

# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Code Appeals Board will meet on Tuesday, June 20, 2017 at 4:30 p.m. at the Historic Federal Building, 350 W. 6<sup>th</sup> Street, Housing Conference Room, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Certification of Minutes: May 16, 2017
3. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

4. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

There are no items for the consent agenda

5. New Business.

### CASE #1

Susan Pluym, owner of 2518 Central Avenue, is requesting an extension of time to September 1, 2017 to complete repairs.

This is a General Housing Inspection.

### CASE #2

E Thomas Downing, owner of 1957 University Avenue, is requesting an extension of time to September 30, 2017, to complete repairs.

This is a General Housing Inspection.

### CASE #3

MB&B LLC, owner of 1428 Washington Street, is requesting an extension of time to complete repairs.

This is a General Housing Inspection.

### DISCUSSION ITEM

Determine process for handling appeals that are outside the Board's authority according to the Ordinance.

6. Old Business.

There is no old business.

7. Information Sharing.

8. Adjournment.

All items are violations of the Dubuque Residential Housing Code unless otherwise stated. This notice is given pursuant to Title 6 Chapter 6, Code of Iowa, and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 AT LEAST 48 HOURS PRIOR TO THE MEETING.

*Alvin Nash*  
*by Ben P. Hoff*

ALVIN NASH  
DEPARTMENT DIRECTOR  
AN/te