

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:30 p.m. on December 2, 2019 in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Buol; Council Members Jones, Resnick, Shaw, Sprank; City Manager Van Milligen, City Attorney Brumwell

Absent: Council Members Del Toro and Rios

Mayor Buol read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on the Project H.O.P.E. Quarterly Report.

**WORK SESSION
Project H.O.P.E Quarterly Update**

Peter Supple, Dubuque Community Foundation of Greater Dubuque Economic Opportunity Coordinator, presented the Project H.O.P.E. 4th Quarter Report. Mr. Supple highlighted funding opportunities for brain health and ongoing partnerships. Laura Klavitter, Heidi Zull, and Hilary Dalton presented on neighborhood initiatives; neighborhood gardens with homemade water collection systems, hog roast potluck, trash cleanup and impacts. Donna Loewen, Local College Access Network (LCAN) Coordinator, outlined the LCAN program. Presenters responded to questions from the Council.

There being no further business, Council Member Resnick moved to adjourn at 6:00 p.m. Seconded by Jones. Motion carried 5-0.

/s/Trish L. Gleason, MMC
Assistant City Clerk

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**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:00 p.m. on December 2, 2019 in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Buol; Council Members Jones, Resnick, Shaw; Sprank, City Manager Van Milligen, City Attorney Brumwell

Absent: Council Members Del Toro and Rios

Mayor Buol read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. Northeast Iowa Community College Alumni Hall of Fame Induction of Rick Steines: Dr. Liang Chee Wee Northeast Iowa Community College President inducted Fire Chief Rick Steines into the 2019 Northeast Iowa Community College Alumni Hall of Fame. Chief Steines thanked Dr. Wee, City Manager Van Milligen, and Dubuque Fire Department and Emergency Response staff.

CONSENT ITEMS

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Jones. Council Member Shaw requested #10 Dubuque County Supervisors Resolution Supporting Transfer of Roosevelt Park be held for separate discussion. Motion carried 5-0.

1. Minutes and Reports Submitted: City Council Proceedings of 11/18; Civil Service of 11/19; Community Development Advisory Commission of 11/20. Upon motion the documents were received and filed

2. Notice of Claims and Suits; Michael Lenstra for vehicle damage and Ethel Schneider for property damage. Upon motion the documents were received, filed, and Refer to City Attorney.

3. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Nancy Fett for vehicle damage; Michael Lenstra for vehicle damage; Ethel Schneider for property damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: City Manager recommending City Council approval for payment of City expenditures. Upon motion the documents were received and filed, and Resolution No. 408-19 Authorizing the Finance Director-City Treasurer to make certain

payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Mediacom Communications Company: Correspondence from Lee Grassley, Senior Manager of Government Relations for Mediacom Communications Company, informing the City of rate adjustments being implemented on or about December 22, 2019. Upon motion the document was received and filed.

6. 4th Annual Arts & Business Luncheon Program: Arts and Cultural Affairs Commission transmitting 4th Annual Arts and Business Luncheon Program. Upon motion the document was received and filed.

7. 84 Main, LLC Downtown Rehabilitation Grant: City Manager recommending approval of a Grant Agreement between the City of Dubuque and 84 Main Street, LLC. to redevelop property at 84 Main Street. Upon motion the documents were received and filed, and Resolution No. 409-19 Approving a Grant Agreement by and between the City of Dubuque, Iowa and 84 Main, LLC for the redevelopment of 84 Main Street was adopted.

8. AmeriCorps Partners in Learning Supplemental Grant Fiscal Year 2019: City Manager recommending approval of the amended agreement for AmeriCorps Partners in Learning: Healthy Futures for Program Year 2019-2020. Upon motion the documents were received, filed, and approved.

9. Loras College Students Climate Action Request: Correspondence from Loras Environmental Action Forum and Sunrise Dubuque Hub requesting City Council budget prioritization of projects and proposals that further goals set by the Climate Action Plan Committee. Upon motion the document was received and filed.

10. Dubuque County Supervisors Resolution Supporting Transfer of Roosevelt Park: Correspondence from the Dubuque County Supervisors Resolution supporting the transfer of Roosevelt Park to the Dubuque County Conservation Board for inclusion in the County's Long-Range Comprehensive Plan. Motion by Shaw to receive and file the document. Council Member Shaw expressed his support for the request. Responding to questions from Council Member Shaw, City Manager Van Milligen stated that the direction and expectation is to wait until the Southwest Arterial is finished and then to prioritize the existing master plan for development of the park at a future City Council goal setting session. Seconded by Resnick. Motion carried 5-0.

11. Cottingham & Butler - Iowa Economic Development Authority Application: City Manager recommending approval of the Economic Development Assistance Application on behalf of Cottingham & Butler Insurance Services, Inc. and Roshek Property, LLC for the proposed investment for the expansion of its operations in Dubuque. Upon motion the documents were received and filed and Resolution No. 410-19 Authorizing the filing of an application with the Iowa Economic Development Authority for Business Financial Assistance on behalf of Cottingham & Butler Insurance Services, Inc. and Roshek Property, LLC was adopted.

12. Heartland Financial - Iowa Economic Development Authority Application: City Manager recommending approval of the Economic Development Assistance Application on behalf of Heartland Financial USA, Inc., Dubuque Bank and Trust Company, and

Roshek Property, LLC for the proposed investment for the expansion of their operations in Dubuque. Upon motion the documents were received and filed and Resolution No. 411-19 Authorizing the Filing of an Application for State Business Financial Assistance on Behalf of Heartland Financial USA, Inc, Dubuque Bank and Trust Company, and Roshek Property, LLC was adopted.

13. Fiscal Year 2019 Urban Renewal Report: City Manager recommending approval of the Fiscal Year 2019 Iowa Urban Renewal Report for the City of Dubuque. Upon motion the documents were received and filed, and Resolution No. 412-19 Approving the Fiscal Year 2019 Urban Renewal Report for The City of Dubuque was adopted.

14. Fiscal Year 2019 State of Iowa Annual Financial Report: City Manager recommending approval to file the Fiscal Year 2019 State of Iowa Annual Financial Report with the State of Iowa Auditor. Upon motion the documents were received, filed, and approved.

15. Fiscal Year 2021 County Tax Increment Finance Report: Director of Finance and Budget Jennifer Larson transmitting the Annual Tax Increment Financing Report that has been filed with Dubuque County Auditor Denise Dolan. Upon motion the documents were received and filed.

16. Park in Eagle Valley Subdivision Naming Request: City Manager recommending approval to adopt the name of Eagle Valley Park for the park parcel in the Eagle Valley subdivision. Upon motion the documents were received, filed, and approved.

17. Public Works Staff Change Request: City Manager recommending approval to upgrade the current part-time clerical position to a full-time secretary position. Upon motion the documents were received, filed, and approved.

18. Dubuque Initiatives Termination of Development Agreement: City Manager recommending approval of a resolution terminating the Development Agreement between the City of Dubuque and Dubuque Initiatives regarding the redevelopment of the Roshek Building at 700 Locust Street. Upon motion the documents were received and filed, and Resolution No. 413-19 Approving the Termination of the Development Agreement by and between the City of Dubuque, Iowa and Dubuque Initiatives was adopted.

19. Residential Parking Permit District "H" Lea Lane - Parking Study Results: City Manager recommending approval of City Engineer Gus Psihoyos' recommendation to deny the expansion of existing Residential Parking Permit District "H" along Lea Lane from Pennsylvania Avenue to Key Corners due to the failure to meet the 70% curbside parking utilization requirement. Upon motion the documents were received, filed, and approved.

20. Residential Parking Permit District "H" Amendment Key Way Drive from Keymont Drive to Keystone Drive – Parking Study Results: City Manager recommending approval of City Engineer Gus Psihoyos' recommendation to deny the expansion of existing Residential Parking Permit District "H" along Key Way Drive between Keymont Drive and Keystone Drive due to the failure to meet the 70% curbside parking utilization requirement. Upon motion the documents were received, filed, and approved.

21. Residential Parking Permit District "H" Amendment Keymont Drive between Key Way Drive & Keymont Court – Parking Study Results: City Manager recommending approval of City Engineer Gus Psihoyos' recommendation to deny the expansion of existing Residential Parking Permit District "H" along Keymont Drive from Key Way Drive to Keymont Court due to the failure to meet the 70% curbside parking utilization requirement. Upon motion the documents were received, filed, and approved.

22. North Cascade Road Right-of-Way Dedication Plat from Property Owner Gary Valentine: City Manager recommending approval of the Acquisition Plat of Lot 1A of Valentine Place No. 3 in the City of Dubuque and Dubuque County. Upon motion the documents were received and filed, and Resolution No. 414-19 Approving the Acquisition Plat of Lot 1A of Valentine Place No. 3, City of Dubuque and Dubuque County, Iowa was adopted

23. Merge, LLC Development Agreement Plat of Survey: City Manager recommending approval of the Plat of Survey of Lot 1 and Lot 2 of Adams Company's 5th Addition in the City of Dubuque as part of a Development Agreement between the City of Dubuque and Merge, LLC. Upon motion the documents were received and filed, and Resolution No. 415-19 Approving Plat of Survey of Lot 1 and Lot 2 of Adams Company's 5th Addition in the City of Dubuque, Iowa was adopted.

24. Acceptance of Grand River Center Decorative Concrete Replacement Project: City Manager recommending acceptance of the public improvement construction contract for the Grand River Center – Decorative Concrete Repair Project, as completed by D&D Concrete, Inc. Upon motion the documents were received and filed, and Resolution No. 416-19 Accepting the Grand River Center - Decorative Concrete Repair Project and authorizing the final payment to the contractor was adopted.

25. Acceptance 2019 Decorative Concrete Maintenance Project: City Manager recommending acceptance of the public improvement construction contract for the 2019 Decorative Concrete Maintenance Project, as completed by Skyline Storage & Trucking, Inc. Upon motion the documents were received and filed, and Resolution No. 417-19 Accepting the 2019 Decorative Concrete Maintenance Project and authorizing the final payment to the contractor was adopted.

26. Q Casino Parking Lot and Hilton Hotel Front Entrance Repair Request: City Manager recommending approval of Dubuque Racing Association's request for repairs to sections of the Q Casino parking lot and the Hilton Hotel main entrance with funding from the Depreciation and Improvement (D&I) Fund. Upon motion the documents were received, filed, and approved.

27. Alcohol License Applications: City Manager recommending approval of annual beer, liquor and wine licenses as submitted. Upon motion the documents were received and filed, and Resolution No. 418-19 Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

ITEMS SET FOR PUBLIC HEARING

1. Roshek Property Development Agreement: City Manager recommending City Council adopt the attached resolution approving the 1st Amendment to Development Agreement and setting a December 16, 2019 public hearing on the Development Agreement, as amended, including providing for the issuance of Urban Renewal Tax Increment Revenue Grant Obligations.

Motion by Resnick to receive and file the documents, approve the First Amendment to the Development Agreement, adopt Resolution No. 419-09 Approving a First Amendment to Development Agreement by and Among the City of Dubuque, Iowa, Roshek Property, LLC, Cottingham & Butler, Inc. and Heartland Financial USA, Inc. and Resolution No. 420-19 Fixing the Date for a Public Hearing of the City Council of the City of Dubuque, Iowa on a proposed Development Agreement as Amended by and among the City of Dubuque, Iowa, Roshek Property, LLC, Cottingham & Butler, Inc. and Heartland Financial USA, Inc, including the issuance of Urban Renewal Tax Increment Revenue Obligations, and providing for the publication of notice thereof. Seconded by Jones. Motion carried 5-0.

2. Request for Removal of Residential Parking Permit District A: City Manager recommending that a public hearing be set for December 16, 2019, on the University of Dubuque's request to withdraw Grace Street from North Algona Street to 270 feet east of McCormick Street from the Residential Parking Permit District "District A." Motion by Resnick to receive and file the documents, adopt Resolution No. 421-19 Setting a public hearing on amending Residential Parking Permit District A to remove a section of Grace Street from North Algona Street to 270 Feet East of McCormick Street and set a public hearing for a meeting to commence at 6:00 p.m. on December 16, 2019 in the Historic Federal Building. Seconded by Jones. Motion carried 5-0.

BOARDS/COMMISSIONS

Appointment considered for the following Boards/Commissions.

1. Building Code and Advisory Appeals Board: One, 3-Year term through August 1, 2021 (Vacant At-Large term of Luchsinger) Applicant: Russell Bickle 933 White St. No appointments made for lack of motion.

2. Community Development Advisory Commission: One, 3-Year term through February 15, 2020 (Vacant At-Large term of Pinnola) Applicant: Hilary Dalton, 1629 Washington St. Motion by Jones to appoint Ms. Dalton to the 3-year term through February 15, 2020. Seconded by Resnick. Motion carried 5-0.

PUBLIC HEARINGS

1. Lower Bee Branch Security Network Project: Proof of publication on notice of public hearing to consider approval of the plans, specifications, form of contract and estimated cost for the Lower Bee Branch Security Network Project and the City Manager recommending approval. Motion by Jones to receive and file the documents and adopt Resolution No. 422-19. Approval of plans, specifications, form of contract, and estimated cost for the Lower Bee Branch Security Network Project. City Engineer Gus Psihoyos responded to questions from the City Council. Seconded by Shaw. Motion carried 5-0.

PUBLIC INPUT

George Cooley, 2255 Francis Street, addressed the Council regarding a tree in front of his home. City Manager Van Milligen apprised Mr. Cooley and City Council that staff from the Leisure Services Department had already determined that the tree was a live and viable tree, but that he would see that the issue was looked at further, and a written response would be sent to Mr. Cooley within two weeks.

Dick Avenarius, 1881 Keymont Ct; and Robert Smith, 1800 Keymont Ct., each addressed the Council regarding parking issues on Keymont Ct.

ACTION ITEMS

1. Greater Dubuque Development Corporation - Quarterly Update: President and CEO Rick Dickinson presented a verbal update on the quarterly activities of the Greater Dubuque Development Corporation. Topics included: Board makeup, reinvestment of funds, Hormel/Progressive Packaging, Inc.'s, workforce expansion; and the inaugural College Career Fair. Motion by Resnick to receive and file the information. Seconded by Jones. Motion carried 5-0.

2. Request to Schedule Work Session for Travel Dubuque: City Manager recommending the City Council set Travel Dubuque's annual City budget work session for February 17, 2020 at 5:30 p.m. Motion by Jones to receive and file the documents and set the work session as recommended. Seconded by Resnick. Mayor Buol confirmed with Council Members-Elect who were in attendance. Council Member Jones requested that the scheduling of work sessions and allotted timeframe be addressed at the upcoming City Council Governance Session. No conflicts were noted. Motion carried 5-0.

ADJOURNMENT

There being no further business, Council Member Jones moved to adjourn at 6:50 p.m. Seconded by Resnick. Motion carried 5-0.

/s/Trish L. Gleason, MMC
Assistant City Clerk