

TO: The Honorable Mayor and City Council Members
FROM: Michael C. Van Milligen, City Manager
SUBJECT: Request for Additional Position for Bee Branch Watershed Project
DATE: January 30, 2014

Public Information Officer Randy Gehl requesting the creation of a full-time Communications Specialist position to assist with the communication work related to the Bee Branch Creek Watershed project, which has been put on an accelerated schedule. The funding for the position will come from a charge-back to the capital project and was delineated in the State Sales Tax Grant Application.

This will be the subject to a future budget amendment

I concur with the recommendation and respectfully request Mayor and City Council approval.



Michael C. Van Milligen

MCVM:jh

Attachment

cc: Barry Lindahl, City Attorney
Cindy Steinhauser, Assistant City Manager
Teri Goodmann, Assistant City Manager
Randy Gehl, Public Information Officer