

MINUTES OF COMMUNITY DEVELOPMENT ADVISORY  
COMMISSION MEETING

**DATE:** March 11, 2009  
**TIME:** 5:30 p.m.  
**PLACE:** Housing Conference Room, Suite 312, Historic Federal Building  
350 W. 6<sup>TH</sup> Street, Dubuque, Iowa 52001

Chairperson Gukeisen called the meeting to order at 5:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Mike Gukeisen Theresa Caldwell Paula Maloy, SVM  
Janice Craddieth Ann Michalski Tom Wainwright

**Commissioners Absent:** Hilary Stubben David Shaw

**Staff Present:** David Harris Kris Neyen Joleen Patterson  
Jerelyn O'Connor Gil Spence

**Public Present:** Beverly Berna

**Certification of Minutes – December 10 and 18, 2008**

Commissioner Michalski moved to approve the minutes of December 10, 2008 and December 18, 2008, as submitted. Commissioner Maloy seconded. Roll call. All present in favor. Motion passed.

**Correspondence / Public Input**

None.

**Old Business**

**Oath of Office for Tom Wainwright and Hilary Stubben**

Commissioner Wainwright signed his Oath of Office and signature obtained by Chairperson Gukeisen. Commissioner Stubben was not present to sign.

**New Business**

**Community Development Block Grant (CDBG) Recovery Funds**

Review possible uses for additional \$328,269 of CDBG funds from the 2009 Recovery Act David Harris stated that HUD has not given specifics on how this money has to be spent. He stated that he was looking for suggestions from the Commission on how they would like to see the money utilized. After some lengthy discussion, the consensus from the Commission was to add funding to Historic loan, cp2 and Homeowner Programs. David did state HUD was encouraging Grantees to obligate the funds within 120 days of receiving them. More information will be given to the Commission as received.

## **Neighborhood Grants**

### **Review and Approve Neighborhood Grants**

Jerelyn O'Connor reviewed the three applications received for the Large Neighborhood Grants program. She stated that the committee members, Commissioner Maloy, Assistant Planner Wally Wernimont, Community Development Specialist Aggie Tauke and herself, reviewed and recommend the following: Historic Bluffs Neighborhood Association in the amount of \$5,000 for landscaping of three public areas (Avon Park, 12<sup>th</sup> Street green Area and 11<sup>th</sup> Street Steps); North End Neighborhood Association in the amount of \$4,950 for the Summer Youth and Family Neighborhood Engagement Project, and Valley View Neighborhood Association in the amount of \$2,900 for the annual Neighborhood Clean Up. Jerelyn also stated that all available funding will not be spent and requested the application period remain open for other neighborhood associations to apply. Commissioner Maloy moved to approve as recommended by the Committee. Commissioner Craddieth seconded. Roll call. All present in favor. Motion passed.

### **Information Sharing**

Included in the Commission packet was the 2<sup>nd</sup> quarter CDBG report for on performance. No comments were made.

### **Adjournment**

There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Michalski seconded. Motion passed by voice vote. Meeting was adjourned at 6:10 p.m.

Minutes taken by:

Kris Neyen  
Rehabilitation Specialist

Respectfully submitted by:

David Harris  
Department Director