

MINUTES OF HOUSING BOARD OF APPEALS

DATE: 21 August 2018
TIME: 4:30 p.m.
PLACE: Housing Conference Room, Historic Federal Building

Chairperson David Young called the meeting to order at 4:35 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	David Young Ron White	Gil Spence	Mary Gotz
Staff Present:	Ben Pothoff Tami Ernster	Alex Rogan	Maddie Cairney

Review and Certification of Minutes of 19 June 2018 Housing Board of Appeals Meeting

Dave Young motioned to approve the minutes. Ron White seconded. Motion passed 4-0.

Correspondence/Public Input

There was no correspondence or public input.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There is no consent agenda.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

New Business

There is no new business.

Old Business

Ben updated the disposition of past appeals.

Information Sharing

The draft tiered inspection program was submitted to City Council on July 2, 2018 and was approved. There are currently two properties that have been added as tier 3 properties.

Maddy Haverland was introduced to the Board as a new inspector in the Housing Department. Ben reported that the department is in the process of interviewing for an additional inspector.

Adjournment

Dave Young motioned to adjourn the meeting. Ron White seconded. Motion passed 4-0. The meeting was adjourned at 4:46 p.m.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Ben Pothoff
Rental Licensing and Inspection Supervisor