

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:30 p.m. on March 5, 2018 in the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Buol; Council Members Del Toro (joined at 5:33 p.m.), Jones, Larson, Resnick, Rios (joined at 5:36 p.m.), Shaw; City Manager Van Milligen, City Attorney Brumwell

Mayor Buol read the call and stated this is a special session of the City Council called for the purpose of conducting a work session for Project H.O.P.E.

**WORK SESSION
Project H.O.P.E.**

President and CEO of the Community Foundation of Greater Dubuque Nancy Van Milligen conducted a work session with the City Council on Project H.O.P.E. (Helping Our People Excel). Topics included:

Achievements:

- Re-Engage Dubuque students, completed diploma or HSED
- Opportunity Dubuque: connects workers to training and employers with skilled workers
- Network map of providers and support
- Community needs assessments – child care & mental health

Current focus / three impact areas:

1. Academic Achievement

- Expand pathways & accessibility to education and employment
 - Dubuque College Access Network (DCAN)
 - Unemployment rate
 - Access to quality child care

2. Equity and Inclusion

- Build financial inclusion
 - Poverty rate
 - VITA & EITC financial inclusion
 - Financial capability system

3. Economic Opportunity

- Support provider networks for change
 - Mental health grant
 - Partnership empowerment network
 - Project HOPE network partners

Ms. Van Milligen responded to questions from the City Council regarding informing students of re-engagement options and pathways and how Project HOPE partners with the City's Economic Development Department.

There being no further business, upon motion the City Council adjourned at 5:58 p.m.

/s/Kevin S. Firnstahl, CMC
City Clerk

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**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:00 p.m. on March 5, 2018 in the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Buol; Council Members Del Toro, Jones, Larson, Resnick, Rios, Shaw; City Manager Van Milligen, City Attorney Brumwell

Mayor Buol read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PROCLAMATION(S)

1. Irish-American Heritage Month (March 2018) was accepted by Ancient Order of Hibernians (AOH) Dubuque County Division #2. 1576 Wood Street, Historian Bob Felderman, President Pat Lennart, and Vice President Pat McClain and in honor of Ken Siegert.

2. Music-in-Our-Schools Month (March 2018) was accepted by Shirley Davis Orwoll, Fine Arts Coordinator for the Dubuque Community School District.

CONSENT ITEMS

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Jones. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of 2/15, 2/19, 2/22, 2/26; Civil Service Commission 1/4/18; Five Flags Civic Center Commission of 1/29; Library Board of Trustees of 12/21/17, 1/18/18; Proofs of Publication for City Council Proceedings of 2/5, 2/7, 2/8; Proof of Publication for List of Claims and Summary of Revenues for Month Ending 1/31. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Alex Helbing for vehicle damage, Kathleen Pfohl for vehicle damage, TFM, Co./Tom Thompson for property damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Alex Helbing for vehicle damage, Kathleen Pfohl for vehicle damage, and TFM, Co. for property damage. Upon motion the documents were received, filed, and concurred.

4. Proceedings for Issuance of General Obligation Bonds Series 2018A and Taxable General Obligation Refunding Bonds Series 2018B: City Manager recommending

approval of the preliminary official statement, advertisement for the sale, and approval of the electronic bidding procedures on the issuance of General Obligation Bonds and Taxable General Obligation Refunding Bonds. Upon motion the documents were received and filed, and Resolution No. 47-18 Directing the advertisement for sale of \$9,410,000 (Subject to adjustment per terms of Offering) General Obligation Bonds, Series 2018A, and approving electronic bidding procedures and Official Statement; and Resolution No. 48-18 Directing the advertisement for sale of \$1,020,000 (Subject to adjustment per terms of Offering) Taxable General Obligation Refunding Bonds, Series 2018B, and approving electronic bidding procedures and Official Statement were adopted.

5. Development Review Process Overview: Planning Services Manager Laura Carstens is transmitting the Development Review Process Overview. Upon motion the documents were received, filed and approved.

6. Dubuque County Emergency Management - Approving By-Laws and Authorizing Signature: City Manager recommending approval of the Dubuque County Emergency Management Commission Bylaws. Upon motion the documents were received and filed, and Resolution No. 49-18 Approving the Bylaws of the Dubuque County Emergency Management Commission and authorizing signature was adopted.

7. Acceptance of Water Main Improvements at the south end of Manson Road: City Manager recommending acceptance of the water main utility improvements from the Kristin K. Woodward Trust Dated December 9, 2010, that Marty McNamer completed in 2012 across 2319 Manson Road. Upon motion the documents were received and filed, and Resolution No. 50-18 Accepting Water Main Improvements on LOT 1 of McNamer Acres No. 3 in the city of Dubuque, Iowa was adopted.

8. Approval and Acceptance of a Grant of Easement for Water Main Utility over property at 2319 Manson Road: City Manager recommending approval and acceptance of an easement for water main utility for an existing water main across part of 2319 Manson Road from the Kirstin K. Woodward Trust Dated December 9, 2010. Upon motion the documents were received and filed, and Resolution No. 51-18 Accepting a Grant of Easement for Water Main Utility Through, Over and Across Part of Lot 1 of McNamer Acres No. 3, in the city of Dubuque, Iowa was adopted.

9. Amendment to the Collective Bargaining Agreement between the City of Dubuque and Teamsters Local No. 120: City Manager recommending approval of an amendment to the Collective Bargaining Agreement with the Teamsters Union Local No. 120 to provide for a work week that consists of ten hours per day and four days per week for the Maintenanceworker, Airfield Maintenanceworkers and Airport Mechanic assigned to the Airport Department. Upon motion the documents were received, filed and approved.

10. Fiscal Year 2017 Urban Revitalization Applications: City Manager recommending approval of a Resolution approving property tax abatement applications for 14 residential properties, 3 multi-family properties and 3 commercial properties in recognized Urban Revitalization Areas, and authorizing transmittal to the City Assessor for final review and determination of the amount of property tax abatement. Upon motion the documents were received and filed, and Resolution No. 52-18 Approving Property Tax Abatement Applications Submitted by Property Owners in Recognized Urban Revitalization Areas

and Authorizing the Transmittal of the Approved Applications to the City Tax Assessor was adopted.

11. Dubuque Golf & Country Club Fireworks Request: Correspondence from Lance Marting, General Manager/CEO of the Dubuque Golf & Country Club, requesting permission to display fireworks on Wednesday, July 4, 2018 with a rain date of Thursday, July 5, 2018. Upon motion the documents were received, filed and approved.

12. Improvement Contracts / Performance, Payment and Maintenance Bonds: Controlled Asbestos, Inc., for East Blum Site Asbestos Abatement and Lead Clean Up Project. Upon motion the documents were received, filed and approved.

13. Signed Contract(s): Dubuque Water Sports Club lease for a section of Chaplain Schmitt Island May 1, 2018 to April 30, 2019. Upon motion the documents were received and filed.

14. 2018 Asphalt Overlay Access Ramp Project One: City Manager recommending that the award of the public improvement contract for the 2018 Asphalt Overlay Access Ramp Project One to D & D Concrete, Inc., be recorded in the minutes of the City Council. Upon motion the documents were received, filed and made a Matter of Record.

15. Tobacco Compliance Civil Penalty for Tobacco License Holder – Moondog Music: City Manager recommending approval of the Acknowledgement/Settlement Agreement for a tobacco compliance violation for Moondog Music, 806 Wacker Drive #120. Upon motion the documents were received, filed and approved.

16. Alcohol Compliance Civil Penalty for Alcohol License Holder – Fareway Stores #114: City Manager recommending approval of the Acknowledgment/Settlement Agreement for an alcohol compliance violation for Fareway Stores #114, 2050 John F. Kennedy Road. Upon motion the documents were received, filed and approved.

17. Alcohol License Applications: City Manager recommending approval of annual beer, liquor and wine licenses as submitted. Upon motion the documents were received and filed, and Resolution No. 53-18 Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Jones to receive and file the documents, adopt the resolutions, set the public hearings as indicated, and direct the City Clerk to publish notice as prescribed by law. Seconded by Resnick. Motion carried 7-0.

1. Sale of City-Owned real property at 2056 Washington Street: City Manager recommending that the City Council set a public hearing for March 19, 2018, to dispose of City-owned real property located at 2056 Washington Street to Jennette E. Santo. Upon motion the documents were received and filed, and Resolution No. 54-18 Resolution of Intention to dispose of City-owned property, specifically Lot 2 Heart Project

Place in the City of Dubuque, Iowa, according to the recorded Plat there of - 2056 Washington Street was adopted setting a public hearing for a meeting to commence at 6:00 p.m. on March 19 in the Historic Federal Building

2. Fiscal Year 2018 Second Budget Amendment: City Manager recommending the second Fiscal Year 2018 Budget Amendment be set for public hearing for March 19, 2018. Upon motion the documents were received and filed, and Resolution No. 55-18 Setting the Date for the Public Hearing on Amendment No. 2 to the Fiscal Year 2018 Budget for the City of Dubuque was adopted setting a public hearing for a meeting to commence at 6:00 p.m. on March 19 in the Historic Federal Building

BOARDS/COMMISSIONS

Applicants are invited to address the City Council regarding their desire to serve on the following Boards/Commissions.

1. Transit Advisory Board: One, 3-year term through July 30, 2020 (Vacant term of Stewart). Applicant: Jeff Stiles, 3087 Central Ave. Mr. Stiles spoke in support of his appointment and provided a brief biography.

Appointment was made to the following Boards/Commissions.

2. Mechanical and Plumbing Code Board: One, 3-year term through March 16, 2021 (Expiring Term of Valaskey). Applicant: Corey Valaskey, 1385 Alta Vista St. Motion by Jones to appoint Mr. Valaskey to a 3-year term through March 16, 2001. Seconded by Larson. Motion carried 7-0.

2. Resilient Community Advisory Commission: One, 3-year term through July 1, 2020 (Vacant term of Grutz) Applicants: Shane Hoepfer, 2520 N. Grandview Ave.; Nicholas Huff, 3075 Olde Country Ct.; Ashley Melchert, 1265 Thomas Pl.; Jared McGovern, 755 Chestnut St.; Paul Schultz, 1008 Victoria St. Upon roll-call vote, Shane Hoepfer was appointed to a 3-year term through July 1, 2020. Hoepfer = 4 (Resnick, Buol, Jones, Shaw); Huff - -0-; Melchert -0-; McGovern = 1 (Larson); Schultz = 2 (Rios, Del Toro).

PUBLIC INPUT

Naomi Clark, 1086 Wood St., and Chair of the Dubuque Renters Union, spoke for continued action toward and support of the source of income issue as referenced under Action Item #1.

ACTION ITEMS

1. Renaming of Partners Road to Flexsteel Way: City Manager recommending approval of the request by Flexsteel Industries, Inc. to rename Partners Road to Flexsteel Way. Motion by Jones to receive and file the documents and adopt Resolution No. 56-18 Changing a street name on the Final Plat of Dubuque Industrial South First Addition in the City of Dubuque by renaming Partners Road to Flexsteel Way. Seconded by Resnick. Motion carried 7-0.

2. Source of Income Progress Report: Housing and Community Development Department Director Alvin Nash is transmitting the 2018 Source of Income Progress Report. Planning Services Manager Laura Carstens provided an oral report highlighting the City Council's 2017 implemented options. Housing and Community Development Director Alvin Nash provided a slide presentation that recapped the history of the SOI Committee recommendations and the need, options and approach of the Section 8 rebranding campaign.

Following the presentations and extensive discussion, the City Council there was consensus that the City is moving in the right direction to increase voluntary participation in the Housing Choice Voucher program and for furthering fair housing. Staff / City Attorney's Office were directed to research information on a tool by which to measure progress of the program. Ms. Brumwell confirmed that she will explore examples, resources and best practices for such a tool from other cities in conjunction with the SOI Committee and return information to the Council.

Motion by Resnick to receive and file the documents. Seconded by Jones. Motion carried 7-0.

3. Request for Work Session - Five Flags Civic Center Assessment and Study Presentation: City Manager recommending that the City Council schedule a work session on Monday, May 14 at 6:00 p.m. for the Five Flags Civic Center Assessment and Study. The consultant, Conventions, Sports and Leisure (CSL) will present the assessment and study findings and information at this work session. Motion by Jones to receive and file the documents and schedule the work session as recommended. Seconded by Resnick. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Council Member Shaw reported on receipt of a citizen e-mail regarding the JFK Rd. sidewalk issue discussed at the February 19, 2018 meeting. Mr. Shaw suggested a possible work session to discuss sidewalks city-wide.

Council Member Larson concurred with Mr. Shaw and stated she'd like to hear from staff on sidewalk priorities.

City Manager Van Milligen stated that he will provide the Council with the City's current sidewalk policy.

Council Member Resnick reported on receiving appreciative citizen feedback on staff's quick resolution to a citizen issue.

There being no further business, the City Council adjourned at 7:43 p.m.

/s/Kevin S. Firnstahl, CMC\
City Clerk

1t 3/14