

# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, March 21, 2017 at 4:30 p.m. at the Historic Federal Building, 350 W. 6<sup>th</sup> Street, Housing Conference Room, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Oath of Office for Gil Spence
3. Certification of Minutes: February 21, 2017
4. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

5. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

Hillcrest Estate, LLC, owner of 861 Alpine, is requesting an extension of time to 5/31/17

6. New Business.

### CASE #1

Paul and Mary Jo Rooney, owner of 642 Fenelon Place, is requesting a variance on a second floor stairway.

This is a General Housing Inspection.

### CASE #2

Joe O'Donnell, owner 1182 Locust Street, is requesting certain violations for his property be suspended as he has insufficient resources to make repairs.

This is a General Housing Inspection.

### CASE #3

Tim Hitzler, Hitzler Rental, LLC, owner of 1906 N Main Street, is requesting an extension of time to complete repairs due to financing issues.

This is a General Housing Inspection.

7. Old Business.

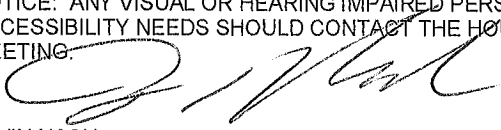
### CASE #1

There is no old business.

8. Information Sharing.
9. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 AT LEAST 48 HOURS PRIOR TO THE MEETING.



ALVIN NASH  
DEPARTMENT DIRECTOR  
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