

**CITY OF DUBUQUE, IOWA  
CITY COUNCIL PROCEEDINGS  
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:30 p.m. on January 4, 2021.

Due to the COVID-19 pandemic and mandates for social distancing, this meeting was conducted virtually via GoToMeeting and aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live on the City's website at [www.cityofdubuque.org/media](http://www.cityofdubuque.org/media), and streamed live on the City's Facebook page at [www.facebook.com/cityofdubuque](http://www.facebook.com/cityofdubuque).

Present: Mayor Buol; Council Members Cavanagh, Jones, Lynch, Resnick, Roussell, Sprank; City Manager Van Milligen, City Attorney Brumwell.

Mayor Buol read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on the COVID-19 Pandemic Monthly Update.

**WORK SESSION  
COVID-19 PANDEMIC MONTHLY UPDATE**

City staff and network partners provided updates on the internal and community-facing responses to the COVID-19 pandemic.

- Community COVID-19 Update & Response: Mary Rose Corrigan, Public Health Specialist and Alexis Steger, Housing & Community Development Director
- Community Foundation of Greater Dubuque Update: Jenna Manders, Director of Strategic Relations
- Greater Dubuque Development Corporation: Rick Dickinson, President/CEO

The presenters responded to questions from the City Council following their presentations.

There being no further business, Mayor Buol declared the meeting adjourned at 6:18 p.m.

/s/Adrienne N. Breitfelder  
City Clerk

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**CITY OF DUBUQUE, IOWA  
CITY COUNCIL PROCEEDINGS  
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:30 p.m. on January 4, 2021.

Due to the COVID-19 pandemic and mandates for social distancing, this meeting was conducted virtually via GoToMeeting and aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live on the City's website at [www.cityofdubuque.org/media](http://www.cityofdubuque.org/media), and streamed live on the City's Facebook page at [www.facebook.com/cityofdubuque](http://www.facebook.com/cityofdubuque).

Present: Mayor Buol; Council Members Cavanagh, Jones, Lynch, Resnick, Roussell, Sprank; City Manager Van Milligen, City Attorney Brumwell.

Mayor Buol read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

## **PLEDGE OF ALLEGIANCE**

### **PROCLAMATION(S)**

1. Human Slavery and Human Trafficking Prevention Month (January 2021) was accepted by Sr. Mary Lechtenberg, OSF and Sr. Marilou Irons, PVBM, of the Tri-State Coalition against Human Trafficking.

### **CONSENT ITEMS**

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Jones. Staff stated that no public input received regarding the Consent Items. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of 12/17, 12/21; Community Development Advisory Commission of 12/16; Library Board of Trustees of 12/17. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Shelley Atchison for personal injury; John Davis for vehicle damage; Keith Dolan Jr. for vehicle damage; Jeffrey Last for personal injury; Kevin and Sue Leute for property damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Shelley Atchison for personal injury; John Davis for vehicle damage; Keith Dolan Jr. for vehicle damage; Jeffrey Last for personal injury; Kevin and Sue Leute for property damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: City Manager recommended City Council approval for payment of City expenditures. Upon motion the documents were received and filed,

and Resolution No. 1- 21 Authorizing the Director of Finance and Budget/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Second Amendment to Grant Agreement between the City of Dubuque and Montana House, LLC to redevelop property at 245 West 1st Street: City Manager recommended approval of a Second Amendment to Grant Agreement between the City of Dubuque and Montana House, LLC for rehabilitation of 245 West 1st Street to provide an additional \$5,000 in grant funding. Upon motion the documents were received and filed, and Resolution No. 2-21 Approving the Second Amendment to Grant Agreement between the City of Dubuque, Iowa and Montana House, LLC was adopted.

6. Acceptance of Subdivision Improvements in Sky Blue Estates #2 Subdivision: City Manager recommended acceptance of the public improvements that the developer, E.K.M. LLC, has recently completed in Sky Blue Estates #2 Subdivision, except for storm water detention facilities. Upon motion the documents were received and filed, and Resolution No. 3-21 Accepting public improvements in Sky Blue Estates #2 Subdivision, in the City of Dubuque, Iowa was adopted.

7. Approval of Plat of Survey of Lot 5A in Dubuque Industrial Center South First Addition, in the City of Dubuque, Iowa for Vacating Petition (Simmons Pet Food Inc. Development Agreement): City Manager recommended approval of the Plat of Survey of Lot 5A of Dubuque Industrial Center South First Addition, in the City of Dubuque, Iowa. Upon motion the documents were received and filed, and Resolution No. 4-21 Resolution approving Plat of proposed vacated portion of Flexsteel Way, in the City of Dubuque, Iowa, to be known as Lot 5A of Dubuque Industrial Center South First Addition, in the City of Dubuque, Iowa was adopted.

8. Signed Contract(s): Iowa Economic Development Authority AmeriCorps Partners in Learning CARES Recovery Fund Grant Agreement. Upon motion the documents were received and filed.

9. National League of Cities Leadership in Community Resilience Grant Application: City Manager recommended approval of a \$10,000 grant application and funding request to the National League of Cities Leadership in Community Resilience grant program. Upon motion the documents were received, filed and approved.

10. Letter of Support for Phase 1-B Vaccination of Iowa Drinking Water and Wastewater Utility Workers: City Manager provided a copy of a letter of support on behalf of the City of Dubuque to Kelly Garcia, Iowa Department of Public Health Interim Director, regarding the City's support of recommendations classifying drinking water and wastewater utility workers as "essential workers". Upon motion the documents were received and filed.

11. Iowa Arts and Culture Emergency Relief Fund Award for Five Flags Civic Center Theater: City Manager transmitted information that the Five Flags Civic Center Theater

was awarded a \$58,000 Iowa Arts and Culture Emergency Relief Fund Award for PPE and COVID-related expenses. Upon motion the documents were received and filed.

12. January 2021 Utility Bill Insert on COVID-19 Assistance: City Manager provided a copy of the January 2021 utility bill public information insert on COVID-19 Assistance. Upon motion the documents were received and filed.

### **ITEMS SET FOR PUBLIC HEARING**

Motion by Cavanagh to receive and file the documents, adopt the resolutions, set the public hearings as indicated, and direct the City Clerk to publish notice as prescribed by law. Seconded by Sprank. Motion carried 7-0.

1. Petition to Vacate a Portion of Flexsteel Way between Lots 4 and 5 in Dubuque Industrial Center South First Addition, in the City of Dubuque, Iowa For Vacating Petition (Simmons Pet Food Inc. Development Agreement): City Manager recommended that a public hearing be set for January 19, 2021, for the vacation of right of way property described as Lot 5A of Dubuque Industrial Center South First Addition, in the City of Dubuque, Iowa. Upon motion the documents were received and filed and Resolution No. 5-21 Resolution of intent to vacate a portion of Flexsteel Way, in the City of Dubuque, Iowa, to be known as Lot 5A of Dubuque Industrial Center South First Addition, in the City of Dubuque, Iowa was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on January 19, 2021

[Due to the ongoing COVID-19 pandemic, the City Council will meet virtually through GoToMeeting. The official agenda will be posted on Friday prior to the meeting and will contain listening, viewing, and public input options. The City Council agenda can be accessed at <https://cityofdubuque.novusagenda.com/AgendaPublic/> or by contacting the City Clerk's Office at 563-589-4100, [ctyclerk@cityofdubuque.org](mailto:ctyclerk@cityofdubuque.org).]

### **BOARDS/COMMISSIONS**

Appointment was made to the following commissions.

1. Human Rights Commission: One, 3-Year term through January 1, 2024 (Expiring term of McCarthy). Applicant: Kathy McCarthy, 3491 Waller St. This commission is subject to the State of Iowa Gender Balance Law. 9 Commissioners total; currently 4 males/2 females/3 openings. Motion by Jones to appoint Kathy McCarthy to the 3-year term. Seconded by Roussell. Motion carried 7-0.

### **PUBLIC HEARINGS**

1. Asbury Road Fiber Optic Collaboration - Phase 2 Project: Proof of publication on notice of public hearing on approval of the plans, specifications, form of contract and the estimated cost of \$291,210 for the Asbury Road Fiber Optic Collaboration –Phase 2 Project, and City Manager recommended approval. Motion by Jones to receive and file

the documents and adopt Resolution No. 6-21 Approval of plans, specifications, form of contract, and estimated cost for the Asbury Road Fiber Optic Collaboration – Phase 2 Project. Seconded by Resnick. Staff stated that no online public input had been received for this item. Motion carried 7-0.

## **PUBLIC INPUT**

Due to the COVID-19 pandemic and mandates for social distancing, public input was made available through GoToMeeting chat function, City Council and City Clerk email accounts, and the City of Dubuque's Facebook Live page. Staff stated that no online public input was received.

## **ACTION ITEMS**

1. Mayor and City Council Appointments to Various Boards and Commissions: City Clerk recommended that the City Council review their appointments to various boards and commissions for any changes in membership for the 2021 Calendar Year terms. Council Member Resnick stated that he is no longer part of the Hawkeye Area Community Action Program (HACAP) Board, and that he transferred to the Greater Dubuque Development Corporation (GDDC) Board of Directors when previous Council Member Shaw resigned. The City Clerk stated that HACAP is no longer a Council appointment due to the 28E Agreement concluding when Operation New View (ONV) merged with HACAP. The City Clerk stated that the Boards and Commissions list would be updated to reflect this change. Motion by Resnick to receive and file the information, including the updates stated by Council Member Resnick and the City Clerk. Seconded by Cavanagh. Motion carried 7-0.

2. 2021 State Legislative Priorities: City Manager recommended approval of the City of Dubuque 2021 State Legislative Priorities to be presented to legislators. Council expressed interest in considering how the City balances taxation and which groups are directly affected by that process. Council also mentioned that this topic will come up when Council discusses the Equitable Poverty Prevention Plan and the City's budget. Motion by Cavanagh to receive and file the documents and approve the priorities. Seconded by Resnick. Motion carried 7-0.

3. Request for Work Sessions - Sustainable Dubuque: City Manager requested that the City Council schedule quarterly Sustainable Dubuque work sessions for the following dates:

1. Monday, February 1, 2021 at 5:30 p.m.
2. Monday, May 17, 2021 at 5:30 p.m.
3. Monday, August 16, 2021 at 5:30 p.m.
4. Monday, November 1, 2021 at 5:30 p.m.

Motion by Resnick to receive and file the documents and set the work sessions as recommended. Seconded by Roussell. No schedule conflicts were expressed. Motion carried 7-0.

## **COUNCIL MEMBER REPORTS**

Council Member Jones reported on the recent passing of former City Council Member Dave Simon.

### **CLOSED SESSION**

Motion by Jones to convene in closed session at 7:05 p.m. to discuss pending litigation pursuant to Chapter 21.5(1)(c) Code of Iowa. Seconded by Resnick. Mayor Buol stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Crenna Brumwell. Motion carried 7-0.

Upon motion, the City Council reconvened in open session at 7:16 p.m. stating that staff had been given proper direction.

There being no further business, Mayor Buol declared the meeting adjourned at 7:17 p.m.

/s/Adrienne N. Breitfelder  
City Clerk

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