



**TO:** Michael C. Van Milligen, City Manager

**FROM:** Gus Psihoyos, City Engineer *gpc*

**DATE:** September 24, 2014

**SUBJECT:** Upper Bee Branch Creek Restoration Project, EDA Grant Authorized Representative  
(CIP#7201654)

#### **INTRODUCTION**

The purpose of this memorandum is to seek approval to establish the City Manager as an Authorized Representative with the authority to execute and deliver documents as necessary in order for the City to receive \$1,227,138.00 in U.S. Economic Development Administration Disaster Relief Program funds for the Bee Branch Creek Restoration Project.

#### **BACKGROUND**

A federal disaster declaration was issued on August 30, 2011 as a result property damage in the City of Dubuque due to flash flooding following rainfall totaling nearly fourteen inches in a ten hour period. Rising water closed roads, highways, streets and destroyed and damaged bridges. Flooding also contributed to structure fires prompting rescues and evacuations.

In June of 2012, the City Council adopted Resolution 142-12, approving the City's application for funding for the Bee Branch Creek Restoration Project made available for cities and counties that received a Federal Disaster Declaration in 2011 through the U.S. Economic Development Administration (EDA) Disaster Relief Program.

In August of 2013, the City received a Financial Assistance Award with a total federal share of \$1,227,138.00.

#### **DISCUSSION**

In order to receive the \$1,227,138.00 federal award, it was necessary for the City to acknowledge and agree to comply with the grant provisions within 30 days of the award notice. Thus, the Financial Assistance Award (attached) was signed by Mayor Roy D. Buol, the City's Authorized Representative, and returned to the EDA solidifying the federal funding obligation for the Bee Branch Creek Restoration Project.

The administration of the grant is best performed by City staff under the direction of the City Manager. Therefore, it is necessary to establish the City Manager as an Authorized

Representative relating to the administration of the EDA grant. As Authorized Representative, the EDA would recognize the City Manager's authority to execute and deliver documents as necessary and as the grant provisions require in order for the City to receive the \$1,227,138.00 for the Upper Bee Branch Creek Restoration Project.

### **RECOMMENDATION**

I recommend establishing the City Manager as an Authorized Representative who can execute and deliver documents as necessary and as the grant provisions require in order for the City to receive the \$1,227,138.00 in U.S. Economic Development Administration Disaster Relief Program funds for the Bee Branch Creek Restoration Project.

### **BUDGET IMPACT**

The adopted FY2015 CIP Budget included the use of the \$1,227,138.00 in U.S. Economic Development Administration Disaster Relief Program funds for the Bee Branch Creek Restoration Project.

### **REQUESTED ACTION**

I respectfully request adoption of the attached resolution establishing the City Manager as an Authorized Representative who can execute and deliver documents as necessary and as the grant provisions require in order for the City to receive the \$1,227,138.00 in U.S. Economic Development Administration Disaster Relief Program funds for the Bee Branch Creek Restoration Project.

Attach.

Prepared by Deron Muehring

Cc: Barry Lindahl, City Attorney

Jennifer Larson, Budget Director

Ken TeKippe, Finance Director

Teri Goodman, Assistant City Manager

Deron Muehring, Civil Engineer