

**MINUTES OF CABLE TV COMMISSION MEETING**  
**April 4, 2018**  
**CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1**

**MEMBERS PRESENT:** Pauline Maloney (Chair), Ron Tigges, Jennifer Tigges (Vice-Chair), Kathy McMullen, Alan Vincent arrived at 4:06 p.m.

**MEMBERS ABSENT:** Sr. Carol Hoverman. One seat is vacant.

**OTHERS PRESENT:** Craig Nowack, City of Dubuque

Maloney called the meeting to order at 4:01 p.m.

**Acceptance of the Agenda**

Upon a motion by JTigges, seconded by McMullen, the agenda was approved 4 - 0.

**Approval of the Minutes of March 7, 2018**

Upon a motion by McMullen, seconded by RTigges, minutes of the January 3, 2018, meetings were approved 4 – 0.

**Public Input**

There was no public input.

**PEG Funding Requests**

Nowack presented a funding request for a 4K camera and some wireless microphones totaling \$7,900. The twice HD-sized camera would give the City some editing capabilities, especially during green-screen shoots, from a single camera shot. The wireless microphones will replace the existing wireless mics the City has. The frequencies on the mics now being used will shortly become unavailable and are already being shared, which increases the chance for interference. Vincent moved to approve the request. The motion was seconded by RTigges and approved 5 – 0.

Nowack asked to remove the second request, for new playback and graphics servers for the public access facility at Mediacom, from consideration. He and Video Producer Erich Moeller had visited the facility earlier in the day and, pending Mediacom approval, thinks including a digital routing system as part of the request would be beneficial. He noted that the existing analog router is aging and should be converted to digital like the other access origination sites in town. He plans to meet with Mediacom staff later in the month to confirm this new direction.

**Mediacom Cable Report**

Dean informed the Commission that an interview has been conducted with an individual for the local public access producer position, but no one has been hired yet. He re-affirmed Mediacom's to PEG broadcasting.

**Cable TV Report**

Nowack discussed some recent technical problems at the City's access origination site in the TV Control Room at the Annex and expects a funding request in the future to rectify this after he gathers some additional information as to how best to solve the problems. He noted some of the projects now in production and those planned for the near future.

**Adjournment**

Upon a motion JTigges and seconded by RTigges, the meeting was adjourned at 4:39 p.m.