

**CITY OF DUBUQUE, IOWA  
CITY COUNCIL PROCEEDINGS  
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:30 p.m. on February 4, 2019 in the Historic Federal Building, 350 W. 6<sup>th</sup> Street.

Present: Mayor Buol; Council Members Del Toro (joined at 5:45 p.m.), Jones, Larson, Resnick, Shaw; City Manager Van Milligen, City Attorney Brumwell

Absent: Council Member Rios.

Mayor Buol read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on the Travel Dubuque Quarterly Report.

**WORK SESSION  
Travel Dubuque Quarterly Report**

Travel Dubuque President/CEO Keith Rahe introduced the work session with a description of the new branding graphics and the Agency's mission statement. Topics included:

- List of staff members and job titles/assignments;
- List of Board Members;
- List of Advisory Committee Members;
- Snapshot of total growth figures and visitor heat map for 2017 and 2018;
- Travel-related expenditures;
- Hotel/Motel Tax records and occupancy 2017-2018;
- Leisure travelers report;
- Sales efforts;
- Sports and events;
- Guest Services;
- Vision for inclusion;
- Mark-your-calendar upcoming event dates;
- Fiscal Year 2020 Budget: income and areas of expense for 2018, FY2019 and proposed FY2020

There being no further business, upon motion the City Council adjourned at 5:58 p.m.

/s/Kevin S. Firnstahl  
City Clerk

**CITY OF DUBUQUE, IOWA  
CITY COUNCIL PROCEEDINGS  
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:00 p.m. on February 4, 2019 in the Historic Federal Building, 350 W. 6<sup>th</sup> Street.

Present: Mayor Buol; Council Members Del Toro, Jones, Larson, Resnick, Shaw; City Manager Van Milligen, City Attorney Brumwell

Absent: Council Member Rios.

Mayor Buol read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION(S)**

1. Dubuque Eagles Aerie & Auxiliary Month Proclamation (February 2019) was accepted by Michael Duehr of the Fraternal Order of Eagles, 1175 Century Drive.

**CONSENT ITEMS**

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Jones. Motion carried 6-0.

1. Minutes and Reports Submitted: City Council Proceedings of 1/22, 1/28; Library Board of Trustees of 12/20/18; Park and Recreation Commission of 1/8; Proof of Publication for City Council Proceedings of 1/7; Proof of Publication for List of Claims and Summary of Revenues for Month Ending 12/31/18. Upon motion the documents were received and filed.

2. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Paula Beecher for vehicle damage, Robert Decker for vehicle damage, Eagle Window & Door, Inc. for property damage, Patricia and Lyle Galliard for property damage, John Kirk for vehicle damage, Kelly Keenan O'Rourke for vehicle damage. Upon motion the documents were received, filed, and concurred.

3. Notice of Claims and Suits: Paula Beecher for vehicle damage, Robert Decker for vehicle damage, Eagle Window & Door, Inc. for property damage, Patricia and Lyle Galliard for property damage, John Kirk for vehicle damage, Kelly Keenan O'Rourke for vehicle damage. Upon motion the documents were received, filed, and referred to the City Attorney.

4. Approval of City Expenditures: City Manager recommending Council approval for payment of City expenditures. Upon motion the documents were received and filed, and Resolution No. 39-19 Authorizing the Finance Director-City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. 2019-20 AmeriCorps Partners in Learning Campaign for Grade Level Reading Grant Application Submission Approval: City Manager recommending approval of the 2019-20 AmeriCorps Partners in Learning Campaign for Grade-Level Reading Grant application to the Iowa Commission on Volunteer Services. Upon motion the documents were received, filed and approved.

6. Greenhouse Gas Inventory Memorandum of Understanding: City Manager recommending approval of a Memorandum of Understanding with the University of Northern Iowa's Center for Energy and Environmental Education to conduct an update to the community-wide greenhouse gas inventory. Upon motion the documents were received, filed and approved.

7. South Fork of the Catfish Creek Sanitary Interceptor Sewer Stream Bank Emergency Repair Project: City Manager recommending approval of a resolution authorizing emergency stream bank repairs to a segment of the South Fork of the Catfish Creek, which is in proximity to the existing South Fork of the Catfish Creek sanitary interceptor sewer. Upon motion the documents were received and filed, and Resolution No. 40-19 Authorizing emergency repairs to segment of stream bank along the South Fork of the Catfish Creek to protect and prevent impacts to the nearby sanitary interceptor sewer was adopted.

8. SW Arterial - US20 Interchange Paving Preconstruction Funding Agreement: City Manager recommending approval for the Mayor to execute a Preconstruction Funding Agreement with the Iowa Department of Transportation for the Southwest Arterial-US20 Interchange Paving Project. Upon motion the documents were received and filed, and Resolution No. 41-19 Approving the Preconstruction Funding Agreement (Agreement No. 2019-4-068) between the City of Dubuque and Iowa Department of Transportation for the Southwest Arterial- US20 Interchange Paving Project was adopted.

9. Urban Deer Management Program- Chronic Wasting Disease: City Manager recommending approval of the January 23, 2019 letter sent to the Iowa Natural Resources Commission in support extending the Urban Deer Management Zone to allow hunters to harvest additional deer for Chronic Wasting Disease testing. Upon motion the documents were received, filed and approved.

10. Delinquent Weed Cutting, Garbage and Junk Collection Accounts (Health Services): City Manager recommending approval of the levy of special assessments for Weed/Junk/Garbage Enforcement Programs with the Health Services Department for properties enforced on from June 4, 2018 to December 16, 2018. Upon motion the documents were received and filed, and Resolution No. 42-19 Adopting the Schedule of

Assessments for 2018 and directing the City Clerk to certify the Schedule of Assessments to the County Treasurer and to publish notice thereof was adopted.

11. USDA Rural Utilities Service: Correspondence from the United States Department of Agriculture Rural Utilities Services notifying the City of the cancelation and intent to reschedule the public hearings for the Cardinal-Hickory Creek Transmission Line Project. Upon motion the documents were received and filed.

12. Signed Contract(s): Lamar Companies First Amendment to Lease Agreement for 280 South Locust Street. Upon motion the documents were received and filed.

13. Alcohol License Applications: City Manager recommending approval of annual beer, liquor and wine licenses as submitted. Upon motion the documents were received and filed, and Resolution No. 43-19 Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

### **ITEMS SET FOR PUBLIC HEARING**

Motion by Resnick to receive and file the documents, adopt the resolutions, set the public hearings as indicated, and direct the City Clerk to publish notice as prescribed by law. Seconded by Shaw. Motion carried 6-0.

1. Grand River Center Decorative Concrete Repair Project: City Manager recommending that the City Council grant preliminary approval of the construction plans and specifications, and establish February 18, 2019, as the date for the public hearing for the Grand River Center Decorative Concrete Repair Project. Upon motion the documents were received and filed and Resolution No. 44-19 Preliminary approval of plans, specifications, form of contract, and estimated costs; setting date of public hearing on plans, specification, form of contract, and estimated cost was adopted setting a public hearing for a meeting to commence at 6:00 p.m. on February 18, 2019 in the Historic Federal Building.

2. Water Revenue Capital Loan Notes (Interim Financing) State Revolving Funds, Planning & Design Loan Application for Bee Branch Detention Basin Facility: City Manager recommending approval of a resolution fixing the date of March 18, 2019, for a public hearing on the proposition of selling not-to-exceed \$795,000 in Clean Water Planning & Design SRF Loan Notes for the Bee Branch Detention Basin Facility. Upon motion the documents were received and filed and Resolution No. 45-19 Fixing date for a meeting on the authorization of a Loan and Disbursement Agreement and the issuance of not-to-exceed \$795,000 Stormwater Management Utility Revenue Capital Loan Notes of the City of Dubuque, Iowa, and providing for publication of notice thereof was adopted setting a public hearing for a meeting to commence at 6:00 p.m. on March 18, 2019 in the Historic Federal Building.

### **BOARDS/COMMISSIONS**

Appointments were made to the following Boards/Commissions.

1. Community Development Advisory Commission: One, 3-Year term through February 15, 2022 (Expiring terms of Boles and Hinke). Applicants: Dean Boles, 1715 Geraldine Dr.; Michelle Hinke, 973 Patricia Ann Dr. Upon roll-call vote: Boles = Shaw; Hinke = Larson, Buol, Resnick Jones, Del Toro; Michelle Hinke was appointed to the 3-year term through February 15, 2020.

2. Investment Oversight Advisory Committee: One, 3-Year term through July 1, 2021 (Vacant term of Ferraro). Applicant: Luke Schiltz, 2955 Van Buren. Motion by Jones to appoint Mr. Schiltz to the 3-year term through July 1, 2021. Seconded by Resnick. Motion carried 6-0.

3. Mediacom Charitable Foundation: One, 1-Year term through December 31, 2019 (Expired term of Twining). Applicant: Constance Twining, 1818 Avalon Rd. Motion by Resnick to appoint Ms. Twining to the 1-year term through December 31, 2019. Seconded by Larson. Motion carried 6-0.

4. Resilient Community Advisory Commission: One, 3-Year term through August 30, 2019 (Vacant Cross representation term of Drahozal). Applicant: Carrie, Lohmann, 1879 Denver Dr. (Currently on the Transit Advisory Board, Qualifies for Cross Representation); one, 3-Year term through July 1, 2019 (Vacant At-Large term of Lohmann); and one, 3-Year term through July 1, 2021 (Vacant At-Large term of Darr). Applicants: Jacob Kahlhaas, 1125 Richards Rd.; and Adam Hoffman, 1910 Marion St.

Motion by Larson to appoint Ms. Lohmann to the 3-year, cross-representative term through July 1, 2019; Mr. Kahlhaas to the 3-year term through July 1, 2019; and Mr. Hoffman to the 3-year term through July 1, 2021. Seconded by Jones. Motion carried 6-0.

## **PUBLIC HEARINGS**

1. Dubuque County Historical Society Ice Harbor Fifth Amendment to Lease Agreement: Proof of publication on notice of public hearing to approve the disposal of an interest in City-owned real estate by Fifth Amendment to Lease Agreement between the City of Dubuque, Iowa and Dubuque County Historical Society (DCHS), and Senior Counsel recommending approval. Motion by Jones to receive and file the documents and adopt Resolution No. 46-19 Disposing of an interest in real property by Fifth Amendment to Lease Agreement between the City of Dubuque, Iowa and Dubuque County Historical Society. Seconded by Resnick. Motion carried 6-0.

## **ACTION ITEMS**

1. Awarding Contract for the Historic Federal Building Roof Restoration Project: City Manager recommending award of the construction contract for the Historic Federal Building Roof Restoration Project to the low bidder Giese Roofing. Motion by Shaw to receive and file the documents and adopt Resolution No. 47-19 Awarding the Public

Improvement Contract for the Historic Federal Building - Roof Restoration Project. Seconded by Del Toro. Motion carried 6-0.

2. Residential Parking Permit District Program History: City Manager transmitting history on the City of Dubuque's Residential Parking Permit Program and future considerations. Restated motion by Shaw to receive and file the documents and refer to staff for a recommendation. Seconded by Larson. Motion carried 6-0.

Responding to questions from the City Council, City Engineering Gus Psihoyos recalled the history of the program from the 1970's where a designated committee determined at the time that 2 residential, on-street parking spaces were sufficient. City Council discussion included; keeping with the spirit of the ordinance; discussion over limiting residents to 2 passes or increasing them to 3 and retaining the current cap on guest passes; working more with the school district with regard to student parking; the reality of the increased number of cars in residential neighborhoods since the program's inception; and potentially altering the current ordinance with caution and reason.

3. Request to Schedule Work Session on 2018 Community Perceptions Survey: Greater Dubuque Development Corporation President & CEO Rick Dickinson requesting that the City Council schedule a work session on March 11, 2019, at 6:00 p.m. in the City Council Chambers for a presentation on the Loras College 2018 Community Perceptions Survey. Motion by Jones to receive and file the documents and set the work session as recommended. Seconded by Larson. No calendar conflicts were expressed by Council Members. Motion carried 7-0.

4. Fiscal Year 2020 Budget Recommendation: City Manager transmitting the Fiscal Year 2020 Recommended Budget Transmittal Message. The City Manager made a presentation. Topics included: recommending decrease in property tax rate, history and comparisons; City debt retirement vs. new, SRF debt accessed, total debt reduction by fiscal year, debt limit comparisons to other Iowa cities; General Fund Reserve overview; City utilities recommendations; FY20 improvement packages; review of budget hearings schedule. Responding to questions from the City Council, City Manager Van Milligen and Budget/Finance Director Jenny Larson explained retired vs. new debt, the types of actions that qualify as reportable debt and the percentage of growth rate. Council Member Del Toro expressed concern for keeping a strict trajectory toward debt reduction. Council Member Jones stated that historical debt issuances were planned and well-managed and agreed with Council Member Resnick over the need for keeping flexibility in the debt reduction policy. Motion carried 5-1 with Del Toro voting nay.

### **COUNCIL MEMBER REPORTS**

Council Member Jones reported that several of the percussionists that performed in the Super Bowl LIII halftime show were alumni from the Dubuque Colts Drum & Bugle Corps.

There being no further business, upon motion the City Council adjourned at 7:09 p.m.

/s/Kevin S. Firnstahl

City Clerk

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