

# MEMORANDUM

**OFFICIAL MEETING ANNOUNCEMENT:** The City of Dubuque Housing Board of Appeals will meet on Tuesday, March 17, 2020, at 4:30 p.m. at the Historic Federal Building, 350 W. 6<sup>th</sup> Street, Ann Michalski Conference Room, in Dubuque.

## AGENDA

1. Call to Order / Meeting Certification.
2. Election of Chair and Vice Chair.
3. Certification of Minutes: January 21, 2020
4. Correspondence / Public Input:

At this time anyone may address the Board on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on your comments because of the notice requirements of the Iowa Open Meeting Law.

5. Consent Items:  
The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item.

There are no consent agenda items.

6. Old Business.

Update disposition of past appeals.

Update on priority category inspections.

7. New Business.

### CASE #1

Ken Bichell is requesting an extension of time for 424 W Locust Street until October 1, 2020. Original notice of violation dated April 12, 2017.

### CASE #2

Eric Schultz, owner of Schultz Properties, is requesting an appeal of violations from an inspection at 2105 Foye. Original notice of violation dated February 24, 2020.

8. Information Sharing.

Introduction of new inspection staff.

9. Adjournment.

All items are violations of the International Property Maintenance Code unless otherwise stated. This notice is given pursuant to 14-1J-7 and applicable regulations of the City of Dubuque, Iowa.

NOTICE: ANY VISUAL OR HEARING IMPAIRED PERSONS NEEDING SPECIAL ASSISTANCE OR PERSONS WITH SPECIAL ACCESSIBILITY NEEDS SHOULD CONTACT THE HOUSING DEPARTMENT AT 589-4231 AT LEAST 48 HOURS PRIOR TO THE MEETING.

  
ALEXIS STEGER  
DEPARTMENT DIRECTOR