

**MINUTES OF CABLE TV COMMISSION MEETING**  
**December 5, 2018**  
**CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1**

**MEMBERS PRESENT:** Pauline Maloney (Chair), Jennifer Tigges (Vice-Chair), Ron Tigges, Alan Vincent, Kathy McMullen

**MEMBERS ABSENT:** Sr. Carol Hoverman. One seat is vacant.

**OTHERS PRESENT:** Craig Nowack, City of Dubuque

Maloney called the meeting to order at 4:05 p.m.

**Acceptance of the Agenda**

Upon a motion by Vincent, seconded by RTigges, the agenda was accepted by a motion of 5-0.

**Approval of the Minutes of September 5, 2018**

Upon a motion by McMullen, seconded by JTigges, minutes of the September 5, 2018, meeting were approved 5 – 0.

**Oaths of Office**

Maloney administered oaths of office to Vincent and McMullen.

**Election of Officers**

Maloney noted that election of officers was on the December agenda but the newly elected officers would assume their roles in the first meeting of calendar year 2019. Upon a motion by Vincent, seconded by McMullen, JTigges was elected Chair by a vote of 5 – 0. Upon a motion by McMullen, seconded by JTigges, RTigges was elected Vice-Chair by a vote of 5 – 0.

**PEG Fund Letter**

Nowack presented a draft of the letter to be sent to PEG Fund grant recipients for a proof of performance for calendar 2018. Upon a motion by RTigges, seconded by Vincent, the letter was approved 5 – 0. Nowack said he would have the letters ready for the new Chair's signature at the January meeting.

**Public Input**

There was no public input.

**Mediacom Cable Report**

There was no one from Mediacom in attendance to present a report.

**Cable TV Report**

Nowack provided an update on the Annex routing upgrade project, unfortunately noting that the new router, ordered approximately six months ago, has not yet arrived. He was pleased to announce that the issue controlling the lights in the Council Chambers was resolved this morning. He noted a pending Mediacom rate increase, a new format for the Mayor's State of the City announcements, and a second From the Archives New Year's Day Marathon. He then showed a preview of this year's holiday program, The Magic of Garden & Grove.

Vincent inquired about delaying the January meeting one week because it falls on January 2 and he might not be able to attend. Maloney indicated she was flying back to Dubuque that day and her attendance was doubtful. Nowack said he would look into availability of a meeting room for January 9.

RTigges mentioned the declining interest in PEG cable programming and said something the Commission should consider in the years ahead is the possibility of using the PEG Fund for something other than equipment.

**Adjournment**

Upon a motion by JTigges, seconded by Vincent, the meeting adjourned at 4:41 p.m.