

TO: Michael C. Van Milligen, City Manager  
FROM: Gus Psihoyos, City Engineer *G.P. Psihoyos*  
DATE: January 28, 2014  
RE: SRF Green Alleys – Year 2 - Bid Sets

## INTRODUCTION

This memo seeks approval of the recommended consultants for the survey, design and construction services required for the three bid sets of the SRF Green Alleys – Year 2.

The project request for quote (RFQ) and the consultant's responses are enclosed.

## DISCUSSION

The City of Dubuque Engineering Department have been working on the survey and design of first year alleys for the SRF Green Alley project; this project includes the construction of 73 alleys utilizing permeable pavers. Based on a conference call with Patti Cal-Finnegan, SRF Coordinator, the DNR wants the City to proceed with the Green Alley SRF Project on the original timeline and drawdown schedule.

Due to the very tight time frame to design and construct the alleys required due to SRF funding, the Engineering Department requests using engineering consultants to assist with the workload. The Engineering Department would perform survey, design and construction services on the year 1 and year 3 alleys. The year 2 alleys would be split among three firms to accelerate the survey and design of the alleys. The year 1 and year 2 alleys would be constructed this upcoming construction season.

The consultant selection committee consists of the following: City Engineer - Gus Psihoyos, Environmental Engineer - Denise Ihrig and Civil Engineer II - Jon Dienst.

Nine proposals were received. After review of the proposals, the consultant selection committee recommends retaining the following consultants for the year 2 alleys:

WHKS – East Dubuque, IL, Bid Set 1 (6 Alleys)  
MSA Professional Services – Dubuque, IA, Bid Set 2 (8 Alleys)  
Fehr-Graham – Manchester, IA, Bid Set 3 (8 Alleys)

We anticipate that needed consulting services will include: topographic survey, design, plans and specs, bidding, construction management, construction survey, inspection, as-built survey and grant administration.

WHKS's lump sum fee of \$119,961.00 is within the estimated budget for these services related to Bid Set 1. WHKS meets all the RFQ evaluation criteria.

MSA's lump sum fee of \$147,400.00 is within the estimated budget for these services related to Bid Set 2. MSA meets all the RFQ evaluation criteria.

Fehr-Graham's lump sum fee of \$170,000.00 is within the estimated budget for these services related to Bid Set 3. Fehr-Graham meets all the RFQ evaluation criteria.

#### **ACTION TO BE TAKEN**

I recommend your approval of WHKS, Inc. for Bid Set 1 and direct staff to negotiate a contract for consulting services not to exceed \$119,961.00 for your review and signature.

I recommend your approval of MSA Professional Services for Bid Set 2 and direct staff to negotiate a contract for consulting services not to exceed \$147,400.00 for your review and signature.

I recommend your approval of Fehr-Graham for Bid Set 3 and direct staff to negotiate a contract for consulting services not to exceed \$170,000.00 for your review and signature.

This will expedite the design work for the development of the year two SRF Green Alleys.

Prepared By: Jon Dienst, P.E.

Cc: Bob Schiesl, Assistant City Engineer  
Denise Ihrig, Environmental Engineer  
Deron Muehring, Civil Engineer II  
Mike Kruser, Engineering Technician