

OFFICIAL MEETING AGENDA

Meeting Contact:

Christopher Lester, Community Development  
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The City of Dubuque **Housing Trust Fund Committee** will hold a virtual meeting on **Thursday, August 20, 2020 at 7:30 a.m.** Due to social distancing guidelines related to the COVID-19 pandemic, CDAC Commissioners and City staff will participate by GoToMeeting and will not meet in person.

To join this meeting dial (Toll Free) 1-877-309-2073 and enter access code 809-749-3129.

## Agenda

### 1. Call to Order/Meeting Certification

### 2. Approval of Meeting Minutes, September 19, 2019

### 3. Correspondence/Public Input

- a. At this time, anyone may address the Committee on matters which are of concern to them and which are not an agenda item. Reminder: No formal or official action may be taken at this time on public comments because of the notice requirements of the Iowa Open Meeting Law. This notice is given pursuant to Chapter 21, The Code of Iowa, and applicable regulations of the City of Dubuque. Visual or hearing-impaired persons needing special assistance should contact the City Manager's Office at (563) 589-4110 or (563) 690-6678 for TDD/TYY.

### 4. Old Business

### 5. New Business

- a. Update on Trust Fund Activities
- b. Election of Officers
- c. Discuss upcoming application

### 6. Information Sharing

### 7. Adjournment

*Kris Neyen*

Kris Neyen, Rehabilitation Programs Supervisor

## **UNAPPROVED MINUTES OF THE HOUSING TRUST FUND ADVISORY COMMITTEE**

**DATE:** Wednesday, September 25, 2019  
**TIME:** 7:30 a.m.  
**PLACE:** Housing and Community Development Department  
350 W. 6<sup>th</sup> Street, Suite 312, Dubuque IA 52001

Chairperson Holz called the meeting to order at approximately 7:35 a.m. following staff assurance of compliance with Iowa Open Meeting Law.

**Committee Members Present:** Rick Baumhover                      Michelle Becwar  
Amy Eudaley    Jim Holz  
Dorothy Schwendinger

**Committee Members Absent:** N/A

**Staff Present:**    Kris Neyen    Gina Hodgson

### **Oath of Office – Rick Baumhover, Michelle Becwar, Amy Eudaley & Dorothy Schwendinger**

Committee members Baumhover, Becwar, Eudaley and Schwendinger read & signed the Oath of Office. Chairperson Holz signed all as witness.

### **Certification of Minutes: June 26, 2019 Housing Trust Fund Advisory Committee Meeting**

Committee Member Schwendinger moved to approve the June 26, 2019, meeting minutes as submitted. Committee Member Eudaley seconded. Roll call. All present in favor. Motion passed.

### **Correspondence / Public Input**

None

### **Old Business**

None

### **New Business**

#### **FY2020 Housing Trust Fund Application – Public Hearing**

Committee Member Eudaley moved to open the public hearing. Committee Member Schwendinger seconded. Roll call. All present in favor. Motion passed.

Kris Neyen, Rehabilitation Programs Supervisor, reviewed the 2020 Housing Trust Fund (HTF) application. The application includes information regarding: the City, Program Description; Administration, Board of Directors, Sources of Funds, Use of Funds, IFA Certification, the Housing Assistance Plan (HAP), Local Support/Partnerships, Local Match (GDTIF Receipts),

Timeline of Activities, Minority Impact Statement, Annual Report, and marketing materials used by the Housing Rehabilitation Program.

Committee Member Becwar moved to close the public hearing. Committee Member Schwendinger seconded. Roll call. All present in favor. Motion passed.

Committee Member Schwendinger moved to accept and approve the FY2020 HTF Application. Committee Member Baumhover seconded. Roll call. All present in favor. Motion passed.

#### **Up-date of Trust Fund Activities**

Neyen asked if the Committee had any questions regarding the information sheet that was distributed in their packets up-dating the Committee on expenditures and committed funds. Neyen explained that City will be issuing a press release to notify citizens of the boundary changes. Chairperson Holz asked if the City will team up with True North to roll out the new boundary map with a "splash". Neyen responded that yes, True North may be promoting and making it a bigger "splash" since all of True North's properties but one will now be included in the qualified area.

Chairperson Holz inquired on status of closing out projects and selling the city owned properties. Neyen gave a status update on each property.

#### **Information Sharing**

None

#### **Adjournment**

There being no further business to come before the Committee, Committee Member Becwar moved to adjourn the meeting. Committee Member Eudaley seconded. Roll call. Motion passed by voice vote. Meeting was adjourned at 7:49 a.m.

Minutes taken by:



Gina Hodgson  
Housing Financial Specialist

Respectfully submitted by:



Kris Neyen  
Rehabilitation Programs Supervisor

TO: Trust Fund Committee Members

FROM: Kris Neyen, Rehab Programs Supervisor 

DATE: August 10, 2020

RE: Update on Trust Fund Activities

As promised, here is your update of where we are with our IFA Grants.

IFA Grant #18-LHTF-03: competed. Total committed/spent: \$161,456 plus match of \$40,364 totaling \$201,820. We have assisted 3 <30%; 2 <50%; 7 <80%.

IFA Grant #19-LHTF-05: we were granted \$147,046, with a match of \$36,762. Total committed: \$57,113 from grant and \$36,762 of match (completed). To date we have assisted 1 <30%; 1 <50%; 3 <80%.

IFA Grant #20-LHTF-10: we were granted \$129,755, with a match of \$32,439. Total committed: \$0