

**CITY OF DUBUQUE, IOWA  
CITY COUNCIL PROCEEDINGS  
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:30 p.m. on December 21, 2020.

Due to the COVID-19 pandemic and mandates for social distancing, this meeting was conducted virtually via GoToMeeting and aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live on the city's website at [www.cityofdubuque.org/media](http://www.cityofdubuque.org/media), and streamed live on the City's Facebook page at [www.facebook.com/cityofdubuque](http://www.facebook.com/cityofdubuque).

Present: Mayor Buol; Council Members Cavanagh, Jones, Lynch, Resnick, Roussell, Sprank; City Manager Van Milligen, City Attorney Brumwell

Mayor Buol read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on Building Services Department organization and changes.

**WORK SESSION  
Building Services Department Organization and Changes**

Assistant City Manager/Acting Building Services Manager Cori Burbach and Housing & Community Development Director Alexis Steger presented service enhancements coming to the Building Services and Housing & Community Development departments to improve the customer experience and the maintenance of City facilities. Topics included:

- Current structure: building services
- Challenges and opportunities for improvement:
  - Staff input
  - Facilities management
- Recommendations
- Combined division: Inspection and construction services
- New organizational structure
- Improvements
- Who benefits from services
- Assistant Housing & Community Development Director position
- Current permitting process
- Combined permitting process
- Timeline
- Budget impact
- Facilities management
- Proposed staffing change
- Key responsibilities
- Department relationships

- Budget impact

Ms. Burbach, Ms. Steger, and City Manager Van Milligen responded to questions from City Council on the scope of the restructuring, other cities that have adopted this model, benefits of these changes, and how this structuring will affect the workload of the Housing Department.

There being no further business, Mayor Buol declared the work session adjourned at 6:17 p.m.

**CITY OF DUBUQUE, IOWA  
CITY COUNCIL PROCEEDINGS  
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:30 p.m. on December 21, 2020.

Due to the COVID-19 pandemic and mandates for social distancing, this meeting was conducted virtually and aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live on the city's website at [www.cityofdubuque.org/media](http://www.cityofdubuque.org/media), and streamed live on the City's Facebook page at [www.facebook.com/cityofdubuque](http://www.facebook.com/cityofdubuque).

Present: Mayor Buol; Council Members Cavanagh, Jones, Lynch, Resnick, Rousell, Sprank; City Manager Van Milligen, City Attorney Brumwell

Mayor Buol read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

**PLEDGE OF ALLEGIANCE**

**PRESENTATION(S)**

1. COVID-19 Update: Mary Rose Corrigan, Public Health Specialist for the City of Dubuque, provided an update on the COVID-19 pandemic and response activities. City Manager Van Milligen stated that another Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act is expected to pass. Through this act, the Marshallese population will become eligible for Medicaid. Additionally, airports, transit, and small businesses should receive assistance. Ms. Corrigan responded to a question from City Council about actions Council can take to encourage citizens to obtain the COVID-19 vaccine once it becomes widely available. Ms. Corrigan stated that the City Council and other leaders will be involved in vaccination campaigns at the appropriate time to encourage citizens to be vaccinated.

**PROCLAMATION(S)**

1. Dubuque Arboretum and Botanical Gardens 40th Anniversary was accepted by Jack Frick and Wylie Bledsoe of the Dubuque Arboretum and Botanical Gardens Board of Directors.

2. Jack Frick and Wylie Bledsoe Day (December 21, 2020) was also accepted by Jack Frick and Wylie Bledsoe.

## **CONSENT ITEMS**

Request by Council Member Cavanagh to hold Consent Item #5, Demolition of Historic Structure at 574 Loras Boulevard, and Consent Item #6, Resolution Approving the Second Amendment to Development Agreement by and among the City of Dubuque, Roshek Property, LLC, Cottingham & Butler, Inc., and Heartland Financial USA, Inc., for separate discussion.

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated except for Consent Items #5 and #6. Seconded by Jones. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of 12/7, 12/11; Civil Service Commission of 11/9 and 12/10; Historic Preservation of 11/19; Proof of Publication for City Council Proceedings of 11/16, 11/23. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Michael Dressler for property damage; Optum on behalf of its Client, Auto Owners Ins. Co./ Jo Witterholt Weigel, for property damage; Amy Ressler for property damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advised that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Michael Dressler for property damage; Optum on behalf of its Client, Auto Owners Ins Company / Jo Witterholt Weigel, for property damage; Amy Ressler for property damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: City Manager recommended City Council approval for payment of City expenditures. Upon motion the documents were received and filed, and Resolution No. 360-20 Authorizing the Director of Finance and Budget/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Demolition of Historic Structure at 574 Loras Boulevard: City Manager recommended approval of the demolition of 574 Loras Boulevard as recommended by the Housing & Community Development Department and the Historic Preservation Commission due to the significant deterioration that no longer makes this a viable structure. Council Member Cavanagh stated that he received calls from community members expressing concern over the demolition. Mr. Cavanagh stated that the Historic

Preservation Commission (HPC) voted to deny the demolition request at their November 19, 2020 meeting, then voted in favor of the demolition at their recent meeting. Mr. Cavanagh requested clarification on the process and the reason that the HPC changed their vote. Wally Wernimont, Planning Services Manager, provided information on the process for a demolition application and the criteria used by the HPC when considering a demolition application. At the HPC's November 19<sup>th</sup> meeting, the commission identified the property to be historically significant. John McAndrews, a member of the HPC, submitted a request to buy the property. The HPC decided to give Mr. McAndrews an opportunity to provide more detail. After the November 19<sup>th</sup> meeting, Mr. McAndrews withdrew his request. Due to the withdrawal of Mr. McAndrews' request and no other viable options for the property, the HPC then approved the demolition based on political subdivision of state. Alexis Steger, Housing & Community Development Director, stated that the property was abandoned and deemed a safety hazard. The Department contacted 10 developers interested in Historic Preservation to see if any were interested in purchasing the property. Six of the developers toured the property and all determined the property was not worth purchasing. Responding to questions from City Council, Ms. Steger stated that the property has an imminent risk of danger and that the Housing Department has recently taken a proactive approach to try to monitor properties. Ms. Steger stated that the department recently initiated drive-thru reviews of building exteriors to identify potential issues, but the department is unable to conduct interior inspections of privately owned buildings, thus limiting the proactive approaches the department may take. Ms. Steger and Mr. Wernimont also responded to City Council questions regarding what will happen to the lot if the demolition occurs. Ms. Steger stated that the City will need to look at stabilizing the lot to know what type of property could be built on it. Mr. Wernimont stated that the HPC would review any designs of proposed new buildings on the lot and would review for compatibility with the neighborhood. City Council expressed concern on the challenges of identifying issues with historic properties before they become unsalvageable and encouraged the community to come up with creative ways for identifying potential issues with historic properties before the properties are deemed unsalvageable.

Motion by Cavanagh to receive and file the documents and adopt Resolution No. 361-20 Approving the demolition of historic and City owned property at 574 Loras Boulevard due to deterioration beyond repair. Seconded by Resnick. Motion carried 7-0.

6. Resolution Approving the Second Amendment to Development Agreement by and among the City of Dubuque, Roshek Property, LLC, Cottingham & Butler, Inc., and Heartland Financial USA, Inc.: City Manager recommended approval of a Second Amendment to Development Agreement by and among the City of Dubuque, Roshek Property, LLC, Cottingham & Butler, Inc., and Heartland Financial USA, Inc. RESOLUTION Approving the Second Amendment to Development Agreement by and among the City of Dubuque, Roshek Property, LLC, Cottingham & Butler, Inc. and Heartland Financial USA, Inc. Council Member Cavanagh stated that the amendment to the Development Agreement does not require Cottingham & Butler and Heartland to remain downtown. Mr. Cavanagh also questioned why the companies have a deadline for the City to build a parking garage, per the Development Agreement, if the companies are unsure of the number of employees who will return to the office. City Manager Van

Milligen stated that the City has additional Development Agreements with other companies, such as Dupaco, that include parking requirements. Mr. Van Milligen stated that both Cottingham & Butler and Heartland have significant growth plans, have invested millions of dollars in the Roshek building and other properties in downtown Dubuque, and that the new parking garage may encourage other businesses to invest in vacant downtown buildings. Mr. Van Milligen also stated that while Cottingham & Butler and Heartland may have many employees who will alternate between remote and in-person work, they are still committed to using the Roshek building. Mr. Van Milligen added that the potential increase of alternating between remote and in-person work in the general workforce may lead to changes in the language of Development Agreements. Rick Dickinson, President and CEO of Greater Dubuque Development Corporation, stated that the capital investment of both companies combined with the number of employees will exceed the companies' obligations in the Development Agreement. Mr. Dickinson also mentioned that the Dubuque workforce consists of many people who work in Dubuque but reside in the surrounding area. Mr. Van Milligen stated that Cottingham & Butler and Heartland's agreement to give the City an extra year to provide the parking garage will result in the City issuing less debt. City Council thanked Mr. Van Milligen and Mr. Dickinson for their responses, stating that it is helpful to have additional time to understand how the COVID-19 pandemic will affect workplace practices and that this discussion provided additional understanding for the public on the Development Agreement.

Motion by Cavanagh to receive and file the documents and adopt Resolution No. 362-20 Approving the Second Amendment to Development Agreement by and among the City of Dubuque, Roshek Property, LLC, Cottingham & Butler, Inc., and Heartland Financial USA, Inc.. Seconded by Resnick. Motion carried 7-0.

7. 39 Bluff Street: Downtown Rehabilitation Loan Disbursement: City Manager recommended adoption of a resolution approving a \$300,000 Downtown Rehabilitation Loan Agreement between the City of Dubuque and Franklin Investments, LLC for residential improvements made at 39 Bluff Street. Upon motion the documents were received and filed, and Resolution No. 363-20 Approving a Downtown Rehabilitation Loan Agreement between the City of Dubuque, Iowa and Franklin Investments, LLC for the redevelopment of 39 Bluff Street was adopted.

8. Mediacom Communications Corporation - Arts & Culture Grant Program Notice of Conclusion: Correspondence from Lee Grassley, Senior Manager of Government Relations for Mediacom Communications Corporation, informing the City of the dissolution of the Mediacom Charitable Foundation Advisory Committee due to the conclusion of the 15-year commitment to fund the Dubuque Arts & Cultural Foundation grants program. Upon motion the documents were received and filed.

9. Termination of Grant Agreement between City of Dubuque and Tim Specht for the rehabilitation of 1555 Central Avenue: City Manager recommended approval of a resolution authorizing a Termination Agreement between the City of Dubuque, Iowa, and Tim Specht for the rehabilitation of 1555 Central Avenue. Upon motion the documents were received and filed, and Resolution No. 364-20 Approving the Termination

Agreement and Release terminating the Grant Agreement by and between the City of Dubuque, Iowa and Tim Specht was adopted.

10. Memo Recording Award of Asbury Road Fiber Optic Collaboration Project Phase I: City Manager recommended that the award for the Asbury Road Fiber Optic Collaboration Project Phase I be officially recorded in the minutes of the City Council. Upon motion the documents were received, filed and made a Matter of Record.

11. Tree City USA Application for Re-Certification: City Manager recommended approval to submit an annual application for Dubuque to become recertified as a Tree City USA. Upon motion the documents were received, filed and approved.

12. Eagle Point Park Environmental Restoration Project Phase 2 Bioretention Basin Construction, Tree Removal, and Native Vegetation Establishment Project Acceptance: City Manager recommended acceptance of the Eagle Point Park Environmental Restoration Project Phase 2 Bioretention Basin Construction, Tree Removal, and Native Vegetation Establishment Project, as completed by Mainline Excavation Co., in the final contract amount of \$272,076.75. Upon motion the documents were received and filed, and Resolution No. 365-20 Accepting the Eagle Point Park Environmental Restoration Project: Phase II Bioretention Basin Construction, Tree Removal, and Native Vegetation Establishment Project and authorizing the payment of the contract amount to the contractor was adopted.

13. Acceptance of Grant of Easement for Storm Sewer and Storm Water Drainage across Walter Development, LLC Property off of Chavenelle Road in Dubuque: City Manager recommended acceptance of a Grant of Easement for storm sewer and storm water drainage from Walter Development, LLC for recently constructed public drainage improvements across Part of Lot 1 of McFadden Farm Place No. 6 in the City of Dubuque, Iowa. Upon motion the documents were received and filed, and Resolution No. 366-20 Accepting a Grant of Easement for storm sewer and storm water drainage through, under and across part of Lot 1 Of McFadden Farm Place No. 6, in the City of Dubuque, Iowa was adopted.

14. Civil Service Commission - Certified Lists: Civil Service Commission submitted the Certified List for the positions of Firefighter/Paramedic and Police Lieutenant. Upon motion the documents were received, filed and made a Matter of Record.

15. Sustainable Dubuque Community Grant Program Application Update: City Manager recommended approval of changes to the guidelines and application process for Sustainable Dubuque Community Grants program, to be effective for the March 15, 2021 deadline. Upon motion the documents were received, filed and approved.

16. Iowa Department of Transportation Agreement for an Iowa's Clean Air Attainment Program and Surface Transportation Block Grant Federal-Aid Swap Project: City Manager recommended approval for the Mayor to execute an Iowa Department of Transportation Funding Agreement for Iowa's Clean Air Attainment Program (ICAAP) and Surface Transportation Block Grant (STBG) Federal-aid Swap Project for Phase 1 of the

Dubuque STREETS (Smart Traffic Routing with Efficient and Effective Traffic System) project. Upon motion the documents were received and filed, and Resolution No. 367-20 Approving the Funding Agreement (Agreement No. 2020-ICAAP-03) with the Iowa Department of Transportation for an Iowa's Clean Air Attainment Program (ICAAP) and Surface Transportation Block Grant (STBG) Federal-aid Swap Project as part of Phase I of the Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) was adopted.

17. Iowa Department of Transportation Federal-Aid Agreement for an Accelerated Innovation Deployment Demonstration Project: City Manager recommended approval of a resolution authorizing the Mayor to execute an Iowa Department of Transportation Federal-Aid Agreement for an Accelerated Innovation Deployment Demonstration Project for Phase 1 of the Dubuque STREETS (Smart Traffic Routing with Efficient and Effective Traffic System) project. Upon motion the documents were received and filed, and Resolution No. 368-20 Approving the Iowa Department of Transportation Federal-Aid Funding Agreement (Agreement No. 2020-EDP-01) for an Accelerated Innovation Deployment (AID) Demonstration Project as part of Phase I of the Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) was adopted.

18. Amending Resolutions to add Transition of City Share of Property Taxes: City Manager recommended approval for amending Resolution Nos. 4-14, 132-17, 210-19 and 239-20 that approved pre-annexation agreements, to add transition of the City share of property taxes. Upon motion the documents were received and filed, and Resolution No. 369-20 Amending Resolution No. 4-14 Approving an application for Voluntary Annexation of Territory to the City of Dubuque, Iowa by adding transition of City share of property taxes; Resolution No. 370-20 Amending Resolution No. 132-17 Approving an application for Voluntary Annexation of Territory to the City of Dubuque, Iowa by adding transition of City share of property taxes; Resolution No. 371-20 Amending Resolution No. 210-19 Approving an application for Voluntary Annexation of Territory to the City of Dubuque, Iowa by adding transition of City share of property taxes; and Resolution No. 372-20 Amending Resolution No. 239-20 Approving an application for Voluntary Annexation of Territory to the City of Dubuque, Iowa by adding transition of City share of property taxes were adopted.

19. National League of Cities Leadership in Community Resilience Grant Application Letter of Support: City Manager recommended approval for Mayor Buol to sign a letter of support to the National League of Cities Leadership in Community Resilience grant program. Upon motion the documents were received, filed and approved.

20. Volunteer Generation Fund Grant Application and Grant Agreement: City Manager recommended approval of the grant application for the Volunteer Generation Fund through the Iowa Commission on Volunteer Service and approval of the grant agreement for the award of the Volunteer Generation Fund grant to the City of Dubuque. Upon motion the documents were received, filed and approved.

21. Iowa Economic Development Authority Agreement to Spend Community Development Block Grant COVID-19 (CDBG-CV) Funds: City Manager recommended approval of an agreement with the Iowa Economic Development Authority to receive, administer and disburse to the community CDBG-CV funding in the amount of \$521,469. Upon motion the documents were received and filed, and Resolution No. 373-20 Approving an agreement between the City of Dubuque and the Iowa Economic Development Authority to receive, administer and disburse Community Development Block Grant COVID- 19 (CDBG-CV) funding was adopted.

22. Proposed amendments to Master Co-location and Shared Services Agreement between the City of Dubuque and Unite Private Network: City Manager recommended approval of an amendment to an existing Master Agreement and Project Statement in place between the City of Dubuque and Unite Private Network. Upon motion the documents were received, filed and approved.

23. Problem Property Assessment: City Manager recommended adoption of a resolution authorizing the City to certify problem property charges to the Dubuque County Treasurer in order to establish real property liens for collection of such charges. Upon motion the documents were received and filed, and Resolution No. 374-20 Authorizing the City to collect delinquent problem property charges in accordance with 14-1J1 International Property Maintenance Code Section 106.5 and/or Section 109.5 Code of Ordinances of the City of Dubuque, Iowa was adopted.

24. Liquor License Renewals: City Manager recommended approval of annual beer, liquor, and wine licenses as submitted. Upon motion the documents were received and filed, and Resolution No. 375-20 Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

### **ITEMS SET FOR PUBLIC HEARING**

Motion by Resnick to receive and file the documents, adopt the resolutions, set the public hearings as indicated, and direct the City Clerk to publish notice as prescribed by law. Seconded by Lynch. Motion carried 7-0.

1. Asbury Road Fiber Optic Collaboration – Phase 2 Project: City Manager recommended initiation of the public bidding procedure for the Asbury Road Fiber Optic Collaboration – Phase 2 Project and further recommends that a public hearing be set for January 4, 2021. Upon motion the documents were received and filed, and Resolution No. 376-20 Asbury Road Fiber Optic Collaboration – Phase 2 Project: Preliminary approval of plans, specifications, form of contract, and estimated cost; setting date of public hearing on plans, specifications, form of contract, and estimated cost; and ordering the advertisement for bids was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on January 4, 2021 conducted virtually.



[Due to the ongoing COVID-19 pandemic, the City Council will meet virtually through GoToMeeting. The official agenda will be posted on Thursday, December 31, 2020 and will contain listening, viewing, and public input options. The City Council agenda can be accessed at <https://cityofdubuque.novusagenda.com/AgendaPublic/> or by contacting the City Clerk's Office at 563-589-4100, [ctyclerk@cityofdubuque.org](mailto:ctyclerk@cityofdubuque.org).]

2. North Grandview Estates Housing TIF: City Manager recommended approval of a Resolution of Necessity that finds that an Urban Renewal Plan for the North Grandview Estates Housing Urban Renewal Area is both necessary and appropriate and sets a public hearing on the proposed plan for February 1, 2021. Upon motion the documents were received and filed, and Resolution No. 377-20 Resolution of Necessity finding that certain property in and near North Grandview Estates Subdivision is an economic development area and that the development of said area is necessary in the interest of the residents of the City of Dubuque, Iowa, and setting a date for hearing on a proposed Urban Renewal Plan for said district was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on February 1, 2021.

[Due to the ongoing COVID-19 pandemic, the City Council will meet virtually through GoToMeeting. The official agenda will be posted on Friday, January 29, 2021 and will contain listening, viewing, and public input options. The City Council agenda can be accessed at <https://cityofdubuque.novusagenda.com/AgendaPublic/> or by contacting the City Clerk's Office at 563-589-4100, [ctyclerk@cityofdubuque.org](mailto:ctyclerk@cityofdubuque.org).]

## **BOARDS/COMMISSIONS**

Boards and Commission Applicant Review: The applicant was invited to address the City Council regarding her desire to serve on the following Boards/Commissions.

1. Human Rights Commission: One, 3-Year term through January 1, 2024 (Expiring term of McCarthy). Applicant: Kathy McCarthy, 3491 Waller St. This commission is subject to the State of Iowa Gender Balance Law. 9 Commissioners total; currently 4 males/2 females/3 openings

Boards and Commission Appointments: Appointments were made to the following commissions.

2. Community Development Advisory Commission: One, 3-Year term through February 15, 2022 (Expired term of Lenhart). Applicant: Janice Craddieth, 2320 White St. Motion by Lynch to appoint Janice Craddieth to the 3-year term. Seconded by Roussell. Motion carried 7-0.

3. Historic Preservation Commission: One, 3-Year term through July 1, 2023 (Vacant Langworthy District term of Klavitter) and One, 3- Year term through July 1, 2021 (At-Large term of Cassill). Applicants: Melissa Daykin-Cassill, 1148 Langworthy St. (Qualifies for Langworthy District); David Klavitter, 1090 West 3rd St. (Qualifies for At-

Large)\* This commission is subject to the State of Iowa Gender Balance Law. 9 Commissioners total; currently 5 males/2 females/2 openings. \*Application was held for 90 days while female applicants were sought in adherence with Iowa Code 69.16A Gender Balance. Motion by Jones to appoint Melissa Daykin-Cassill to the 3-year term for the Langworthy District and David Klavitter to the 3-year term for the At-Large District. Seconded by Sprank. Motion carried 7-0.

## **PUBLIC HEARINGS**

1. Proposed Resolution of Issues with 40 Main, LLC, 44 Main, LLC and 210 Jones, LLC: Proof of publication on notice of public hearing to consider approval on the 40 Main, LLC Subordination Agreement, included in the following recommendations regarding Development Agreements with 40 Main, LLC, 44 Main, LLC and 210 Jones, LLC, and Senior Counsel recommended approval:

1. Adoption of the resolution approving the Second Amendment to 210 Jones, LLC Development Agreement.
2. Adoption of the resolution approving the Quit Claim Deed to 40 Main, LLC subject to receipt of \$157,583.00 for the Real Estate Contract.
3. Receive and file the Release and Waiver of all undisbursed grants and loans under the Development Agreements for 40 Main, LLC and 44 Main, LLC.
4. Adoption of the resolution approving Subordination of Mortgage for 40 Main, LLC.

Responding to a question from City Council, City Attorney Brumwell stated that the proposed resolutions will result in all three addresses, 40 Main, LLC, 44 Main, LLC, and 210 Jones, LLC combining under one ownership. Motion by Resnick to receive and file the documents and adopt Resolution No. 378-20 Approving the Second Amendment to Development Agreement between the City of Dubuque, Iowa and 210 Jones, LLC; Resolution No. 379-20 Approving the Quit Claim Deed from the City of Dubuque to 40 Main, LLC; and Resolution 380-20 Approving a Subordination of Mortgage Subordinating a Second Mortgage and Security Agreement, granted by City to 40 Main, LLC, to a Mortgage granted by 40 Main, LLC to MidWestOne Bank. Seconded by Jones. Motion Carried 7-0.

## **PUBLIC INPUT**

Due to the COVID-19 pandemic and mandates for social distancing, public input was made available through GoToMeeting chat function, City Council and City Clerk email accounts, and the City of Dubuque's Facebook Live page. Staff stated that no online public input was received.

## **ACTION ITEMS**

1. Submission of Electrification + Renewable Energy Feasibility Study, Request for Policy Change and Recommendation for Budgetary Action: City Manager transmitted the City of Dubuque Fleet Electrification Feasibility Study and recommending the following City Council actions:

- That the City's Vehicle Procurement Process be updated to incorporate the value of

carbon emission reductions in the TCO (Total Cost of Ownership) calculations.

- Consider further the implementation of a “cost of carbon” more generally within the operations of the City, in order to achieve the priority of a 50% reduction of the City’s carbon footprint by 2030.

Gina Bell, Sustainability Coordinator, introduced Dave Lyons, Sustainable Innovation Consultant with Greater Dubuque Development Corporation, who provided a presentation. As part of the presentation, Mr. Lyons introduced Rob Wozny, Senior Product Manager for Electrification for Alliant Energy, who briefly summarized the benefits of the study. Highlights of the presentation included:

- Findings
- Transit path
- Value proposition
- Energy source
- Non-transit fleet path
- Recommendations
- Immediate opportunity
- Next Steps

Mr. Lyons responded to questions from City Council regarding the local impact of these actions and potential costs. Motion by Cavanagh to receive and file the documents and approve the recommendations. Seconded by Jones. Motion carried 7-0.

2. Stormwater Illicit Discharge Ordinance Amendments: City Manager recommended approval to modify Section 13-5 of the Code of Ordinances, the City’s Illicit Discharge Ordinance, in order to comply with the City’s National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit. Motion by Jones to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Resnick.

Motion by Jones for final consideration and passage of Ordinance No. 52-20 Amending City of Dubuque Code of Ordinances Title 13 Public Utilities, Chapter 5 Illicit Connections and Discharges to Storm Sewer System, Sections 13-5-1 Definitions and 13-5-6 Discharge Prohibitions. Seconded by Resnick. Motion carried 7-0.

3. Memorandum of Understanding for Recreational Programming between City of Dubuque Leisure Services & City of Asbury: City Manager recommended approval of a Memorandum of Understanding for summer recreational programming to be provided by the City of Dubuque Leisure Services Department to the City of Asbury. Leisure Services Manager Marie Ware responded to questions from City Council regarding the wages of temporary employees and the involvement of City staff. Motion by Roussell to receive to receive and file the documents and approve the Memorandum of Understanding. Seconded by Lynch. Motion carried 7-0.

4. Submission of Fire Department Community Risk Assessment and Standards of Cover Document: City Manager submitted the Community Risk Assessment and Standards of Cover Document for the Fire Department. Fire Chief Rick Steines provided

a presentation on the Community Risk Assessment and Standards of Cover (CRA-SOC) Document. Highlights included:

- The purpose of conducting the CRA-SOC
- What the CRA-SOC is
- What the CRA-SOC is not
- Using the CRA-SOC

City Council commended the CRA-SOC document and thanked the Fire Department for their professionalism and expertise in responding to situations. Motion by Resnick to receive and file the information. Seconded by Jones. Motion carried 7-0.

5. Video Highlighting New Gillig Buses: Media Services Division showed a video highlighting four new Gillig Heavy Duty fixed route buses purchased by Transportation Services using Federal Grant and local match funds. Russ Stecklein, Acting Transportation Services Director, responded to questions from City Council regarding ridership reaction to the new buses and the protocols implemented on City buses due to COVID-19. Motion by Resnick to receive and file the information and view the video presentation. Seconded by Cavanagh. Motion carried 7-0.

6. Request for Work Session - Equitable Poverty Prevention Plan: City Manager requested that the City Council schedule a Work Session for January 11, 2021 at 6:30 p.m. on the Equitable Poverty Prevention Plan Presentation. Motion by Lynch to receive and file the information and schedule the work session as recommend. Seconded by Resnick. No schedule conflicts were expressed. Motion carried 7-0.

7. Request for Work Sessions - COVID-19 Update: City Manager requested that the City Council schedule work sessions for February 15, 2021 at 5:00 p.m. and April 5, 2021 at 5:30 p.m. to receive updates on COVID-19 response. Motion by Resnick to receive and file the information and schedule the work sessions as recommend. Seconded by Cavanagh. No schedule conflicts were expressed. Motion carried 7-0.

## **CLOSED SESSION**

Motion by Cavanagh to convene in closed session at 9:19 p.m. to discuss purchase or sale of real estate pursuant to Chapter 21.5(1)(j) Code of Iowa. Seconded by Jones. Mayor Buol stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Crenna Brumwell. Motion carried 7-0.

Upon motion, the City Council reconvened in open session at 10:18 p.m. stating that staff had been given proper direction.

There being no further business, Mayor Buol declared the meeting adjourned at 10:19 p.m.

/s/Adrienne N. Breitfelder

City Clerk

1t 12/30