

MINUTES OF HOUSING BOARD OF APPEALS

DATE: 19 June 2018
TIME: 4:30 p.m.
PLACE: Housing Conference Room, Historic Federal Building

Chairperson David Young called the meeting to order at 4:35 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young	Gil Spence	Mary Gotz
	Christoffer Lammer-Heindel		
Staff Present:	Ben Pothoff	Alex Rogan	Joe Kirk
	Alexis Steger	Maddie Cairney	Tami Ernster
Public Present:	John Herrig	Randy Williams	

Review and Certification of Minutes of 15 May 2018 Housing Board of Appeals Meeting

Gil Spence motioned to approve the minutes with corrections to discussion on tiered inspection program and motion passed total for adjournment. Christoffer Lammer-Heindel seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There is no consent agenda.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

New Business

CASE #1

John W Herrig, owner of 620 S Grandview Avenue, is requesting an extension of time until November 15, 2018, to finish exterior repairs. The Board would only be able to allow until September 19, 2018. David Young motioned to give an extension until September 19, 2018. Mary Gotz seconded. Motion passed 4-0.

CASE #2

Randy Williams, owner of 2512 Kleine Street, is requesting an extension of time to September 1st or October 1st, 2018, to complete repairs and also is requesting a penalty review for this property. Christoffer Lammer-Heindel motioned to grant an extension to October 1, 2018 for units 2152, 2154 #1 and 2156 and to deny the penalty review request. Gil Spence second.

Motion passed 4-0. Gil Spence motioned to grant 30 days for Unit 2154 #2 repairs. Christoffer Lammer-Heindl seconded. Motion passed 4-0.

Old Business

Ben updated the disposition of past appeals.

Ben had invited Crenna to attend the meeting, but she was unable. She did provide definitions of Variance versus Modifications. Variance is an official dispensation (exemption) from a rule or regulation, typically a building regulation. Modification is a change (to a product, approved method or manner). The Board may approve modifications ("the requirements of this code are adequately satisfied by other means"), but NOT variances ("The Housing Board of Appeals does not have the authority to waive the requirements of this Code").

Information Sharing

The draft tiered inspection program is being submitted to the City Council for the July 2, 2018, meeting.

It was reported to the Board that Robert Boge was no longer a Housing and Community Development Department employee. Maddy Cairney will be stepping in to do code enforcement duties.

Adjournment

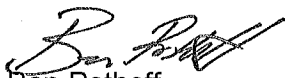
Christoffer Lammer-Heindel motioned to adjourn the meeting. Gil Spence seconded. Motion passed 4-0. The meeting was adjourned at 5:30 p.m.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Ben Pothoff
Rental Licensing and Inspection Supervisor