

Draft Minutes
The Dubuque Transit Advisory Board Meeting
Thursday, November 14, 2019
4:30 pm-5:30 pm
Intermodal Transportation Center Conference Room

Transit Advisory Board Members:

- Robert Daughters, Vice Chair Matt Esser, Chair George Enderson

 LuAnna Gerdemann

Others Present

- | | |
|---|---|
| <input checked="" type="checkbox"/> Renee Tyler
<i>Director of Transportation Services</i> | <input checked="" type="checkbox"/> Justin Harris-Davis
<i>Operations Supervisor</i> |
| <input checked="" type="checkbox"/> Russ Stecklein
<i>Assistant Operations Supervisor</i> | <input checked="" type="checkbox"/> Jacob Ironside
<i>Transportation Analyst</i> |

Public Present None

1. Call to Order

The Dubuque Transit Advisory Board meeting was called to order by Esser, Board Chair at 4:30 pm.

2. Review/approve the agenda for the Thursday, November 14, 2019 Transit Advisory Board meeting

Motion by Daughters, second by Enderson to approve agenda. The motion passed unanimously.

3. Review/approve the minutes from the Thursday, October 24, 2019 Transit Advisory Board meeting

Motion by Esser, second by Daughters to approve the minutes from the June Transit Advisory Board meeting. The motion passed unanimously.

4. Introduction and Oath of Office - Luanna Gerdemann

Gerdemann was welcomed by the board and took the oath of office.

5. General Public Comments & Service Requests

Stecklein reported that stop 1012 on Loras Boulevard was moved a half block and had the “Nightrider Only” sign removed from it. The Orange Line stops there during evening service and the sign was causing confusion.

Harris-Davis reported about issues regarding MiniBus picking up customers at the Applewood III Senior Apartments. Currently the MiniBus cannot pull up to the apartment doors with any safe way to back up or turn around to exit back onto the street. At this time Harris-Davis recommended drivers stop at the apartment drive entrance.

6. Election of Officers

Esser nominated Daughters for chair and Enderson for vice-chair. Both accepted the positions respectively.

7. Ridership Report

Ironside reported the ridership statistics for July through October 2019.

8. Board Comments

Esser asked for the status of the Jule’s new heavy-duty buses that were ordered. Tyler explained that Gillig builds all their buses to order and the Jule’s buses will be ready in April 2020. Tyler will be visiting Gillig at that time to inspect the new buses.

Tyler reported that the deadline for bids to be submitted on the RFP for automatic fare collection and demand response software was extended to the end of November. Esser inquired if the new fare collection will still utilize the same swipe cards the Jule currently uses. Tyler expressed that while they will still allow for card swipe technology, we are looking towards other new technology to better suit our customer needs.

Tyler mentioned to the board that 16 riders used the “Ride to Vote” service on Election Day. Ride to Vote allowed Jule customers to ride for free to and from their polling place on Election Day.

9. Next Meeting

The next meeting will be held Thursday, January 9, 2020 at 4:30pm at the Intermodal Conference Room.

10. Adjournment

Motion by Daughters to adjourn, second by Enderson. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

These minutes passed, approved and adopted on this 12th day of March 2020.

Robert Daughters, Chair
Dubuque Transit Advisory Board