

**MINUTES OF THE ENVIRONMENTAL STEWARDSHIP ADVISORY COMMISSION
SEPTEMBER 1, 2009
5:00 P.M.
CITY HALL ANNEX, 1300 MAIN, CONFERENCE ROOM # 1**

Wayne Klostermann called the meeting to order at 5:06 p.m.

MEMBERS PRESENT: Wayne Klostermann, Ed Cawley, Chad Oberdoerster, Joe Suarez

MEMBERS ABSENT: Mike Buelow, Gayle Walter. One seat remains vacant

STAFF PRESENT: Mary Rose Corrigan, Jon Brown, Don Vogt, Paul Schultz

Mary Rose Corrigan completed the Certification of Compliance with the Iowa Open Meetings Law.

APPROVAL OF MINUTES:

Chad Oberdoerster moved to accept the Minutes of the May 5, 2009 meeting. Joe Suarez seconded the motion. No changes and the motion passed 4 – 0 by roll call vote.

TEST AGENDA:

ITEMS FROM COMMISSION:

OLD BUSINESS:

1. Committee Reports.
 - *Developers Roundtable* (Mike Buelow) - No report.
 - *Stormwater/Erosion Control Committee* – No report.
 - *Unified Development Code Citizen Advisory Committee* (Wayne Klostermann) – There will be an open house to review the UDC on Wednesday, September 2, 2009, for reviewing sections 11 through 14.

Wayne asked a follow-up question to Don Vogt regarding the methane capture at the landfill. Don Vogt explained the Landfill Agency Board is moving ahead with this. Several capital projects had been put on hold in January due to the need for strategic planning and also budget shortfalls. In October, a RFP will be issued or do a direct hire to get the methane recovery project moving.

NEW BUSINESS.

1. Commission attendance.

Mary Rose Corrigan discussed attendance at the ESAC meetings and the number of meetings which had been cancelled due to lack of quorum. Since August 2007, the Commission has not had a quorum for sixteen out of twenty-five scheduled meetings. After discussion, Joseph Suarez moved to look at those Commissioners who didn't attend regularly and assess their willingness to serve and reconfirm their commitment. "Regularly" is defined by the By-laws as *two-thirds of the meetings*. Ed Cawley seconded the motion. Motion passed unanimously 4-0 by a roll call vote. Mary Rose

Corrigan will draft a letter for Wayne's signature about attendance and willingness to serve for current ESAC members. A document is also needed as to who calls in for absences, so we can have a better tracking mechanism of why a quorum is not reached. The City Clerk's Office and Mary Rose will again recruit for Youth membership.

ITEMS FROM STAFF:

1. Coyote Management.

Mary Rose outlined the process that City Council approved for coyote management in the recent Urban Deer Management Plan. This year, incentives for hunters will include reimbursement of the first deer tag at \$27 and for each deer tag, thereafter, for every coyote harvested in the City's hunt. In the meantime, the Commission is to use this year to study the coyote issue and make additional recommendations for Council regarding coyote management in the city. Mary Rose will order reading material for the Commission to prepare themselves on this topic. All Commissioners are encouraged to gather other urban coyote management information.

2. Jon Brown reported that by the end of September, the new Water Pollution Control Plant will have 60% of the design complete. The goal is to have an Energy Star plant rating, along with credits for energy efficient buildings.

ITEMS FROM THE PUBLIC:

No one present to address the Commission.

CLARIFICATION OF TASKS:

Chad will work with Don Vogt and Paul Schultz on letter for City Council regarding the variance for increasing the food scrap composting program at the landfill (follow-up item from May 2009 meeting.) Mary Rose Corrigan will draft a letter for Wayne Klostermann's signature about ESAC attendance. Don Vogt will inform Commissioners about Solid Waste Agency meetings dealing with methane recovery. Mary Rose will order coyote resource materials. Commissioners will think about Commission's role in City sustainability.

FUTURE AGENDA ITEMS:

Coyote management. City's role in sustainability planning/process.

NEXT MEETING DATE:

October 6, 2009.

ADJOURNMENT:

Joe Suarez moved to adjourn the meeting. Chad Oberdoerster seconded the motion. With a roll call vote, Motion passed unanimously and the meeting adjourned at 6:15 p.m.

MRC/cj