DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING

Tuesday, April 21, 2020
4:00 p.m.
Dubuque Regional Airport
Virtual Go To Webinar Meeting

CALLED IN: RJ Blocker, Doug Brotherton, Sue Clemenson, Mike Phillips, Mariann Kurtz Weber

ABSENT: None

STAFF: Todd Dalsing, Dan Klaas, Cheryl Sheldon, Karin Spisak, Gordy Vetsch

GUESTS: Matt Dieter, Crescent Electric; Eric Scott, Foth Infrastructure

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Phillips moved to approve the minutes of the March 25, 2020 meeting and Commissioner Kurtz Weber seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Monthly Airport statistics for fuel, enplanements, aircraft operations and finances for the month of March were reviewed. It was noted that due to the COVID-19 pandemic, Airport aircraft operations, fuel sales and enplanements have all decreased in March.

NEW BUSINESS

ACTION ITEMS

02. IDOT AIR SERVICE GRANT RESOLUTION

Commissioner Blocker motioned to accept Resolution No. A500-1-2020 Endorsement of Iowa Department of Transportation Air Service Development Application. Commissioner Phillips seconded the motion. This motion passed unanimously.
03. FY21 CSVI PROGRAM APPLICATION RESOLUTION


04. AIRFIELD LIGHTING PRELIMINARY PLANS RESOLUTION

Commissioner Phillips motioned to accept Resolution No. A700-1-2020 Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Rehabilitate Runway Lighting and New Airfield Lighting Vault. Commissioner Blocker seconded the motion. This motion passed unanimously.

05. CARES ACT FUNDING RESOLUTION


06. AIP #64 SNOW REMOVAL EQUIPMENT CLOSEOUT RESOLUTION

Commissioner Phillips motioned to accept Resolution No. A900-1-2020 Accepting the Snow Removal Equipment Acquisition Project Authorizing Payment of the Final Contract Amount. Commissioner Blocker seconded the motion. This motion passed unanimously.

DISCUSSION ITEMS

07. AIRPORT PROJECTS UPDATE

The Master Plan project is still ongoing with considerations for COVID-19 number adjustments. The runway lighting project design is progressing with bids being due May 14th; the relocation of the Airport phone demarcation is nearly complete. Construction of two corporate aircraft hangars is ongoing.

07. CORRESPONDENCE

None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is May 26, 2020 at 4:00 p.m.
Commissioner Blocker moved to adjourn the meeting and the motion was seconded by Commissioner Phillips. This motion passed unanimously.

The meeting was adjourned at 4:34 p.m.

Minutes submitted by Cheryl Sheldon