

MINUTES OF HOUSING BOARD OF APPEALS

DATE: 21 March 2017
TIME: 4:30 p.m.
PLACE: Housing Conference Room, Historic Federal Building

Vice Chairperson Dave Young called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young Gil Spence	Ron White	Mary Gotz
Staff Present:	Ben Pothoff Joe Kirk	Alex Rogan	Tami Ernster
Public Present:	Paul Rooney Kelly O'Donnell	Tim Hitzler	Joe O'Donnell

Oath of Office for Gil Spence

Gil Spence took the oath of office.

Review and Certification of Minutes of 21 February 2017 Housing Code Appeals Board Meetings

Ron White motioned to approve the minutes. David Young seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

Hillcrest Estates, LLC, owner of 861 Alpine, is requesting an extension of time to 5/31/17.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

Mary Gotz motioned to accept the consent agenda. Ron White seconded. Motion passed 4-0.

New Business

CASE #1

Paul and Mary Jo Rooney, owner of 642 Fenelon Place, is requesting a variance on a second floor stairway.

This is a General Housing Inspection.

The spacing for the guardrail is approximately 7 inches. Approved spacing is 6 inches. Mary Gotz motioned to deny the variance. David Young seconded. Motion failed 2-2.

CASE #2

Joe O'Donnell, owner 1182 Locust Street, is requesting certain violations for his property be suspended as he has insufficient resources to make repairs.

This is a General Housing Inspection.

David Young motioned to allow a three month extension from 4/3/17. Mary Gotz seconded. Motion passed 4-0.

CASE #3

Tim Hitzler, Hitzler Rental, LLC, owner of 1906 N Main Street, is requesting an extension of time to complete repairs due to financing issues.

This is a General Housing Inspection.

David Young motioned to grant a three month extension. Mary Gotz seconded. Motion passed 4-0.

Old Business

There was no old business.

Information Sharing

There was no information to share.

Adjournment

Gil Spence motioned to adjourn the meeting. Ron White seconded. Motion passed 4-0. The meeting was adjourned at 5:50 p.m.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Ben Pothoff
Rental Licensing and Inspection Supervisor