



TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Upper Bee Branch Creek – Channel, Streets and Utilities Project
Completion Date (CIP #720654 & 3401654)

DATE: May 1, 2015

Civil Engineer Deron Muehring has provided information related to the substantial and final completion dates for the contracts associated with the Upper Bee Branch Creek Restoration Project.

As approved by the City Council, the contracts for the Upper Bee Branch Creek projects establish a substantial completion date of December 1, 2016 and a final completion date of May 1, 2017.

The City of Dubuque held pre-bid conferences for the Upper Bee Branch Creek – Channel, Streets, & Utilities Project and the Upper Bee Branch Creek – Structures Project. Based on feedback from potential contractors, the current project schedule would likely add up to \$2,000,000 in additional costs which would be reflected in the forthcoming bids.

After evaluating the pre-bid meeting comments and discussing them with the City's engineering consultants from Strand Associates, Inc. and IIW Engineers, the consensus was that it would be in the best interest of the City to provide the contractors more time to complete the improvements. To that end, through addendum, the contracts will reflect a substantial completion date of July 1, 2017 and a final completion date of September 1, 2017.

In addition to the Substantial Completion and Final Completion dates, the contract outlines intermediate "milestone dates" to complete key project improvements such as the bridges and box culverts. The milestone ensure that the flood mitigation improvements associated with Contract 1 and Contract 2 of the Upper Bee Branch Creek Restoration Project will still be functional in time for the spring rains of 2017.

A comparison of the previously established schedule to the revised schedule is as follows:

	Previous Dates	Revised Dates
Award of Contract:	May 18, 2015	May 18, 2015
Notice to Proceed:	June 1, 2015	June 1, 2015
Functional:	September 1, 2016	December 1, 2016
Substantially Complete:	December 1, 2016	July 1, 2017
Final Completion:	May 1, 2017	September 1, 2017
Grant Closeout	May 8, 2017	December 1, 2017

This memorandum is provided as informational only and no City Council action is required.


 Michael C. Van Milligen

MCVM:jh
 Attachment

cc: Barry Lindahl, City Attorney
 Cindy Steinhauser, Assistant City Manager
 Teri Goodman, Assistant City Manager
 Deron Muehring, Civil Engineer
 Gus Psihoyos, City Engineer
 Jenny Larson, Budget Director
 Ken TeKippe, Finance Director