

**MINUTES OF COMMUNITY DEVELOPMENT ADVISORY
COMMISSION MEETING**

DATE: November 18, 2009
TIME: 5:30 p.m.
PLACE: Housing & Community Development Department
Historic Federal Building
350 W. 6th Street, Dubuque, Iowa 52001

Vice Chairperson Michalski called the meeting to order at 5:30 p.m., following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Theresa Caldwell Janice Craddieth Mike Gukeisen
 Paula Maloy, SVM Ann Michalski David Shaw
 Tom Wainwright

Commissioners Absent: Hillary Stubben

Staff Present: Aggie Tauke David Harris Lisa Barton
 Jerelyn O'Connor

Public Present: None

Certification of Minutes –14 October 2009

Commissioner Maloy moved to approve the minutes of October 14, 2009.
Commissioner Wainwright seconded. Roll call. Commissioner Shaw abstained. All others present in favor. Motion passed.

Correspondence / Public Input

Commissioner Michalski congratulated Commissioner Craddieth for receiving the Ruby Sutton Award.

Old Business

None

New Business

New Member Char Eddy, Housing Commission Representative

Aggie Tauke announced that Char Eddy will be a new Housing Commission Representative. She will be recognized at the next Commission meeting since she was unable to attend.

Proposed Amendment to FY2009 and FY2010 Annual Action Plan

Aggie Tauke reviewed the proposed amendment that would reallocate funds from the FY2009 Plan to the FY2010 Plan. She noted the amendment also proposes to move the \$49,240 of CDBG Recovery funds from Homeowner Rehabilitation to the Green Alley Pilot Project for the reconstruction of another alley from 15th to 16th Streets

between Elm and Washington Streets. Commissioner Caldwell questioned how the Green Alley Project is working and Aggie stated she would check with Engineering staff.

The amendment also would increase CDBG funding by \$49,240 for Homeowner Rehabilitation, add \$45,686 for the First Time Homeowner with amending the narrative to remove the \$5,000 loan limit. Aggie noted a 30 day public comment period is required prior to the public hearing.

Commissioner Gukeisen moved to approve a public hearing to be held on Wednesday, January 6, at 5:30 p.m. Commissioner Wainwright seconded. Roll call. All others present in favor. Motion passed.

FY2011 CDBG Annual Action Plan

Aggie Tauke reported the City's budget department is currently compiling the FY2011 requests and will have the information available next week. Aggie proposed a special meeting for Wednesday, December 2nd, to review the Plan and set a public hearing for December 16th.

Consolidated Planning

Aggie stated Alta Vista Research recently completed a Housing Market Analysis which will be used for the Consolidated Plan. The Commission discussed the housing results and reviewed the community needs as identified by the surveys and the community meetings.

Information Sharing

The Commission discussed rescheduling the regular meetings to the third Wednesday of the month at 5:30 p.m. A new schedule will be distributed at the next meeting.

Adjournment

There being no further business to come before the Commission, Commissioner Caldwell moved to adjourn. Commissioner Craddieth seconded. Motion passed by voice vote. Meeting was adjourned at approximately 6:15 p.m.

Minutes taken by:



Lisa Barton
Rehabilitation Secretary

Respectfully submitted by:



Aggie Tauke
Community Development Specialist