

**Carnegie-Stout Public Library  
Board of Trustees  
Meeting Minutes of July 16, 2015**

The Board of Trustees of the Carnegie-Stout Public Library (C-SPL) met in the Lacy Board Room at 4:00 p.m. on Thursday, July 16, 2015.

*Present:* President Mike Willis; Board Vice President Jenny Weiss (via conference call), Trustee Angela Allred (via conference call); Trustee Paula Connors; Trustee Patty Poggemiller (via conference call); Trustee Jon Trotter; Director Susan Henricks, and Recorder Denette Kellogg.

*Staff Present:* Information Services Supervisor Jason Burds

1. President Mike Willis called the meeting to order at 4:01 p.m.

*"Moved to adopt the meeting agenda of Thursday, July 16, 2015."*

*Motion: Trotter  
Second: Connors  
Vote: Aye – 6; Nay – 0*

2. Action Items:

- A. Review and Identify Area for Maker Space – Henricks reported that staff had identified two additional spaces which may work well as options for the Maker Space location. The spaces were described as 7(A) Second Floor New Non Fiction and 7(B) Second Floor Internet Computers. The pros and cons of the new locations were discussed. The Board agreed to consider the newly suggested spaces as one of the top two locations for the architect to provide conceptual drawings and costs estimates. Location 6 will remain as one of the locations for consideration along with the newly identified spaces. The Board suggested that the architect choose either 7(A) or 7(B) based on what they believe to be the better of the two.

*"Moved to direct Henricks to present location 6 and either location 7(A) or 7(B) to the architects for possible placement of the Maker Space Lab space."*

*Motion: Connors  
Second: Allred  
Vote: Aye – 6; Nay – 0*

B. Date Selection for Marketing Consultant Interviews – Henricks provided an update on options for the Board to interview marketing consultant firms. The Board discussed their preference of interviewing the firms in a one day work session and selected Tuesday, August 18, 2015 as the date. The Board requested that the presentation by the firms be no more than 20 minutes, with question and answers taking no more than 15 minutes. The Board asked Henricks to contact the marketing firms and develop a schedule for the Board for the work session.

3. Library Board Adjournment - The Board adjourned at 4:37 p.m.

*"Motion to adjourn."*

*Motion: Poggemiller*  
*Second: Connors*  
*Vote: Aye – 6; Nay – 0*

*Michael Willis*

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**Michael Willis, President**

*7/23/2015*

**Date**