

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:00 p.m. on October 5, 2020.

Due to the COVID-19 pandemic and mandates for social distancing, this meeting was conducted virtually via GoToMeeting and aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live on the city's website at www.cityofdubuque.org/media, and streamed live on the City's Facebook page at www.facebook.com/cityofdubuque.

Present: Mayor Buol; Council Members Cavanagh, Jones, Lynch, Resnick, Roussell, Sprank; City Manager Van Milligen, City Attorney Brumwell

Mayor Buol read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on the COVID-19 Pandemic Monthly Update.

**WORK SESSION
COVID-19 PANDEMIC MONTHLY UPDATE**

City staff and network partners provided updates on the internal and community-facing responses to the COVID-19 pandemic.

- Community COVID-19 Update & Communication Response: Mary Rose Corrigan, Public Health Specialist; Cori Burbach, Assistant City Manager; Alexis Steger, Housing and Community Development Director; Randy Gehl, Public Information Officer and Mark Dalsing, Police Chief
- Community Foundation of Greater Dubuque Update: Jenna Manders, Director of Strategic Relations
- United Way of Dubuque Update: Danielle Peterson, President/CEO
- Greater Dubuque Development Corporation: Rick Dickinson, President/CEO

There being no further business, Mayor Buol declared the meeting adjourned at 6:03 p.m.

/s/Kevin S. Firnstahl, CMC
City Clerk

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**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:30 p.m. on October 5, 2020.

Due to the COVID-19 pandemic and mandates for social distancing, this meeting was conducted virtually via GoToMeeting and aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live on the city's website at www.cityofdubuque.org/media, and streamed live on the City's Facebook page at www.facebook.com/cityofdubuque.

Present: Mayor Buol; Council Members Cavanagh, Jones, Lynch, Resnick, Roussell, Sprank; City Manager Van Milligen, City Attorney Brumwell

Mayor Buol read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PROCLAMATION(S)

1. Trick-or-Treat Night & Planning for Halloween: The City Council discussed information provided from the Health Services Department, the Dubuque County Public Health Incident Management Team, and Iowa Department of Public Health and determined that Trick-or-Treat Night would be a voluntary event utilizing the health guidelines provided for low-risk activities. Mayor Buol read the proclamation and stated that should residents want to participate, they could do so on Saturday, October 31, 2020 from 5:30 p.m. to 7:00 p.m.

2. Energy Efficiency Day (October 7, 2020) was accepted by Sustainability Coordinator Gina Bell.

3. Indigenous Peoples' Day (October 12, 2020) was accepted by Jody Durnin of the Meskwaki Tribe and Dubuque for Indigenous Peoples' Day Committee.

4. Brain Health Awareness Month (October 2020) was accepted Clara Kaplan of the Brain Health Now Committee.

5. Arts and Humanities Month (October 2020) was accepted by the Arts and Cultural Affairs Coordinator Jenni Peterson Brandt. A brief Colts Youth Band music video was played to mark the proclamation..

CONSENT ITEMS

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Roussell. Staff stated that no online public comments were received related to the Consent Agenda. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council proceedings of 9/21, 9/28, 9/30; Community Development Advisory Commission of 9/16; Housing Commission of 7/28; Housing Trust Fund Advisory Committee of 9/22; Proof of Publication for City Council proceedings of 9/8. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: CenturyLink for property damage, and Stacey Dudgeon for vehicle damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: CenturyLink for property damage, Stacey Dudgeon for vehicle damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: City Manager recommending City Council approval for payment of City expenditures. Upon motion the documents were received and filed, and Resolution No. 308-20 Authorizing the Director of Finance and Budget/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Assignment of Grant Agreement for 2887 Central Avenue: City Manager recommending approval of the Assignment of the Grant Agreement with Jenna Manders for the property located at 2887 Central Avenue to HG APT, LLC. Upon motion the documents were received and filed, and Resolution No. 309-20 Consenting to the Assignment of the Grant Agreement between the City of Dubuque and Jenna Manders from Jenna Manders to HG APT, LLC was adopted.

6. Assignment of Grant Agreement for 1575-1577 Washington Street: City Manager recommending approval of the Assignment of the Grant Agreement with Gabriel Mozena for the property located at 1575-1577 Washington Street to Real Property Investments, LLC. Upon motion the documents were received and filed, and Resolution No. 310-20 Consenting to the Assignment of the Grant Agreement between the City of Dubuque and Gabriel Mozena from Gabriel Mozena to Real Property Investments, LLC was adopted.

7. Dubuque County Limited Winter Maintenance Agreement: City Manager recommending approval of the Limited Winter Maintenance Agreement with Dubuque County to improve winter maintenance service levels on country roads which provide access to the John Deere Dubuque Plant. Upon motion the documents were received, filed and approved.

8. 2020 Justice Assistance Grant (JAG): City Manager recommending acceptance of the 2020 Justice Assistant Grant (JAG) award. Upon motion the documents were received, filed and approved.

9. Requested Endorsement of Americans for the Arts Federal Policy Proposal: City Manager recommending City Council endorsement of Americans for the Arts Federal Policy Proposal per recommendation of the City of Dubuque's Arts and Cultural Affairs Advisory Commission. Upon motion the documents were received, filed and approved.

10. September 30, 2020 US EPA Semi Annual Consent Decree: City Manager transmitting the September 30, 2020 Consent Decree Semi Annual Report as submitted to the U.S. Environmental Protection Agency. Upon motion the documents were received and filed.

11. Accepting the 2020 Asphalt Overlay Ramp Project Three Section A and B: City Manager recommending acceptance of the construction contract for the 2020 Asphalt Overlay Access Ramp Project Three Section A & B as completed by S&S Builders. Upon motion the documents were received and filed, and Resolution No. 311-20 Accepting the 2020 Asphalt Overlay Access Ramp Project Three Section A & B and authorizing the final payment to the contractor was adopted.

12. Iowa Street and Locust Street Parking Ramp Deck Emergency Repairs: City Manager recommending approval of emergency repairs to the Iowa and Locust Street Parking Ramp decks. Upon motion the documents were received and filed, and Resolution No. 312-20 Authorizing Emergency Repairs to the Iowa and locust Street Parking Ramps was adopted.

13. Signed Contract(s): 2020-2022 Snow removal and ice control contracts to Skyline Construction, Tri-state Paving Services, and Dan Arensdorf Construction, Inc. Upon motion the documents were received and filed.

14. Alcohol License Applications: City Manager recommending approval of annual liquor, beer, and wine license applications as submitted. Upon motion the documents were received and filed, and Resolution No. 313-20 Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Cavanagh to receive and file the documents, adopt the resolutions, set the public hearings as indicated, and direct the City Clerk to publish notice as prescribed by law. Seconded by Lynch. Motion carried 7-0.

1. Greater Downtown Urban Renewal District - Resolution of Necessity: City Manager recommending approval of a resolution that authorizes and directs the City Manager to prepare a proposed Amended and Restated Urban Renewal Plan for the Greater

Downtown Urban Renewal District and sets a public hearing on the proposed Amended and Restated Urban Renewal Plan for November 2, 2020. Upon motion the documents were received and filed, and Resolution No. 314-20 Authorizing and directing the City Manager to prepare an Amended and Restated Urban Renewal Plan for the Greater Downtown Urban Renewal District and setting the date for a public hearing and Consultation on the Proposed Amended and Restated Urban Renewal Plan for said District was adopted. Setting a public hearing for a meeting to commence at 6:30 p.m. on November 2, 2020.

[Due to the ongoing COVID-19 pandemic, the City Council will meet virtually through GoToMeeting. The official agenda will be posted on Friday, October 23, 2020 and will contain listening, viewing, and public input options. The City Council agenda can be accessed at <https://cityofdubuque.novusagenda.com/AgendaPublic/> or by contacting the City Clerk's Office at 563-589-4100, ctyclerk@cityofdubuque.org.]

BOARDS/COMMISSIONS

Appointment to be made to the following Commission

1. Airport Commission: One, 4-Year term through September 14, 2024 (Expiring term of Clemenson). Applicant: Sue Clemenson, 2469 Hacienda Dr. Motion by Lynch to appoint Ms. Clemenson to the 4-year term through September 14, 2024. Seconded by Resnick. Motion carried 7-0.

PUBLIC HEARINGS

1. Intent to Dispose of Property at 2320 Jackson Street: Proof of publication on notice of public hearing to consider disposing of City-owned real property located at 2320 Jackson Street to Michael R. Taylor, and the City Manager recommending approval. Motion by Jones to receive and file the documents and adopt Resolution No. 315-20 Disposing of City Interest in real property by Deed to Michael R. Taylor. Seconded by Sprank. Staff stated that no online public comments were received regarding this public hearing. Motion carried 7-0.

2. Dubuque Water Supply Well Repair and Rehabilitation Project 2020 (Wells 3,6,and 8)Project: Proof of publication on notice of public hearing to consider approval of the plans, specifications, form of contract and estimated cost for the Dubuque Water Supply Well repair and Rehabilitation Project 2020 (Wells 3, 6, and 8), and the City Manager recommending approval. Motion by Lynch to receive and file the documents and adopt Resolution No. 316-20 Approval of plans, specifications, form of contract and estimated cost for the Dubuque Water Supply Well repair and Rehabilitation Project 2020 (Wells 3, 6, and 8). Seconded by Resnick. Staff stated that no online public comments were received regarding this public hearing. Motion carried 7-0.

PUBLIC INPUT

Due to the COVID-19 pandemic and mandates for social distancing, public input was made available through GoToMeeting chat function, City Council and City Clerk email accounts, and the City of Dubuque's Facebook Live page. Staff stated the no online public input was received.

ACTION ITEMS

1. Code of Ordinances Amendment - Title 9 Parking Prohibited on Designated Streets or Portions Thereof: City Manager recommending approval of a Code of Ordinances Amendment to Title 9-14-321. 602: Parking Prohibited on Designated Streets or Portions, to include no parking on Chavenelle Road from Associates Drive to its westerly terminus. Motion by Jones to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Resnick. Motion carried 7-0.

Motion by Jones for final consideration and passage of Ordinance No. 39-20 Amending City of Dubuque Code of Ordinances Title 9 Motor Vehicle and Traffic Chapter 14 Parking, Division 1 Generally, Section 9-14-321-602 Parking Prohibited on Designated Streets or Portions Thereof. Seconded by Resnick. Motion carried 7-0.

2. Request to Schedule Work Session on Project H.O.P.E. Quarterly Update: City Manager requesting that the City Council schedule a work session for Monday, October 19, 2020, at 6:00 p.m. to present the Project H.O.P.E. Quarterly Update. Motion by Jones to receive and file the documents and set the work session as recommended. Seconded by Lynch. No schedule conflicts were expressed. Motion carried 7-0.

3. "Creating Affordable Housing Choices" Video: Media Services showed a video on "Creating Affordable Housing Choices." Motion by Resnick to receive and file the information and view the video. Seconded by Cavanagh. Motion carried 7-0.

4. Southwest Arterial/US52 Project Opening Video: Media Services showed a video of the opening of the Southwest Arterial/US52 Project. Motion by Rousell to receive and file the information and view the video. Seconded by Sprank. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Council Member Jones reported on his early voting at the Elections Annex without any issue and that the office is open everyday until the November 3, 2020 election.

Council Member Rousell reported on Operation New View merging with the Hawkeye Area Community Action Agency (HACAP) and the additional resources that are now offered. HACAP might present to the Council at a date in the future. Ms. Rousell recognized the Alliant Energy Roundtable for their sustainability efforts and recommended the resources of Dubuque County Early Childhood for assisting with the brain health of children during this time of isolation and virtual interaction.

Council Member Resnick reported on witnessing the success of HACAP since being a board member and recognized fellow board members Laura Rousell and Steve Drahozal

for their work. Mr. Resnick also reported on touring the new Dupaco Building in the Millwork District.

Council Member Cavanagh also reported on the Dupaco Building adding that he hopes it will create more development in the district.

Council Member Sprank requested that the City Council have a bigger discussion around the recent gas explosion on Loras Boulevard as he had concerns for similar projects taking place around town.

CLOSED SESSION

Motion by Jones to convene in closed session at 8:11 p.m. to discuss pending litigation pursuant to Chapter 21.5(1)(c) Code of Iowa. Seconded by Lynch. Mayor Buol stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Crenna Brumwell. Motion carried 7-0.

Upon motion the City Council reconvened in open session at 8:47 p.m. having been updated by staff.

City Manager Van Milligen and City Attorney Brumwell then responded to questions from the City Council regarding the interview process for the position of City Clerk scheduled for October 6 & 7. Mr. Van Milligen stated that he would respond with additional information regarding candidates being present in the Chambers during each interview and the requirements for closed session requests.

There being no further business, Mayor Buol declared the meeting adjourned at 8:58 p.m.

/s/Kevin S. Firnstahl, CMC
City Clerk

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