unanimously (7-0).
3. Dubuque County Historical Society - \$8,500.00. Motion by Henkels, second by Teckemeyer to approve. Motion carries unanimously (7-0).
4. Steeple Square - \$8,500.00. Motion by Henkels, second by Teckemeyer to approve. Motion carries unanimously (7-0).
5. Dubuque Area Arts Collective - \$5,429.00. Motion by Henkels, second by Teckemeyer to approve. Motion carries unanimously (7-0).
6. Julien Dubuque International Film Festival - \$2,221.00. Motion by Henkels, second by Teckemeyer to approve. Motion carries unanimously (7-0).

ITEMS FROM COMMISSION

Henkels reapplied for her position on the Commission at the June 1, 2015 City Council meeting.

Steffen submitted her resignation, and the rest of the Commissioners thanked her for her leadership and experience.

Motion to adjourn at 6:17 p.m.

This notice is given pursuant to Chapter 21, Code of Iowa and applicable local regulations of the City of Dubuque. Persons with limited English proficiency or vision, hearing or speech impairments needing special assistance should contact the City Manager's Office at 589-4110 or (563) 589-4230 for TDD.

Respectfully submitted:

Jill Connors, Confidential Account Clerk, Economic Development

These minutes were passed and approved on

June 23, 2015


Ellen Henkels, Secretary