UNAPPROVED MINUTES OF THE
HOUSING TRUST FUND ADVISORY COMMITTEE

DATE: Thursday, July 20, 2017
TIME: 7:30 a.m.
PLACE: Housing and Community Development Department
        350 W. 6th Street, Suite 312, Dubuque IA 52001

Vice Chair Schwendinger called the meeting to order at approximately 7:30 a.m. following staff assurance of compliance with Iowa Open Meeting Law.

Committee Members Present: John Walsh
                          Doris Hingtgen
                          Sr. Dorothy Schwendinger

Committee Members Absent: Jim Holz          Amy Eudailey

Staff Present: Kris Neyen          Sarah Bennett
               Alvin Nash

Public Present: None

Certification of Minutes: November 2, 2016 Housing Trust Fund Advisory Committee Meeting
Committee member Hingtgen moved to approve the November 2, 2016, meeting minutes as submitted. Commissioner Walsh seconded. Roll call. All present in favor. Motion passed.

Correspondence / Public Input
None

Old Business
Update on Trust Fund Activities
Kris Neyen, Housing Rehabilitation Supervisor, provided the Committee updates on Trust Fund and Rehab Activities. She explained that 3 homebuyers were below the 30% median income which qualified them for the IFA funds, which allowed them to purchase anywhere in the city limits, not just the Washington Neighborhood. The Housing Trust Fund had changed the program in 2016 to allow funding for that purpose. Neyen then informed the Committee that Committee Member Eudailey will no longer be on the Housing Trust Fund Committee. Eudailey is a representative from the Housing Commission, and was not re-elected to serve on the Housing Trust Fund Committee. Bret Shaw will be the new representative at the next Housing Trust Fund Meeting.

Discuss Upcoming Application and Grant Award
Neyen discussed the 2017 HTF Application with Commissioners. She informed the Commission that they would meet again soon to have a public hearing before it was submitted. Neyen then requested input regarding Eudailey continuing to proof the application, as she has
done in the past, even though her term will have expired. The Committee agreed and then discussed the possibility of keeping Eudaley on the Committee, as well as the new representative from the Housing Commission. Neyen said she would look into it, but it would not happen before the application was submitted.

New Business
Review and approve new Washington Neighborhood Homeowner Rehabilitation Program
Neyen introduced the proposed changes to the loan terms for the Washington Neighborhood Homeowner Rehabilitation Program. The changes would provide 0% interest for all income levels. The payments for each income level had also changed providing: <30% due on sale, <50% $40.00 a month, and <80% $60.00 a month.

After thorough discussion, Walsh moved to approve the proposed changes to the Washington Neighborhood Homeowner Rehabilitation Program as submitted. Hingtgen seconded. Roll call. All present in favor. Motion passed.

Information Sharing
Alvin Nash, Housing and Community Development Director informed the Commission that the Housing Department is starting a rebrand campaign for the Housing Choice Voucher Program. He explained it was still in the early planning progress, but would provide updates as the process moves forward.

Adjournment
There being no further business to come before the Committee, Walsh moved to adjourned the meeting. Schwendiger seconded. Roll call. Motion passed by voice vote. Meeting was adjourned at 8:15 a.m.

Minutes taken by:
Sarah Bennett
Rehabilitation Programs Secretary

Respectfully submitted by:
Alvin Nash
Department Director