MINUTES FOR HOUSING COMMISSION MEETING

DATE: Tuesday, September 24, 2019
TIME: 4:00 p.m.
PLACE: Housing and Community Development Department
         350 West 6th Street, Suite 312; Dubuque, IA 52001

Chairperson Amy Eudaley called the meeting to order at 4:02 p.m. following staff assurance of
compliance with Iowa Open Meeting Law.

Commissioners Present: Rick Baumhover       Coralita Shumaker (4:04 p.m.)
                        Michelle Becwar            David Wall
                        Brad Cavanagh              Gail Weitz
                        Janice Craddieth           Sam Wooden
                        Amy Eudaley

Commissioners Absent: Nicole Borovic

Staff Present: Alexis Steger                  Kris Neyen
               Teresa Bassler              Cate Richter
               Tonya England

Public Present: Lynn Sutton                    Kathy Sutton

Certification of Minutes – August 27, 2019 Housing Commission Meeting
Commissioner Rick Baumhover moved to approve the Minutes for the August 27, 2019 Housing
Motion passed.

Correspondence/Public Input
None

New Business
a) Federal Fiscal Year 2017 Continuum of Care – Phoenix Housing Special Needs Assistance
   Program

   Teresa Bassler, Assisted Housing Supervisor, stated the representative from Housing &
   Urban Development (HUD) has approved the Federal Fiscal Year 2017 Continuum of Care –
   Phoenix Housing Special Needs Assistance Program Annual Performance Report. The
   goals were met and all allocated funding was expended. Bassler explained the program has
   a waiting list. Commissioner David Wall shared his personal experience with the Continuum
   of Care – Phoenix Housing Special Needs Assistance Program.

   "Bassler stated that the Commission did not need to vote on this item since it was voted on
   and approved at a prior meeting."

Reports
a) Crime/Nuisance Property Report

   Alexis Steger, Department Director, explained the Crime/Nuisance Property Report will no
   longer include the arrest statistical data. The arrest information will continue to be tracked for
   participants but will not be compared to the overall community population. They are currently
   looking at options for possibly adding conviction data.
b) CDBG Advisory Commission Report

Commissioner Craddieith reported she was not able to attend the last meeting for the CDBG Advisory Commission. Steger stated the Commission adopted goals and priorities for stopping/checking points for staff to ensure information is filed by respective deadlines and they also approved adding an emergency home repair program for homeowners.

c) Rehab Report

Kris Neyen, Rehabilitation Supervisor, explained the properties acquired by True North have been added to her report. She is planning to complete an application with Iowa Finance Authority to expand the Washington neighborhood in order to increase home ownership.

d) Neighborhood Services

There was no discussion.

e) Assisted Housing Waiting List Statistical Summary

Teresa Bassler, Assisted Housing Supervisor, explained the Waiting List for the Housing Choice Voucher program reopened on July 9, 2019. Although there were software issues, the letters and Housing Choice Voucher Application Updates were mailed to the fifty (50) participants that were randomly selected in July. There were fifty (50) applicants randomly selected in August, as well as September. The Waiting List for the Housing Choice Voucher will reopen next month on the second Tuesday—October 8, 2019.

f) Housing Choice Voucher Participant Statistical Summary

Bassler reported there are approximately 800 clients on the Housing Choice Voucher program. The plan is to maintain around 800 clients on the program as the budget is monitored closely because the end of the year is approaching.

g) Denial/Termination Meeting Results

There were no questions/comments.

Information Sharing

a) Fair Housing Training

There was discussion about the mandatory Fair Housing Training. There are two Commissioners planning to let Tonya England know which session they plan to attend by Friday.

b) Investors “Scooping Up” Affordable Homes Article

Commission Eudaley lead discussion on the article published by Ruhl & Ruhl investors “Scooping Up” Affordable Homes. Bassler stated that this information has not been brought to the City; therefore, the Commission may not take action but may have a discussion.

c) Table Mound Mobile Home Park

Commissioner Gail Weitz shared information about Table Mound Mobile Home Park, which was sold to a company called Impact Communities.
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d) Gaining Opportunities

The Housing Commission requested that Gaining Opportunities (GO) be added to the Housing Commission Agenda next month.

Adjournment
There being no further business to come before the Commission, Commissioner Sam Wooden moved to adjourn the meeting. Commissioner Wall seconded. Motion passed by voice vote. Meeting adjourned at 4:50 p.m.

Minutes taken by:

Tonya England
Recording Secretary

Respectfully Submitted:

Alexis Steger, Department Director