

**MINUTES OF CABLE TV COMMISSION MEETING**  
**April 6, 2016**  
**CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1**

**MEMBERS PRESENT:** Jennifer Tigges (Chair), Ron Tigges, Sr. Carol Hoverman, Alan Vincent, Mark Dolson.

**MEMBERS ABSENT:** Kathy McMullen (Vice-Chair), Pauline Maloney.

**OTHERS PRESENT:** Craig Nowack, City of Dubuque  
Jim Barefoot, Mediacom

JTigges called the meeting to order at 3:59 p.m.

**Acceptance of the Agenda**

Upon a motion by Vincent, seconded by Hoverman, the Agenda was approved 5 - 0.

**Approval of the Minutes of February 3, 2016**

Upon a motion by Hoverman, seconded by Dolson, the minutes of the February 3, 2016, meeting were approved 5 - 0.

**Public Input**

Mr. Nowack reported that he was working with a local cable subscriber who was dissatisfied with Mediacom's video-on-demand offerings.

**Request for Funding**

Nowack presented a request for funding on behalf of the City of Dubuque for an Aero.10 audio processor to act as a compressor/limiter for SDI audio to replace the analog unit that will be rendered obsolete once the digital encoding equipment is installed in the Annex control room. Vincent moved to approve up to \$4800 for the request. The motion was seconded by Dolson and approved 5 - 0.

**Mediacom Cable Report**

Barefoot reported that he had visited St. Peter Lutheran Church to examine their video production equipment and see if he could make adjustments and improve the video quality. He found some issues with video levels and corrected them.

**Cable TV Report**

Nowack reported that the Cable TV Division has completed several new shows in the past couple of weeks and played a part of one of them. He also tuned the television to Mediacom analog channel 8 which is now playing the looping announcement informing viewers that the 12 remaining analog channels on the local cable system will be removed shortly (on or about April 13). He then tuned to analog channel 11 to show the graphic message Mediacom is displaying for the one channel (QVC) that is the first analog channel to go away. Finally, he informed the Commission that the City is now gathering quotes to replace the SD production equipment at the Historic Federal Building, a project he hopes to do in the three week period between City Council meetings beginning October 18, 2016.

**Adjournment**

Upon a motion by Hoverman, seconded by RTigges, the meeting was adjourned at 4:42 p.m.