

**Minutes**  
**HOUSING COMMISSION**  
**(REVISED UNAPPROVED)**

**DATE:** Tuesday, March 26, 2019  
**TIME:** 4:00 p.m.  
**PLACE:** Housing and Community Development Conference Room, Third Floor of the Historic Federal Building, 350 W. 6<sup>th</sup> Street, Suite 312, Dubuque, IA.

Vice-Chair, Dorothy Schwendinger, called the meeting to order at 4:00 p.m. at Eudaley's request due to not feeling well, following staff assurance of compliance with Iowa Open Meeting Law.

**Commissioners Present:** Adam Babinat, Michelle Becwar, Nicole Borovic, Brad Cavanagh, Janice Craddeith, Amy Eudaley, Dorothy Schwendinger, Gail Weitz, Sam Wooden (by phone but left at 4:15 pm)

Commissioners Absent: Coralita Shumaker

**Staff Present:** Teresa Bassler, Cate Richter, Kris Neyen, Jerelyn O'Conner

**Public Present:** Kathy Sutton (NAACP), Lynn Sutton (Friends of Fair Housing/NAACP)

**Certification of Minutes**

Borovic moved to approve the February 26, 2019 meeting minutes as submitted. Seconded by Cavanagh. Motion carried 9-0.

**Old Business**

Weitz discussed her attendance at the North End Neighborhood Association on March 6, 2019. She stated that Dave Rokusek of NICC did a presentation regarding their accelerated programs.

Schwendinger requested Jerelyn send all neighborhood association meeting dates to the commissioners.

**New Business**

**Election of Officers**

Becwar moved for Eudaley to be re-elected as Chair. Seconded by Weitz. Motion carried 9-0.

Craddeith moved for Babinat to be elected as Vice-Chair. Seconded by Borovic. Motion carried 9-0.

Babinat assumed the position as Vice Chair for the remainder of the meeting.

## **Public Hearing to Receive Public Comment and Approve FY2019 PHA Annual Plan**

Schwendinger moved to open the public hearing. Seconded by Weitz. Motion carried 9-0.

Teresa Bassler, Assisted Housing Supervisor, reviewed some minor changes/ corrections to the PHA Plan. Lynn Sutton questioned the mention of affordable housing and in particular, the Radford Road project. Her concerns were access to laundry services, needing more 3-bedroom units and it not being on the bus route. Bassler stated that our PHA Plan only addresses affordable housing, not specific projects. She also stated that the Radford Road project has not received tax credit approval yet. Kris Neyen, Rehabilitation Programs Supervisor, stated until that approval is received, they cannot move forward with final plans to address those concerns. Schwendinger requested the Radford Road project be added to next month's agenda for further discussion.

Eudaley moved to close the public hearing. Cavanagh seconded. Motion carried 8-0. Wooden stated her would remain on the phone to listen at 4:15 pm but will be considered gone from the meeting.

Cavanagh moved to approved the PHA Plan with changes. Schwendinger seconded. Motion carried 8-0.

## **Evaluation of 2018-2019 Housing Commission Goals**

Bassler suggested this be tabled to April's meeting in order to distribute the Commissions goals from last year.

Becwar moved to table this item. Seconded by Boravic. Motion carried 8-0.

## **Goal Setting Input**

Alexis Steger, Housing Director, requested that input from the Commission be submitted with our department goals. Bassler requested each person's ideas be submitted by April 16 in order for them to be included on the agenda.

## **Rebrand of Assisted Housing Program Input**

Three groups were set up with the Commissioners assigned as follows:

Policy Changes – Babinat, Becwar, Wooden  
Community Members – Borovic, Craddeith, Schwendinger  
Renters/Landlords – Cavanagh, Eudaley, Shumaker, Weitz

The groups will meet and report back their results at the May 2019 Housing Commission Meeting.

## **Reports**

**Crime/Nuisance Property Report**  
**Rehab Report**  
**Assisted Housing Waiting List Statistical Summary**  
**Housing Choice Voucher Participant Statistical Summary**  
**Denial/Termination Meeting Results**

Bassler stated that the reports do not change much each month. She stated that the Commission will continue to receive them for review and answer questions as needed. Commissioners agreed.

Bassler further stated that they are proposing opening up the Waiting List either June, July or August of 2019.

**Neighborhood Services**

Jerelyn O'Conner, Neighborhood Development Specialist, stated that the dedication of the Housing Department's Conference Room in honor of Ann Michalski will be Tuesday, April 23, 2019, from 5-6 p.m. Due to this event, the April Commission meeting will be moved to the Council Chambers.

**Information Sharing**

O'Conner distributed a flyer regarding "Spring Fling on Central".

Neyen shared that the City, partnering with the HEART Program, will be receiving an award for the restoration completed on 396 W. Locust Street, a City-owned property. This will be part of the Architecture Days with the presentation on April 9, 2019, at 5:00 pm at St. Matthew's Lutheran Church.

Schwendinger stated that glass recycling will resume, however it will not be picked up as before, there will be drop-off sites.

**Adjournment**

There being no further business, Weitz moved to adjourn at 5:17 p.m. Seconded by Becwar. Motion carried 8-0.

Minutes transcribed by:



Cate Richter  
Assisted Housing Coordinator

Respectfully submitted by:



Teresa Bassler, Acting Department Director