

MINUTES OF HOUSING BOARD OF APPEALS

DATE: 15 October 2019
TIME: 4:30 p.m.
PLACE: Housing Conference Room, Historic Federal Building

Vice Chairperson Gil Spence called the meeting to order at 4:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Board Members Present:	Gil Spence	Mary Gotz	Ron White
	Christoffer Lammer-Heindel		
Housing Staff Present:	Ben Pothoff	Tim Griebel	Tami Ernster
	Madeline Haverland	Alex Rogan	Ted Krapfl
	Alexis Steger	Maureen Quann	
Public Present:	Brian Kane	Cheryl Neyens	Lisa Hagen
	Ben Fisher TH	Mark Giegerich	Ed Raber

Review and Certification of Minutes of 17 September 2019 Housing Board of Appeals Meeting

Christoffer Lammer-Heindel motioned to approve the minutes. Mary Gotz seconded. Motion passed 4-0.

Correspondence/Public Input

Craig and Kristina Beytien own the property at 1838 Central. They are concerned about the derelect building next to theirs. They believe there should be tougher enforcement and more severe fines to get some property owners to properly upgrade their properties.

Consent Agenda

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

The following property owners have requested an extension of time to complete repairs. The Housing and Community Development staff concurs with the extension of time requested and respectfully requests Housing Appeals Board approval.

There were no consent agenda items.

ALL DEFICIENCIES AND MOTIONS ARE IN ACCORDANCE WITH THE DUBUQUE HOUSING CODE UNLESS OTHERWISE STATED. EXTENSIONS OF TIME ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(1) AND VARIANCES ARE GRANTED IN ACCORDANCE WITH TITLE 6 SECTION 6-9F(2).

Christoffer Lammer-Heindel motioned to approve the consent agenda. Mary Gotz seconded. Motion passed 4-0.

Old Business

Ben Pothoff updated the disposition of past appeals.

Ben Pothoff updated the priority category inspections.

Vice Chairperson Spence asked for anyone speaking to the on the following cases to rise and take an oath.

New Business

CASE #2

Jesse D McIntyre is appealing the designation as priority category property owner/agent after receiving three or more municipal infractions within the prior 12 month period.

Attorney Brian Kane affirmed that his client was requesting a continuance to the next meeting so that he would have more time to prepare. Christoffer Lammer-Heindel motioned to move the hearing for Jesse McIntyre's appeal for the designation as a priority category property owner/agent be held on November 19th, 2019 at 4:30 pm. Mary Gotz seconded. Motion passed 3-0.

CASE #1

Mark Giegerich, owner of 579 W 16th Street is requesting a variance on a basement bedroom with a ceiling height of 6'4". Christoffer Lammer-Heindel moved to deny the request for appeal due to a correct interpretation of the code by inspection staff, and the owner is unable to adequately satisfy the requirements of the code by other means. Mary Gotz seconded. Motion passed 3-0.

CASE #3

John Yager, owner of 526 Kaufmann Ave is requesting a variance on ceiling height on a 2nd floor room. Christoffer Lammer-Heindel moved to deny the request due to a correct interpretation of the code by inspection staff, and the owner is unable to adequately satisfy the requirements of the code by other means. Gil Spence seconded. Motion passed 3-0 with one abstention.

Review updated appeal request form. Seeing no objections, the new form will go live in the next couple weeks.

Information Sharing

There was no additional inform to share.

Adjournment

Christoffer Lammer-Heindel moved to adjourn the meeting. Mary Gotz seconded. Motion passed 4-0. The meeting was adjourned at 4:55 p.m.

Minutes prepared by:



Tami Ernster
Permit Clerk

Respectfully submitted:



Alexis Steger
Housing and Community Development Department Director