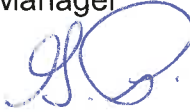


**TO:** Michael C. Van Milligen, City Manager  
**FROM:** Gus Psihoyos, City Engineer   
**DATE:** December 4, 2014  
**SUBJECT:** SRF Green Alley - Bid Set 4 Year 1 Project  
(CIP 7102450)

### **INTRODUCTION**

The enclosed resolution provides for the acceptance of the construction contract and the establishment of the Final Schedule of Assessments for the SRF Green Alley - Bid Set 4 Year 1 Project.

### **BACKGROUND**

Construction of permeable paver alleys will reduce the volume and peak flow of runoff to the Mississippi River while also reducing the pollutant load associated with stormwater runoff. As part of the restructuring of the State Revolving Fund (SRF) loan with the Iowa Department of Natural Resources, \$9.4 million was allocated to reconstruct 73 alleys in the Bee Branch Watershed. These alleys are to be reconstructed over the next two years.

The SRF Green Alley - Bid Set 4 Year 1 Project involved the reconstruction of two alleys in the Bee Branch Watershed. The alley locations are as follows:

- Marshall Street to Hamilton Street (Between Rhomberg Avenue and Garfield Avenue) – 2 alleys

The SRF Green Alley Project Bid Set 4 Year 1 was completed by Drew Cook and Sons Excavating of Dubuque, Iowa, in the final contract amount of \$142,854.82, which is a 12.3% decrease from the original contract of \$162,946.75. This decrease is due to less stone being used/required versus the original estimated quantities.

### **RECOMMENDATION**

I recommend that the City Council accept the improvements and establish the final contract at \$142,854.82 and adopt the Final Schedule of Assessments for the SRF Green Alley - Bid Set 4 Year 1 Project.

## **BUDGET IMPACT**

The project cost summary for the SRF Green Alley Project Project Bid Set 4 Year 1 is as follows:

	<b><u>Award</u></b>	<b><u>Final</u></b>
Construction Contract	\$162,946.75	\$142,854.82
Contingency	19,296.67	0.00
Construction Engineering & Inspection	<u>26,886.21</u>	<u>21,428.22</u>
<b>Total Project Cost</b>	<b><u>\$206,127.63</u></b>	<b><u>\$164,283.04</u></b>

The project funding summary is as follows:

<b><u>CIP No.</u></b>	<b><u>Fund Description</u></b>	<b><u>Fund Amount</u></b>
7102450	SRF Green Alley Project	\$138,442.26
	Special Assessment – Alley Improvement, Residential	24,440.78
	Special Assessment – Alley Improvement, Commercial	0.00
	Special Assessment – Voluntary Driveway Assessment	1,400.00
	<b>Total Project Funding</b>	<b><u>\$164,283.04</u></b>

## **SPECIAL ASSESSMENTS**

Based upon final construction costs, the total amount of special assessments for alley improvements is in the amount of \$24,440.78, which is 25.5% (\$8,383.95) below the preliminary special assessment estimate that were presented to the property owners and approved at the project public hearing. The average preliminary assessment was \$938.00. The average final assessment is \$698.31.

Two property owners contacted the Engineering Department to have their driveways paved in conjunction with the project. They agreed to voluntary assessments where they pay 100% of the cost of the private work. This work amounted to \$1,400.

## **FINANCIAL ASSISTANCE**

Low- to moderate-income property owners subject to alley assessment will be eligible for financial assistance ranging from 20 to 100 percent of the alley assessment for the owner-occupied resident property depending on family size and income level. This financial assistance program is made available through the One Percent Local Option Sales Tax.

To allow sufficient administrative time to process financial assistance applications for low- to moderate-income families, eligible property owners will be given approximately 30 days from the date of mailing the Notice of Filing the Final Schedule of Assessments to apply for financial assistance that may reduce the amount of the assessment payable by the property owner.

During this 30-day period, assessments may be paid in full or in part without interest at the City of Dubuque, Office of the City Treasurer. After approximately 30 days, any unpaid assessment will be levied against said benefited property with the Dubuque County Treasurer and will be payable in 15 annual installments at the County Treasurer's Office, and will draw annual interest at three percent (3%).

Attached is the financial assistance chart that the City uses in determining financial aid availability for your reference. This chart is updated every year based on the US Department of Housing and Urban Development (HUD) guidelines.

### **FINAL ASSESSMENT SCHEDULE**

The schedule for the Final Assessment process is as follows:

Council Approve Final Schedule of Assessments	December 15, 2014
Mail Final Special Assessments Notice to Property Owners	December 19, 2014
Mail Financial Assessment Information to Property Owners	December 19, 2014
Publish Notice of Final Assessment	1 <sup>st</sup> Publication: December 19, 2014
	2 <sup>nd</sup> Publication: December 26, 2014
Deadline for Financial Assistance Applications	January 23, 2015
Deadline for Paying Assessment to City, Without Interest	January 30, 2015

### **ACTION TO BE TAKEN**

The City Council is requested to adopt the attached resolutions accepting the improvements, approving the Final Schedule of Assessments, establishing the final contract amount of \$142,854.82, and for the payment of the contract amount to Drew Cook and Sons Excavating for the SRF Green Alley - Bid Set 4 Year 1 Project.

Prepared by Jon Dienst, PE

cc: Jenny Larson, Budget Director  
Don Vogt, Public Works Director  
John Klostermann, Street & Sewer Maintenance Supervisor  
Deron Muehring, Civil Engineer II  
Denise Ihrig, Environmental Engineer